



**Minutes of the Regular Meeting of the Council  
February 15, 2023  
Council Chamber Administration Office, Kannata Valley, SK**

**Present:**

Mayor Robert Gordon  
Councillor Tom Fink  
Councillor Craig Francis

Councillor Ken MacDonald  
Councillor Dustin Plett

**Administration:** Shannon Ulsifer, Acting Chief Administrative Officer

**Absent:**

**1. CALL TO ORDER:**

Mayor Robert Gordon called the meeting to order at 6:34 p.m.

**2. APPROVAL OF AGENDA**

**2023/023**

Moved by Councillor Craig Francis  
Seconded by Councillor Dustin Plett

THAT the February 15, 2023, agenda be adopted as presented.

**CARRIED**

**3. ADOPTION OF MINUTES**

**2023/024**

Moved by Councillor Ken MacDonald  
Seconded by Councillor Craig Francis

THAT the minutes of the Regular Meeting of Council of January 18, 2023, be adopted as presented.

**CARRIED**

**4. DELEGATIONS**

\_\_\_\_\_ Mayor

\_\_\_\_\_ Acting CAO

**5. ACCOUNTS FOR APPROVAL**

**2023/025**

Moved by Councillor Dustin Plett  
Seconded by Councillor Tom Fink

**THAT** Council approve the List of Accounts Payable for January 2023. To include A/P, SETS, & EFTs; a summary attached here into and to form part of these minutes.

**CARRIED**

**6. ADMINISTRATION REPORTS**

**2023-/026**

Moved by Councillor Ken MacDonald  
Seconded by Councillor Tom Fink

**THAT** Council accept the Water Treatment Plant Daily Report and Administration Report for January 2023, as presented.

**6.1 Water Treatment Plant Daily Report**

**6.2 Administration Report**

**CARRIED**

**7. FINANCIALS**

**7.1 Statement of Financial Activities**

**2023/027**

Moved by Councillor Dustin Plett  
Seconded by Councillor Tom Fink

**THAT** the Statement of Financial Activities for the month of January 2023, be deferred to the March Council Meeting due to a printing error.

**CARRIED**

**7.2 Bank Reconciliation**

**2023/028**

Moved by Councillor Dustin Plett  
Seconded by Councillor Tom Fink

\_\_\_\_\_ Mayor

\_\_\_\_\_ Acting CAO

**That** Council accept the Bank Reconciliation for the month of January 2023, as presented.

**CARRIED**

**8. REPORTS OF COMMITTEES**

**2023-029**

Moved by Councillor Ken MacDonald  
Seconded by Councillor Craig Francis

**THAT** Council accept the recommendations brought forth by the Lagoon Committee report that is attached and forms part of these minutes.

**8.1 Lagoon** – Report attached.

**CARRIED**

**2023-030**

Moved by Councillor Dustin Plett  
Seconded by Councillor Ken MacDonald

**THAT** Council acknowledge the following meeting reports:

**8.2 Water** – Administration is still waiting for quotes for the Truck Fill meter install. Plumbing changes in the Water Treatment Plant will be required.

**8.3 Streets & Roads** – Snow removal may be possible in mid-March.

**8.4 Recreation** –No report.

**8.5 RTS**– Spring wood chipping is planned. A new quote will be requested. Discussion regarding the vehicular gate for options on eliminating vehicles going in behind haulers.

**CARRIED**

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

**10.1 SUMA Convention**

**2023-031**

Moved by Councillor Dustin Plett  
Seconded by Councillor Tom Fink

**THAT** the Acting CAO and one Council member attend the SUMA Convention in Saskatoon on April 16<sup>th</sup> to the 19<sup>th</sup>.

\_\_\_\_\_ Mayor

\_\_\_\_\_ Acting CAO

**CARRIED**

**10.2 Annual AGM 2023**

**2023-032**

Moved by Councillor Craig Francis  
Seconded by Councillor Dustin Plett

THAT Council set the Resort Village of Kannata Valley Annual General Meeting for Sunday, June 18<sup>th</sup>, 2023, from 10:00 a.m. to 12:00 p.m.

**CARRIED**

**10.3 PBI Building Official Appointment**

**2023-033**

Moved by Councillor Craig Francis  
Seconded by Councillor Dustin Plett

THAT Council approve the appointment of John Dulle, as a new Building Official Appointee with PBI.

**CARRIED**

**11. COMMUNICATION**

**2023-034**

Motion by Councillor Dustin Plett  
Seconded by Councillor Ken MacDonald

**THAT** the following correspondence as presented by the Acting CAO, be filed:

- 11.1 Government of Saskatchewan 2022 Grant Confirmation Report
- 11.2 Parkland Regional Library Executive Committee Update
- 11.3 RCMP January Update and December Report

**12. IN-CAMERA**

**2023-035**

Moved by Mayor Robert Gordon  
Seconded by Councillor Craig Francis

**THAT** Council having items to discuss relating to draft material and personnel that are exempt from public discussion under *The Local Authority Freedom of Information and Privacy Act* and *The Municipalities Act*, per Clause 120(2)(a), move this meeting to an in-camera session.

\_\_\_\_\_ Mayor

\_\_\_\_\_ Acting CAO

**CARRIED**

Time: 8:18 pm

**2023-036**

Moved by Councillor Craig Francis  
Seconded by Councillor Dustin Plett

**THAT** this meeting be reconvened.

**CARRIED**

Time: 8:45 p.m.

**13. ADJOURNMENT**

**2023-037**

Moved by Councillor Craig Francis  
Seconded by Councillor Tom Fink

**THAT** the meeting be adjourned at 8:46 p.m.

**CARRIED**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
Acting Chief Administrative Officer

\_\_\_\_\_ Mayor

\_\_\_\_\_ Acting CAO