



**Minutes of the Regular Meeting of the Council
March 16, 2023
Council Chamber Administration Office, Kannata Valley, SK**

Present:

Mayor Robert Gordon
Councillor Tom Fink
Councillor Craig Francis

Councillor Ken MacDonald
Councillor Dustin Plett

Administration: Shannon Ulsifer, Acting Chief Administrative Officer

Absent:

1. CALL TO ORDER:

Mayor Robert Gordon called the meeting to order at 6:31 p.m.

2. APPROVAL OF AGENDA

2023/038

Moved by Councillor Craig Francis
Seconded by Councillor Tom Fink

THAT the March 16, 2023, agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

2023/039

Moved by Councillor Tom Fink
Seconded by Councillor Ken MacDonald

THAT the minutes of the Regular Meeting of Council of January 18, 2023, be adopted as presented.

CARRIED

4. DELEGATIONS

_____ Mayor

_____ Acting CAO

5. ACCOUNTS FOR APPROVAL

2023/040

Moved by Councillor Dustin Plett
Seconded by Councillor Ken MacDonald

THAT Council approve the List of Accounts Payable for February 2023. To include A/P, SETS, & EFTs; a summary attached here into and to form part of these minutes.

CARRIED

6. ADMINISTRATION REPORTS

2023-/041

Moved by Councillor Ken MacDonald
Seconded by Councillor Tom Fink

THAT Council accept the Water Treatment Plant Daily Report and Administration Report for February 2023, as presented.

6.1 Water Treatment Plant Daily Report

6.2 Administration Report

CARRIED

7. FINANCIALS

7.1 Statement of Financial Activities

2023/042

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT the Statement of Financial Activities for the month of January and February 2023, be approved as presented.

CARRIED

7.2 Bank Reconciliation

2023/043

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

_____ Mayor

_____ Acting CAO

That Council accept the Bank Reconciliation for the month of February 2023, as presented.

CARRIED

8. REPORTS OF COMMITTEES

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.1 2023 Budget Approval

2023-044

Moved by Councillor Craig Francis
Seconded by Councillor Ken MacDonald

THAT Council approve the 2023 budget as presented.

And further,

THAT Council approve the recommendation of an increase to the annual utility base from \$450.00 annually to \$745.00 annually to ensure revenues meet expenses for the 2023 budget year.

And further,

THAT Council approve the recommendation of an increase to the Mill Rate to 0.0068 with a discount rate of 10%. This would ensure revenues meet expenses for the 2023 budget year.

CARRIED

10.2 Bylaw No. 86.4/23 to Amend Bylaw No. 86.3/20 being a Water Rate Increase Bylaw

2023-045

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT Bylaw No. 86.4/23, also known as a Bylaw to Amend Water Rates Bylaw No. 86.3/20 be read a first time.

CARRIED

2023-046

_____ Mayor

_____ Acting CAO

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT Bylaw No. 86.4/23, also known as a Bylaw to Amend Water Rates Bylaw No. 86.3/20 be read a second time.

CARRIED

2023-047

Moved by Councillor Ken MacDonald
Seconded by Mayor Robert Gordon

THAT Bylaw No. 86.4/23, also known as a Bylaw to Amend Water Rates Bylaw No. 86.3/20 be given three readings at this meeting.

**UNANIMOUS
CARRIED**

2023-048

Moved by Councillor Craig Francis
Seconded by Councillor Dustin Plett

THAT Bylaw No. 86.4/23, also known as a Bylaw to Amend Water Rates Bylaw No. 86.3/20 be read a third time and adopted and further,

THAT Council approve the water rates contained in the Resort Village of Kannata Valley's Bylaw No. 86.4/23 to amend Bylaw No. 86.3/20 in accordance with subsection 23(3) of *The Municipalities Act*.

CARRIED

10.3 Bylaw No. 01/2023 to Amend Bylaw 67 being a Council Procedures Bylaw

2023-049

Moved by Councillor Ken MacDonald
Seconded by Councillor Craig Francis

THAT Bylaw No. 01/2023 also known as Council Procedures Bylaw No. 67, be read a first time.

CARRIED

2023-050

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT Bylaw No. 01/2023 also known as Council Procedures Bylaw No. 67, be read a second time.

_____ Mayor

_____ Acting CAO

CARRIED

10.4 FCM Membership Renewal

2023-051

Motion by Councillor Craig Francis
Seconded by Councillor Tom Fink

THAT Council approve the FCM Membership renewal for the 2023 year.

CARRIED

10.5 WUQWATR Membership Renewal

2023-052

Motion by Councillor Tom Fink
Seconded by Councillor Ken MacDonald

THAT Council approve the WUQWATR (Wascana Upper Qu'Appelle Watersheds Association Taking Responsibility) Membership renewal for the 2023 year.

CARRIED

10.6 Council Remuneration and General Expense Policy

2023-053

Motion by Councillor Ken MacDonald
Seconded by Councillor Tom Fink

THAT Council direct Administration to amend the Council Remuneration and General Expense Policy as per Council discussion and return to the next regular meeting of Council.

CARRIED

10.7 New Janitor Contracted

10.8 WTP Truck fill Meter Installation Quotes

2023-054

Motion by Councillor Ken MacDonald
Seconded by Councillor Dustin Plett

THAT Council approve the lowest tender received for the Water Treatment Plant Meter Installation for truck fills and further, that the budget amount for this project be approved at \$6,000.00.

CARRIED

_____ Mayor

_____ Acting CAO

10.9 RCMP Community Group Meeting

2023-055

Motion by Councillor Tom Fink
Seconded by Councillor Craig Francis

THAT Council appoint Councillor Craig Francis to represent the Resort Village of Kannata Valley at the Lumsden Community Consultation Group Meeting on Wednesday, March 29th, 2023 at 7:00 p.m. at the Lumsden RCMP Detachment.

CARRIED

11. COMMUNICATION

2023-056

Motion by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT the following correspondence as presented by the Acting CAO, be filed:

11.1 PBI Newsletter of March 2023

12. IN-CAMERA

2023-057

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council having items to discuss relating to draft material and personnel that are exempt from public discussion under *The Local Authority Freedom of Information and Privacy Act* and *The Municipalities Act*, per Clause 120(2)(a), move this meeting to an in-camera session.

CARRIED

Time: 7:46 pm

2023-058

Moved by Councillor Tom Fink
Seconded by Councillor Ken MacDonald

THAT this meeting be reconvened.

CARRIED

Time: 8:24 p.m.

_____ Mayor

_____ Acting CAO

2023-059

Moved by Mayor Robert Gordon
Seconded by Councillor Tom Fink

THAT Council change the April 19th Regular Meeting of Council to Wednesday, April 26th due to the SUMA Convention.

13. ADJOURNMENT

2023-060

Moved by Councillor Craig Francis
Seconded by Councillor Dustin Plett

THAT the meeting be adjourned at 8:29 p.m.

CARRIED

MAYOR

Acting Chief Administrative Officer

_____ Mayor

_____ Acting CAO