

**Minutes of the Regular Meeting of the Council  
June 17, 2024  
Council Chamber Administration Office, Kannata Valley, SK**

**Present:**

Mayor Bob Gordon  
Councillor Ken MacDonald  
Councillor Tom Fink  
Councillor Dustin Plett  
Councillor Craig Francis

**Absent:**

**Administration:** Shannon Ulsifer, Chief Administrative Officer

**1. CALL TO ORDER:**

Mayor Gordon called the meeting to order at 6:30 p.m.

**2. APPROVAL OF AGENDA**

2024-128

Moved by Councillor Ken MacDonald  
Seconded by Councillor Tom Fink

THAT the June 17, 2024, agenda be adopted as presented.

**CARRIED**

**3. ADOPTION OF MINUTES**

2024-129

Moved by Councillor Ken MacDonald  
Seconded by Councillor Tom Fink

THAT the Minutes from May 15, 2024, regular meeting of Council be approved as presented by the Chief Administrative Officer.

**CARRIED**



Initials

**4. ACCOUNTS FOR APPROVAL**

**2024-130**

Moved by Councillor Dustin Plett  
Seconded by Councillor Ken MacDonald

THAT the List of Accounts for Approval, including cheque 2963 to cheque 2984 and online payments in the total of \$18,164.69 as attached hereto and forming a part of these minutes, be approved for payment. Noted voided cheques #2959-2962 and cheques #2981-2982.

**CARRIED**

**5. ADMINISTRATION REPORTS**

**5.1 Water Treatment Plant Daily Report**

**2024-131**

Moved by Councillor Craig Francis  
Seconded by Councillor Ken MacDonald

THAT Council accepts the Water Treatment Plant Daily Report and the Administration Report as presented for the month of May 2024.

**5.2 Administration Report**

**2024-132**

Moved by Councillor Craig Francis  
Seconded by Councillor Dustin Plett

THAT Council accepts the Administration Report as presented for the month of May 2024.

**CARRIED**

**6. FINANCIALS**

**6.1 Statement of Financial Activities**

**2024-133**

Moved by Councillor Ken MacDonald  
Seconded by Councillor Dustin Plett

THAT the Statement of Financial Activities for the month of May be approved as presented and attached hereto.

**CARRIED**

**2024-134**

Moved by Councillor Craig Francis

  
Initials

Seconded by Councillor Tom Fink

**THAT** the Statement of Financial Activities Monthly Water Revenue and Expense Report for the month of May be approved as presented and attached hereto.

**CARRIED**

**6.2 Bank Reconciliation**

**2024-135**

Moved by Councillor Dustin Plett  
Seconded by Councillor Ken MacDonald

**THAT** Council has reviewed and approves the Bank Reconciliation for the Business Chequing Account as presented for the month of May 2024.

**CARRIED**

**2024-136**

Moved by Councillor Dustin Plett  
Seconded by Councillor Ken MacDonald

**THAT** Council has reviewed and approves the Water Levy Account as presented for the month of May 2024.

**CARRIED**

**7. REPORTS OF COUNCIL**

**2024-137**

Moved by Councillor Tom Fink  
Seconded by Councillor Ken MacDonald

**THAT** the Resort Village of Kannata Valley acknowledge the following meeting reports:

Roads – Mayor Gordon reported the paving schedule may be delayed due to the weather and recommended the purchase of a paint sprayer for road lines at an estimated cost of \$600.00.

Parks and Recreation – Councillor Plett reported on the adjustments required on the boat launch dock when the weather is calm and equipment is available.

Other – Councillor Francis is working on an insurance summary.

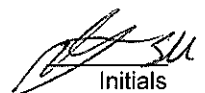
RTS – Councillor Fink reported the man-gate to the RTS has been left open a number of times.

**CARRIED**

**8. NEW BUSINESS**

**8.1 WSA Inspection Report**

**2024-138**

  
Initials

Moved by Councillor Craig Francis  
Seconded by Councillor Tom Fink

**THAT the** Council of the Resort Village of Kannata Valley acknowledge receipt of the WSA Inspection Report for 2023.

**CARRIED**

**2024-139**

Moved by Councillor Dustin Plett  
Seconded by Councillor Craig Francis

**THAT** the Resort Village of Kannata Valley approves the request from Aquarius Water & Sewer Ltd., to haul water from the WTP truck fill station, pending the development of a policy by administration and approval of said policy by Council.

**CARRIED**

### **8.2 Capital Levy Transfer**

**2024-140**

Moved by Councillor Ken MacDonald  
Seconded by Councillor Tom Fink

**THAT** the Council of the Resort Village of Kanata Valley approve the capital levy transfer for 2023 in the amount of \$23,807.53.

**CARRIED**

### **8.3 Truck Fill Revenue Transfer**

**2024-141**

Moved by Councillor Ken MacDonald  
Seconded by Councillor Tom Fink

**THAT** the Council of the Resort Village of Kannata Valley approve the revenue transfer from the 2023 truck fill station in the amount of \$25,490.18.

**CARRIED**

### **8.4 Village of Siltou**

The initial connection with the Village of Siltou to potentially join the Kannata Valley water distribution line was declined.

### **8.6 AGM Agenda**

Set agenda schedule for June AGM.

## **9.0 CORRESPONDENCE**

**2024-042**

  
Initials

Moved by Councillor Craig Francis  
Seconded by Councillor Dustin Plett

**THAT** the following correspondence from the June 17<sup>th</sup> meeting, as presented by the Chief Administrative Officer, be filed:

- 10.1 Natural Gas 2024 Pipeline Inspection
- 10.2 Western Municipal Consulting – Completion of Duties Letter
- 10.3 King’s Portrait
- 10.4 Ministry of Highways – Tarping Loads
- 10.5 RCMP Report
- 10.6 SkPower Smart Meters
- 10.7 OH & S Safety Book/Manual
- 10.8 CAO Standard Certificate

**10.0 IN-CAMERA**

**2024-143**

Moved by Mayor Robert Gordon  
Seconded by Councillor Dustin Plett

**THAT** Council having items to discuss relating to draft material and personnel that are exempt from public discussion under *The Local Authority Freedom of Information and Privacy Act* and *The Municipalities Act*, per Clause 120(2){a), move this meeting to an in-camera session.

**CARRIED**

Time: 8:00 p.m.

**10.1 Out of Camera**

**2024-144**

Moved by Mayor Robert Gordon  
Seconded by Councillor Tom Fink

**THAT** this meeting be reconvened.

Time: 8:27 p.m.

**CARRIED**

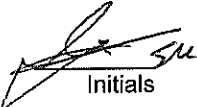
**11.0 ADJOURNMENT**

**2024-145**

Moved by Councillor Tom Fink  
Seconded by Councillor Ken MacDonald

**THAT** this meeting of the Council of the Resort Village of Kannata Valley be adjourned at 8.28 p.m.


**CARRIED**

  
Initials




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Mayor, Robert Gordon



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CAO, Shannon Ulsifer



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Initials

# Resort Village of Kannata Valley Accounts for Approval

Date Printed  
2024-06-12 1:50 PM

Batch: 2024-00026 to 2024-00030

Page 1

Bank Code - Bank1 - Main Demand

## COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2959	2024-05-31	VOID - Cheque Printing			
2960	2024-05-31	VOID - Cheque Printing			
2961	2024-05-31	VOID - Cheque Printing			
2962	2024-05-31	VOID - Cheque Printing			
2963 202405-31-01	2024-05-31	Salary 510-110-230 - GG - Cont. - Adm	May Month End 2024	1,874.80	1,874.80
2964 Retro 2024	2024-05-31	Salary 510-110-230 - GG - Cont. - Adm	Retro 2024	784.53	784.53
2965 20240531-01	2024-05-31	Receiver General Canada 510-110-230 - GG - Cont. - Adm 510-130-230 - GG - Benefits - P.	May/Rerto CPP/InTx/EI May / Retro CPP/EI	1,646.20 519.58	2,165.78
2966 202405-31-01	2024-05-31	FORSYTH, Ken 580-285-120 - UT - Water - WTF 580-285-100 - UT - Water - WTF 510-300-160 - UT - Wtr Line Rej 540-210-210 - EH&W - Cont. - v	May Wtr tests Meter Change/Air Dryer Ins Crb Stop Install J Borassa Vegetation Control	268.40 140.40 109.20 62.40	580.40
2967 2024-005-01	2024-05-31	HEDMAN-CHERNICK, Nicole 510-220-100 - GG - Cont. - Offic	Janitorial/ office cleaning M	62.50	62.50
2968 202405/05-02	2024-05-31	HOWSE, Wayne 580-285-120 - UT - Water - WTF	Apr 29- May 5 WTR OP	268.40	268.40
2969 GH2024-05	2024-05-31	HURST, Glen 580-285-120 - UT - Water - WTF	WTR OP II - May 2024	900.00	900.00
2970 May 2024-05	2024-05-31	KOLOSKI, Dennis 540-220-100 - EH&W - RTS Opt	RTS OP/Garbage cans	717.60	717.60
2971 144337	2024-05-31	MEPP 510-110-230 - GG - Cont. - Adm 510-130-230 - GG - Benefits - P.	May / Retro Remit May / Retro Remit	584.07 584.07	1,168.14
2972 VE2405-01	2024-05-31	Vanstone Enterprises 580-285-120 - UT - Water - WTF	May 2024 WTP OP	268.40	268.40
2973 2024-05-28	2024-06-15	Salary 510-210-170 - GG - Admin. - Tr 510-210-170 - GG - Admin. - Tr 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid 510-110-230 - GG - Cont. - Adm	UMAAS - hotel/meals UMAAS - Mileage Both Tax Code Both Tax Code GST Tax Code GST Tax Code June15 PR Advance	182.68 323.74 7.67 7.67 NL 16.18 16.18 NL 1,600.00	530.27 1,600.00
ADV June 15-07				1,600.00	1,600.00
				Payment Total:	2,130.27
2974	2024-06-15	FINK, Tom			

*[Handwritten Signature]*

# Resort Village of Kannata Valley Accounts for Approval

Date Printed  
2024-06-12 1:50 PM

Batch: 2024-00026 to 2024-00030

Page 2

## COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
H Depot May 24		580-430-100 - UT - Water - Mat	WTP - Broom	14.82	
		110-340-110 - GST Rebate Rec	Both Tax Code	0.70	
		900-110-110 - GST Paid	Both Tax Code	0.70 NL	15.52
<b>2975</b>	<b>2024-06-15</b>	<b>LAST MOUNTAIN TIMES LTD.</b>			
LMT May 27		510-260-150 - GG - Cont. - Elec	Elections - Call for nominati	160.35	160.35
<b>2976</b>	<b>2024-06-15</b>	<b>LORAAS DISPOSAL</b>			
0008084717		540-200-110 - EH&W - Cont. - V	Recycle Bins May	592.18	
		110-340-110 - GST Rebate Rec	GST Tax Code	29.61	
		900-110-110 - GST Paid	GST Tax Code	29.61 NL	621.79
0008084716		540-200-110 - EH&W - Cont. - V	RTS-container rent & empt	3,852.85	
		110-340-110 - GST Rebate Rec	GST Tax Code	192.64	
		900-110-110 - GST Paid	GST Tax Code	192.64 NL	4,045.49
			Payment Total:		4,667.28
<b>2977</b>	<b>2024-06-15</b>	<b>MAFFENBEIER, Ray</b>			
RM2305-02		540-210-100 - EH&W - Cont. - F	Semi Annuall pest control	400.00	400.00
June 9		540-210-100 - EH&W - Cont. - F	Disposal - 2 hours @ \$30	60.00	60.00
			Payment Total:		460.00
<b>2978</b>	<b>2024-06-15</b>	<b>NORTH SHORE SEPTIC LTD.</b>			
13028		580-300-130 - UT - Water - Sepi	Septic May 24	66.67	
		110-340-110 - GST Rebate Rec	GST Tax Code	3.33	
		900-110-110 - GST Paid	GST Tax Code	3.33 NL	70.00
<b>2979</b>	<b>2024-06-15</b>	<b>ROY ROMANOW PROV. LAB</b>			
		Issued to: Saskatchewan Health Authority			
3478148		580-290-100 - UT - Water - Lab	KV Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3477099		580-290-100 - UT - Water - Lab	High Country Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3477100		580-290-100 - UT - Water - Lab	KV Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3477101		580-290-100 - UT - Water - Lab	Rock Ridge Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3477102		580-290-100 - UT - Water - Lab	Valley Ridge Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
1184384		580-290-100 - UT - Water - Lab	Qtrly testing KV	176.19	
		110-340-110 - GST Rebate Rec	GST Tax Code	8.81	
		900-110-110 - GST Paid	GST Tax Code	8.81 NL	185.00
			Payment Total:		300.00
<b>2980</b>	<b>2024-06-15</b>	<b>XEROX CANADA LTD</b>			
F62379857		510-410-140 - GG - Maint. - Offi	Copies Apr 25/24-May 26/2	140.51	
		110-340-110 - GST Rebate Rec	Both Tax Code	6.63	
		900-110-110 - GST Paid	Both Tax Code	6.63 NL	147.14
<b>2981</b>	<b>2024-06-15</b>	<b>VOID - Cheque Printing</b>			
<b>2982</b>	<b>2024-06-15</b>	<b>VOID - Cheque Printing</b>			





**Resort Village of Kannata Valley  
Accounts for Approval**

Batch: 2024-00026 to 2024-00030

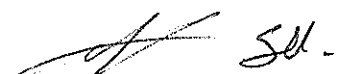
**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2983 Boat Slip	2024-06-15	Berscht, Wesley 420-520-700 - F&C - Rec - Boat	Annual Boat Slip fee 2024	20.00	20.00
2984 Dev Permit Rfnc	2024-06-15	MARIO, Mike 420-700-100 - F&C - Building Pe	Dev Permit Refund R#2400	100.00	100.00
				Total Computer Cheque:	<u>16,861.11</u>

**OTHER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2024-0032 FR0001654758	2024-06-06	GOVT of SASKATCHEWAN 210-210-110 - School Taxes Co	May 2024 EPT	200.18	200.18
2024-0033 May 8	2024-06-12	Microsoft Store 510-240-100 - GG - Cont. - Merr 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid	Microsoft 365 subscription Both Tax Code Both Tax Code	115.54 5.45 5.45 NL	120.99
2024-0034 QB Lagoon	2024-06-12	QuickBooks Online 510-240-100 - GG - Cont. - Merr 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid	Lagoon - Quickbooks Both Tax Code Both Tax Code	16.96 0.80 0.80 NL	17.76
2024-0035 20240501-01	2024-06-12	SASKTEL 510-300-140 - GG - Utility - Tele 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid	Service May 2024 Both Tax Code Both Tax Code	110.11 5.19 5.19 NL	115.30
2024-0036 20240530-01 20240501-01	2024-06-15	SASK ENERGY 580-300-110 - UT - Water - Hea 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid 580-300-110 - UT - Water - Hea 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid	Service May 1 - June 3/24 GST Tax Code GST Tax Code Service Apr 2 - May 1/24 GST Tax Code GST Tax Code	122.52 6.13 6.13 NL 167.53 8.37 8.37 NL	128.65 175.90
				Payment Total:	<u>304.55</u>
2024-0037 20240507-02 20240507A	2024-06-15	SASK POWER 580-300-120 - UT - Water - Pow 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid 530-290-100 - TS - Maint. - Stre 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid	HCE Well Apr 8 - May 7/24 GST Tax Code GST Tax Code Service Apr 8 - May 7/24 GST Tax Code GST Tax Code	126.43 6.32 6.32 NL 392.43 19.62 19.62 NL	132.75 412.05
				Payment Total:	<u>544.80</u>
				Total Other:	<u>1,303.58</u>

Total Bank1: 18,164.69




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**Resort Village of Kannata Valley**  
**Accounts for Approval**  
Batch: 2024-00026 to 2024-00030

Page 4

Certified correct and in accordance with the records  
presented to Council on this 15th day of May 2024.  
Certified Correct This 17th day of June, 2024.

  
Acting CAO, Shannon Ulsifer  
Mayor, Robert Gordon

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Reeve

Administrator

**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance
<b>REVENUES</b>				
<b>TAXATION</b>				
<b>Municipal Taxes</b>				
410-110-100 - General Municipal Levy			298,680.00	(298,680.00)
410-120-100 - Abatements and Adjustments			50.00	(50.00)
410-130-100 - Tax Discounts			(29,867.00)	29,867.00
	<b>0.00</b>	<b>0.00</b>	<b>268,863.00</b>	<b>(268,863.00)</b>
<b>Penalties on Tax Arrears</b>				
410-400-210 - Penalty on Municipal Tax Arrears		3,143.58	3,150.00	(6.42)
	<b>0.00</b>	<b>3,143.58</b>	<b>3,150.00</b>	<b>(6.42)</b>
<b>TOTAL TAXATION:</b>	<b>0.00</b>	<b>3,143.58</b>	<b>272,013.00</b>	<b>(268,869.42)</b>
<b>FEES AND CHARGES</b>				
<b>Sale of Supplies and Gravel</b>				
420-200-900 - F&C - Other Fees & Charges			100.00	(100.00)
	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>(100.00)</b>
<b>Recreation Fees</b>				
<b>Recreation Program Fees</b>				
420-520-700 - F&C - Rec - Boat Slip Fees		540.00	520.00	20.00
	<b>0.00</b>	<b>540.00</b>	<b>520.00</b>	<b>20.00</b>
	<b>0.00</b>	<b>540.00</b>	<b>520.00</b>	<b>20.00</b>
<b>Licenses and Permits</b>				
420-700-100 - F&C - Building Permits	400.00	4,902.50	5,000.00	(97.50)
	<b>400.00</b>	<b>4,902.50</b>	<b>5,000.00</b>	<b>(97.50)</b>
<b>Other</b>				
<b>Tax Certificate</b>				
420-800-100 - F&C - Tax Certificate	35.00	85.00	250.00	(165.00)
	<b>35.00</b>	<b>85.00</b>	<b>250.00</b>	<b>(165.00)</b>
<b>General Office Services Provided</b>				
420-800-220 - F&C - Appeal Fees			200.00	(200.00)
420-800-300 - F&C - Scrap Metal			400.00	(400.00)
	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>	<b>(600.00)</b>
<b>Landfill/Waste Collection Fees</b>				
420-850-110 - F&C - RTS User Fees - Rock Ridge		4,200.00	4,200.00	
	<b>0.00</b>	<b>4,200.00</b>	<b>4,200.00</b>	<b>0.00</b>
	<b>35.00</b>	<b>4,285.00</b>	<b>5,050.00</b>	<b>(765.00)</b>
<b>TOTAL FEES AND CHARGES:</b>	<b>435.00</b>	<b>9,727.50</b>	<b>10,670.00</b>	<b>(942.50)</b>
<b>UTILITIES</b>				
<b>Water</b>				

**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance
440-100-100 - Water - Levy	119.44	39,362.72	160,000.00	(120,637.28)
440-110-100 - Water - Capital Levy	15.70	6,015.70	24,000.00	(17,984.30)
440-120-200 - Water - Custom Work		(0.02)	250.00	(250.02)
440-130-100 - Water - Truck Fills	1,812.64	6,915.47	20,400.00	(13,484.53)
440-160-400 - Water - Fines		1.79		1.79
440-160-500 - Water - Interest Revenue	118.66	709.41	1,000.00	(290.59)
	<b>2,066.44</b>	<b>53,005.07</b>	<b>205,650.00</b>	<b>(152,644.93)</b>
<b>Sewer</b>				
440-220-100 - Lagoon - Service Fees		84.05		84.05
	<b>0.00</b>	<b>84.05</b>	<b>0.00</b>	<b>84.05</b>
<b>TOTAL UTILITIES:</b>	<b>2,066.44</b>	<b>53,089.12</b>	<b>205,650.00</b>	<b>(152,560.88)</b>
<b>UNCONDITIONAL TRANSFERS</b>				
<b>Unconditional Transfers</b>				
450-110-100 - Unconditional - Revenue Sharing			36,890.00	(36,890.00)
	<b>0.00</b>	<b>0.00</b>	<b>36,890.00</b>	<b>(36,890.00)</b>
<b>TOTAL UNCONDITIONAL TRANSFERS:</b>	<b>0.00</b>	<b>0.00</b>	<b>36,890.00</b>	<b>(36,890.00)</b>
<b>CONDITIONAL GRANTS</b>				
<b>Federal</b>				
450-200-070 - Conditional - CCBF (Gas Tax Grant)		2,824.80	5,650.00	(2,825.20)
50-230-100 - Conditional - Fed/Prov - ICIP		5,543.00		5,543.00
	<b>0.00</b>	<b>8,367.80</b>	<b>5,650.00</b>	<b>2,717.80</b>
<b>Provincial</b>				
450-300-050 - Conditional - SGI Traffic Safety Grant		792.80		792.80
450-345-120 - Conditional - Asset Management Grant		50,000.00		50,000.00
	<b>0.00</b>	<b>50,792.80</b>	<b>0.00</b>	<b>50,792.80</b>
<b>TOTAL CONDITIONAL GRANTS:</b>	<b>0.00</b>	<b>59,160.60</b>	<b>5,650.00</b>	<b>53,510.60</b>
<b>INVESTMENT INCOME AND COMMISSIONS</b>				
<b>Investment and Income Revenue</b>				
470-100-100 - Interest Revenue	150.45	735.63	1,200.00	(464.37)
	<b>150.45</b>	<b>735.63</b>	<b>1,200.00</b>	<b>(464.37)</b>
<b>TOTAL INVESTMENT INCOME AND COMMISSIONS:</b>	<b>150.45</b>	<b>735.63</b>	<b>1,200.00</b>	<b>(464.37)</b>
<b>OTHER REVENUES</b>				
<b>Other Revenue</b>				
480-100-100 - Rec - Grants (SK Lotteries/Canada Day)	1,380.00	1,380.00	1,380.00	
	<b>1,380.00</b>	<b>1,380.00</b>	<b>1,380.00</b>	<b>0.00</b>
<b>TOTAL OTHER REVENUES:</b>	<b>1,380.00</b>	<b>1,380.00</b>	<b>1,380.00</b>	<b>0.00</b>
<b>TOTAL REVENUES:</b>	<b>4,031.89</b>	<b>127,236.43</b>	<b>533,453.00</b>	<b>(406,216.57)</b>

**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance
<b>EXPENDITURES</b>				
<b>GENERAL GOVERNMENT SERVICES</b>				
<b>Wages &amp; Benefits</b>				
<b>Wages</b>				
510-110-110 - GG - Council - Remuneration			10,000.00	10,000.00
	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>
510-110-230 - GG - Cont. - Administrator EE (65%)	2,741.86	15,721.06	43,774.00	28,052.94
510-110-330 - GG - Cont. - Admin. Support/Mentor		7,904.00	24,000.00	16,096.00
	<b>2,741.86</b>	<b>23,625.06</b>	<b>77,774.00</b>	<b>54,148.94</b>
<b>Benefits</b>				
510-130-230 - GG - Benefits - P/R deductions ER (65%)	466.29	3,648.71	9,485.00	5,836.29
510-130-234 - GG - Benefits - WCB (35%)	765.94	765.94	766.00	0.06
	<b>1,232.23</b>	<b>4,414.65</b>	<b>10,251.00</b>	<b>5,836.35</b>
	<b>3,974.09</b>	<b>28,039.71</b>	<b>88,025.00</b>	<b>59,985.29</b>
<b>Professional/Contract Services</b>				
510-200-110 - GG - Cont. - Legal		25.00	2,500.00	2,475.00
510-200-130 - GG - Cont. - Audit		26.70	8,500.00	8,473.30
510-200-150 - GG - Cont. - Assessment - SAMA		4,558.00	4,560.00	2.00
510-200-170 - GG - Cont. - Assessment Appeals			450.00	450.00
510-200-190 - GG - Cont. - Advertising	214.91	868.97	1,010.00	141.03
510-200-200 - GG - Cont. - Munisoft		5,310.60	6,000.00	689.40
510-210-120 - GG - Coun/ADM - Travel, Meals & Expenses			600.00	600.00
510-210-170 - GG - Admin. - Training, Travel & Meals		498.57	2,170.00	1,671.43
510-210-180 - GG - Cont. - Office Repairs & Maintenance		357.77		(357.77)
510-220-100 - GG - Cont. - Office Janitorial (70%)	79.62	197.73	730.00	532.27
510-230-100 - GG - Cont. - Insurance		20,620.00	7,220.00	(13,400.00)
510-240-100 - GG - Cont. - Memberships & Subscriptions		1,381.76	2,040.00	658.24
510-250-100 - GG - Cont. - Web Services		469.84	760.00	290.16
510-260-150 - GG - Cont. - Elections			1,050.00	1,050.00
510-290-100 - GG - Cont. - Bank Charges & Interest	30.00	170.00	645.00	475.00
	<b>324.53</b>	<b>34,484.94</b>	<b>38,235.00</b>	<b>3,750.06</b>
<b>Utilities</b>				
510-300-140 - GG - Utility - Telephone	110.22	445.44	1,350.00	904.56
510-300-150 - GG - Utility - Internet	84.75	1,017.35	2,350.00	1,332.65
510-300-160 - UT - Wtr Line Repair - KV Res	109.20	109.20	30,000.00	29,890.80
510-300-170 - UT - Wtr Line Repair Non KV Res			500.00	500.00
	<b>304.17</b>	<b>1,571.99</b>	<b>34,200.00</b>	<b>32,628.01</b>
<b>Maintenance, Material and Supplies</b>				
510-400-110 - GG - Maint. - Postage (65%)		169.55	800.00	630.45
510-410-140 - GG - Maint. - Office Supplies (65%)	224.07	963.47	7,500.00	6,536.53
510-490-100 - GG - Maint. - Office Repairs & Maint.			1,000.00	1,000.00
510-490-110 - GG - Maint. - Annual Meeting	15.64	15.64	100.00	84.36
	<b>239.71</b>	<b>1,148.66</b>	<b>9,400.00</b>	<b>8,251.34</b>
<b>Grants and Contributions</b>				
510-500-110 - GG - Grants - Ratepayer Drainage			10,000.00	10,000.00
510-500-120 - GG - Contributions - Donations			130.00	130.00

**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance
	0.00	0.00	10,130.00	10,130.00
<b>TOTAL GENERAL GOVERNMENT SERVICES:</b>	<b>4,842.50</b>	<b>65,245.30</b>	<b>179,990.00</b>	<b>114,744.70</b>
<b>PROTECTIVE SERVICES</b>				
<b>POLICE PROTECTION</b>				
<b>Professional/Contractual Services</b>				
520-210-110 - PS - RCMP - Contracted Services			7,460.00	7,460.00
	0.00	0.00	7,460.00	7,460.00
<b>TOTAL POLICE PROTECTION:</b>	<b>0.00</b>	<b>0.00</b>	<b>7,460.00</b>	<b>7,460.00</b>
<b>FIRE PROTECTION</b>				
<b>Professional/Contractual Services</b>				
525-210-110 - PS - Fire - Contract Serv/Fire ban sign		4,550.00	4,650.00	100.00
525-210-120 - PS - Fire - Dispatching Fees		252.00	250.00	(2.00)
	0.00	4,802.00	4,900.00	98.00
<b>Other</b>				
525-920-110 - PS - EMO Fees			50.00	50.00
	0.00	0.00	50.00	50.00
<b>TOTAL FIRE PROTECTION:</b>	<b>0.00</b>	<b>4,802.00</b>	<b>4,950.00</b>	<b>148.00</b>
<b>TOTAL PROTECTIVE SERVICES:</b>	<b>0.00</b>	<b>4,802.00</b>	<b>12,410.00</b>	<b>7,608.00</b>
<b>TRANSPORTATION SERVICES</b>				
<b>MAINTENANCE</b>				
<b>Professional/Contractual Services</b>				
530-210-120 - TS - Maint. - Road Repairs		4,671.07	38,000.00	33,328.93
530-290-100 - TS - Maint. - Street Lights	392.43	1,177.29	4,800.00	3,622.71
	392.43	5,848.36	42,800.00	36,951.64
<b>Maintenance, Materials &amp; Supplies</b>				
530-440-100 - TS - Maint. - Gravel/Sand			620.00	620.00
530-470-100 - TS - Maint. - Road/Street Signs			300.00	300.00
530-470-110 - TS - Maint. - Shared Rd Mtce			3,500.00	3,500.00
	0.00	0.00	4,420.00	4,420.00
<b>TOTAL MAINTENANCE:</b>	<b>392.43</b>	<b>5,848.36</b>	<b>47,220.00</b>	<b>41,371.64</b>
<b>SNOW REMOVAL</b>				
<b>Professional/Contractual Services</b>				
537-210-100 - TS - Snow - Contracted Removal		4,240.00	15,000.00	10,760.00
	0.00	4,240.00	15,000.00	10,760.00
<b>TOTAL SNOW REMOVAL:</b>	<b>0.00</b>	<b>4,240.00</b>	<b>15,000.00</b>	<b>10,760.00</b>
<b>TOTAL TRANSPORTATION SERVICES:</b>	<b>392.43</b>	<b>10,088.36</b>	<b>62,220.00</b>	<b>52,131.64</b>
<b>ENVIRONMENTAL SERVICES</b>				
<b>Professional/Contractual Services</b>				
540-200-110 - EH&W - Cont. - Waste Collection - RTS	2,457.71	6,999.49	34,080.00	27,080.51
540-210-100 - EH&W - Cont. - Pest Control Village			1,000.00	1,000.00
540-210-200 - EH&W - Cont. - Veg Control Village			500.00	500.00

**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance
540-210-210 - EH&W - Cont. - Veg Control - RTS	62.40	62.40	300.00	237.60
540-210-300 - EH&W - Cont. - Tree Chipping - RTS			6,000.00	6,000.00
540-220-100 - EH&W - RTS Operator	717.60	2,246.40	6,200.00	3,953.60
	<b>3,237.71</b>	<b>9,308.29</b>	<b>48,080.00</b>	<b>38,771.71</b>
<b>Maintenance, Materials and Supplies</b>				
540-420-100 - EH&W - Supplies - RTS		21.17	30.00	8.83
	<b>0.00</b>	<b>21.17</b>	<b>30.00</b>	<b>8.83</b>
<b>TOTAL ENVIRONMENTAL SERVICES:</b>	<b>3,237.71</b>	<b>9,329.46</b>	<b>48,110.00</b>	<b>38,780.54</b>
<b>PLANNING AND DEVELOPMENT SERVICES</b>				
<b>Professional/Contractual Services</b>				
560-200-110 - P&D - Cont. - Building Permits	480.00	2,850.00	5,000.00	2,150.00
560-200-120 - P&D - Cont. - Planning Services (OCP)			300.00	300.00
560-200-130 - P&D - Cont. - Asset Management Planning			100.00	100.00
	<b>480.00</b>	<b>2,850.00</b>	<b>5,400.00</b>	<b>2,550.00</b>
<b>TOTAL PLANNING AND DEVELOPMENT SERVICES:</b>	<b>480.00</b>	<b>2,850.00</b>	<b>5,400.00</b>	<b>2,550.00</b>
<b>RECREATION AND CULTURAL SERVICES</b>				
<b>Professional/Contractual Services</b>				
570-270-100 - R&C - Cont. - Janitorial - Biffy			530.00	530.00
570-280-100 - R&C - Cont. - Vegetation Control			2,500.00	2,500.00
70-290-100 - R&C - Library Levy		985.95	1,980.00	994.05
	<b>0.00</b>	<b>985.95</b>	<b>5,010.00</b>	<b>4,024.05</b>
<b>Maintenance, Materials and Supplies</b>				
570-420-120 - R&C - Maint. & Repairs - Playground			100.00	100.00
570-420-130 - R&C - Maint. & Repairs - Boat Launch			8,000.00	8,000.00
	<b>0.00</b>	<b>0.00</b>	<b>8,100.00</b>	<b>8,100.00</b>
<b>Grants and Contributions</b>				
570-500-120 - R&C - Grants - Sask Lotteries/Can Day		1,128.75	1,500.00	371.25
	<b>0.00</b>	<b>1,128.75</b>	<b>1,500.00</b>	<b>371.25</b>
<b>TOTAL RECREATION AND CULTURAL SERVICES:</b>	<b>0.00</b>	<b>2,114.70</b>	<b>14,610.00</b>	<b>12,495.30</b>
<b>UTILITIES</b>				
<b>WATER</b>				
<b>Wages and Benefits</b>				
580-110-110 - UT - Water - Council Remuneration			1,100.00	1,100.00
580-120-110 - UT - Water - Benefits WCB (65%)	1,422.46	1,422.46	1,430.00	7.54
	<b>1,422.46</b>	<b>1,422.46</b>	<b>2,530.00</b>	<b>1,107.54</b>
<b>Professional/Contractual Services</b>				
580-230-100 - UT - Water - Travel, Meals & Subsistence		14.29	1,000.00	985.71
580-240-100 - UT - Water - Insurance			13,390.00	13,390.00
580-250-100 - UT - Water - Memberships/Permits			2,700.00	2,700.00
580-260-100 - UT - Water - Training registration			430.00	430.00
580-280-100 - UT - Water - Janitorial (30%)	82.88	133.52	270.00	136.48
30-285-100 - UT - Water - WTP Repairs & Maintenance	4,680.20	5,132.60	20,000.00	14,867.40
580-285-110 - UT - Water - Cont. - Vegetation Control			200.00	200.00
580-285-120 - UT - Water - WTP Operators	1,705.20	10,996.08	40,000.00	29,003.92
580-285-150 - UT- Water Breaks/Froz/Hydrant (KV Only)		2,126.78		(2,126.78)

Report Date  
2024-06-13 11:25 AM

**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance
580-290-100 - UT - Water - Lab Testing	109.50	493.00	2,050.00	1,557.00
580-295-100 - UT - Water - Administrator EE (35%)	3,747.74	10,736.54	19,723.00	8,986.46
580-295-120 - UT - Water -P/R Deduction ER (35%)	637.36	2,350.96	4,410.00	2,059.04
580-295-200 - UT - Water - Agreements/Easements		100.00	100.00	
	<b>10,962.88</b>	<b>32,083.77</b>	<b>104,273.00</b>	<b>72,189.23</b>
<b>Utilities</b>				
580-300-110 - UT - Water - Heat - SKEnergy	167.53	955.03	2,100.00	1,144.97
580-300-120 - UT - Water - Power	1,187.52	4,171.93	15,000.00	10,828.07
580-300-130 - UT - Water - Septic		1,000.05	2,500.00	1,499.95
	<b>1,355.05</b>	<b>6,127.01</b>	<b>19,600.00</b>	<b>13,472.99</b>
<b>Maintenance, Materials and Supplies</b>				
580-400-110 - UT - Water - Postage (35%)		311.36	560.00	248.64
580-410-100 - UT - Water - Office Supplies (35%)	306.29	704.43	3,020.00	2,315.57
580-430-100 - UT - Water - Materials & Supplies	(97.88)	4,772.48	20,000.00	15,227.52
580-450-100 - UT - Water - Chemicals		835.52	6,000.00	5,164.48
580-450-110 - UT - Water - Chemicals - Delivery Charge			400.00	400.00
	<b>208.41</b>	<b>6,623.79</b>	<b>29,980.00</b>	<b>23,356.21</b>
<b>TOTAL WATER:</b>	<b>13,948.80</b>	<b>46,257.03</b>	<b>156,383.00</b>	<b>110,125.97</b>
<b>TOTAL UTILITIES:</b>	<b>13,948.80</b>	<b>46,257.03</b>	<b>156,383.00</b>	<b>110,125.97</b>
<b>TOTAL EXPENDITURES:</b>	<b>22,901.44</b>	<b>140,686.85</b>	<b>479,123.00</b>	<b>338,436.15</b>
<b>CHANGE IN GENERAL SURPLUS</b>	<b>(18,869.55)</b>	<b>(13,450.42)</b>	<b>54,330.00</b>	<b>(67,780.42)</b>

Certified correct and in accordance with the records.  
Presented to Council on this 17 day of June, 2024.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Acting Chief Administrative Officer



**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
<b>ACCOUNT BALANCES</b>				
<b>Cash and Investments</b>				
110-110-120 - Bank - Chequing Conexus	(11,385.95)	(203,179.37)	230,725.88	
110-110-130 - Bank - Water	150.45	735.63	104,352.77	
110-110-140 - Bank - Lagoon			34,817.56	
110-110-150 - Bank - Redeemable Equity			454.67	
110-110-160 - Bank - Conexus Term Deposit Lagoon			30,955.78	
110-110-170 - Conexus - Redemable Term 2		150,000.00	150,000.00	
<b>Total Cash and Investments:</b>	<b>(11,235.50)</b>	<b>(52,443.74)</b>	<b>551,306.66</b>	
<b>Municipal Taxes Receivable</b>				
110-200-100 - Municipal - Tax Receivable - Current	(299.82)	(321.61)	17,067.12	
110-200-110 - Municipal - Tax Receivable - Arrears		(16,155.87)	(13,003.04)	
<b>Total Municipal Taxes Receivable:</b>	<b>(299.82)</b>	<b>(16,477.48)</b>	<b>4,064.08</b>	
<b>Capital Assets</b>				
170-100-100 - Land - Cost			616,299.00	
170-100-110 - Land Improvements - Cost			98,726.49	
170-100-200 - Buildings - Cost			435,539.70	
170-100-350 - Operating Equipment - Cost			1,111,964.10	
170-100-540 - Office Technology - Software - Cost			32,337.82	
170-100-600 - Linear Assets - Cost			374,534.13	
<b>Total Capital Assets:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,669,401.24</b>	
<b>Reserves</b>				
310-100-200 - Appropriated Reserves - Utilities			103,617.14	
<b>Total Reserves:</b>	<b>0.00</b>	<b>0.00</b>	<b>103,617.14</b>	

**Resort Village of Kannata Valley**  
**Monthly Water Revenue & Expense Report**  
For the Period Ending May 31, 2024

	Current	Year To Date	Budget	Variance
<b>REVENUES</b>				
<b>UTILITIES</b>				
<b>Water</b>				
440-100-100 - Water - Levy	119.44	39,362.72	160,000.00	(120,637.28)
440-110-100 - Water - Capital Levy	15.70	6,015.70	24,000.00	(17,984.30)
440-120-200 - Water - Custom Work		(0.02)	250.00	(250.02)
440-130-100 - Water - Truck Fills	1,812.64	6,915.47	20,400.00	(13,484.53)
440-160-400 - Water - Fines		1.79		1.79
440-160-500 - Water - Interest Revenue	118.66	709.41	1,000.00	(290.59)
	<b>2,066.44</b>	<b>53,005.07</b>	<b>205,650.00</b>	<b>(152,644.93)</b>
<b>TOTAL REVENUES:</b>	<b>2,066.44</b>	<b>53,005.07</b>	<b>205,650.00</b>	<b>(152,644.93)</b>
<b>EXPENDITURES</b>				
<b>UTILITIES</b>				
<b>WATER (KV &amp; USERS)</b>				
<b>Wages and Benefits</b>				
580-110-110 - UT - Water - Council Remuneration			1,100.00	1,100.00
580-120-110 - UT - Water - Benefits WCB (65%)	1,422.46	1,422.46	1,430.00	7.54
	<b>1,422.46</b>	<b>1,422.46</b>	<b>2,530.00</b>	<b>1,107.54</b>
<b>Professional/Contractual Services</b>				
580-230-100 - UT - Water - Travel, Meals & Subsistence		14.29	1,000.00	985.71
580-240-100 - UT - Water - Insurance			13,390.00	13,390.00
580-250-100 - UT - Water - Memberships/Permits			2,700.00	2,700.00
580-260-100 - UT - Water - Training registration			430.00	430.00
580-280-100 - UT - Water - Janitorial (30%)	82.88	133.52	270.00	136.48
580-285-100 - UT - Water - WTP Repairs & Maintenance	4,680.20	5,132.60	20,000.00	14,867.40
580-285-110 - UT - Water - Cont. - Vegetation Control			200.00	200.00
580-285-120 - UT - Water - WTP Operators	1,705.20	10,996.08	40,000.00	29,003.92
580-290-100 - UT - Water - Lab Testing	109.50	493.00	2,050.00	1,557.00
580-295-100 - UT - Water - Administrator EE (35%)	3,747.74	10,736.54	19,723.00	8,986.46
580-295-120 - UT - Water -P/R Deduction ER (35%)	637.36	2,350.96	4,410.00	2,059.04
580-295-200 - UT - Water - Agreements/Easements		100.00	100.00	
	<b>10,962.88</b>	<b>29,956.99</b>	<b>104,273.00</b>	<b>74,316.01</b>
<b>Utilities</b>				
580-300-110 - UT - Water - Heat - SKEnergy	167.53	955.03	2,100.00	1,144.97
580-300-120 - UT - Water - Power	1,187.52	4,171.93	15,000.00	10,828.07
580-300-130 - UT - Water - Septic		1,000.05	2,500.00	1,499.95
	<b>1,355.05</b>	<b>6,127.01</b>	<b>19,600.00</b>	<b>13,472.99</b>
<b>Maintenance, Materials and Supplies</b>				
580-400-110 - UT - Water - Postage (35%)		311.36	560.00	248.64
580-410-100 - UT - Water - Office Supplies (35%)	306.29	704.43	3,020.00	2,315.57
580-430-100 - UT - Water - Materials & Supplies	(97.88)	4,772.48	20,000.00	15,227.52
580-450-100 - UT - Water - Chemicals		835.52	6,000.00	5,164.48
	<b>208.41</b>	<b>6,623.79</b>	<b>29,580.00</b>	<b>22,956.21</b>
<b>TOTAL WATER (KV &amp; USERS):</b>	<b>13,948.80</b>	<b>44,130.25</b>	<b>155,983.00</b>	<b>111,852.75</b>
<b>TOTAL EXPENDITURES:</b>	<b>13,948.80</b>	<b>44,130.25</b>	<b>155,983.00</b>	<b>111,852.75</b>

Report Date  
2024-06-13 11:25 AM

**Resort Village of Kannata Valley**  
**Monthly Water Revenue & Expense Report**  
For the Period Ending May 31, 2024

Page 2

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
<b>SURPLUS/DEFICIT</b>	(11,882.36)	8,874.82	49,667.00	(40,792.18)
<b>CHANGE IN SURPLUS</b>	<u>(11,882.36)</u>	<u>8,874.82</u>	<u>49,667.00</u>	<u>(40,792.18)</u>

Certified correct and in accordance with the records.  
Presented to Council on this 17<sup>th</sup> day of June, 2024.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Acting Chief Administrative Officer