

Resort Village of Kannata Valley

Policy #PD-001

Policy Title: DRAINAGE GRANT ASSISTANCE POLICY

Policy Objective	This policy provides grant guidelines for drainage assistance to ratepayers who are implementing water run off control on privately owner property. This policy provides the program scope, clarification on the terms and available funding.
Authority	Resolution # <i>2024-066</i>
Supporting Bylaw	n/a
Related Policy	n/a
Effective Date	<i>MARCH 27, 2024</i>

Legislative Authority:

The Municipalities Act

Policy:

1. AVAILABLE FUNDING

The Resort Village of Kannata Valley sets the following funding allotment for all privately owned Village properties:

- 1.1 An annual total grant budget of \$10,000 maximum.
- 1.2 Maximum allotted grant amount per project of \$2,000.
- 1.3 No more than five (5) grants will be approved in any one budget year.
- 1.4 If more than five (5) grant applications are received in any one budget year, the approved applications will be based on the order upon which the completed application was submitted and received by the Village Office.

2. GRANT PROGRAM STRUCTURE

- 2.1 Funds are available as a reimbursement of up to 50% of the project cost to a maximum grant of \$2,000.00.
- 2.2 Applications for the Drainage Grant Assistance Program must be submitted to the Village Office no less than 45 days prior to the intended project start date. See attached Schedule A – Drainage Grant Assistance Program Application.
- 2.3 Payment will be issued once the project has been completed and a final submission of the project has been reviewed and approved. See attached Schedule B – Request for Reimbursement.
- 2.4 Projects qualify for reimbursement if completed in the same budget year as the application submission.

3. QUALIFICATION REQUIREMENTS

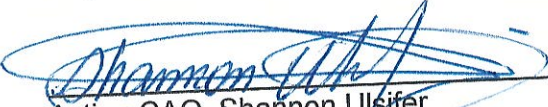
- 3.1 All applications must be completed fully and submitted to the Village Office.
- 3.2 Grants are available for projects on a single property or a joint project between neighbors.
- 3.3 Joint projects must submit one application and can qualify only for one grant amount up to a maximum of \$2,000.00.
- 3.4 No grant funding will be given for projects that are already completed (prior to January 2024 or prior to application approval).
- 3.5 A site visit by a Council designated representative may be part of the approval process. (Schedule A).
- 3.6 **Owner and/or other casual labour costs are not recognized as qualified expenses.**
- 3.7 Original invoices for all claimed expenses must be provided and approved as eligible by Council prior to reimbursement (Schedule B).

4. REGULATIONS

- 4.1 Village approval of the grant application does not remove the responsibility of the property owner to ensure all other applicable regulations have been adhered to and met.
- 4.2 Village approval does not include approval of any other outside regulatory body or third-party legislated requirements that may be needed.



Mayor, Robert Gordon



Acting CAO, Shannon Ulsifer

March 27, 2024

Date