



**Minutes of the Regular Meeting of the Council
March 27, 2024
Council Chamber Administration Office, Kannata Valley, SK**

Present:

Deputy Mayor Ken MacDonald
Councillor Tom Fink
Councillor Craig Francis
Councillor Dustin Plett

Absent: Mayor Robert Gordon

Administration: Shannon Ulsifer, Acting Chief Administrative Officer

1. CALL TO ORDER:

Deputy Mayor Ken MacDonald called the meeting to order at 6:30 p.m.

2. APPROVAL OF AGENDA

2024-053

Moved by Councillor Craig Francis
Seconded by Councillor Tom Fink

THAT the March 27, 2024, agenda be adopted with the addition under New Business of Hydrovac Services for 98 Lakeshore Drive; SUMA Convention; remove 8.6 2024 General Election; and under Correspondence the addition of Weaving Cultures Event.

CARRIED

3. ADOPTION OF MINUTES

2024-054

Moved by Councillor Craig Francis
Seconded by Councillor Dustin Plett

THAT the Minutes from February 14, 2024, regular meeting of Council be approved as presented by the Acting Chief Administrative Officer.

CARRIED

4. ACCOUNTS FOR APPROVAL

2024-055

Moved by Dustin Plett
Seconded by Councillor Tom Fink

THAT the List of Accounts for Approval, including cheque 2886 to cheque 2898 and online payments in the total of \$32,310.25 as attached hereto and forming a part of these minutes, be approved for payment.

CARRIED

5. ADMINISTRATION REPORTS

5.1 Water Treatment Plant Daily Report

2024-056

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT Council accepts the Water Treatment Plant Daily Report as presented for the month of February 2024.

CARRIED

5.2 Administration Report

2024-057

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT Council accepts the verbal administrative report as presented.

CARRIED

6. FINANCIALS

6.1 Statement of Financial Activities

2024-058

Moved by Councillor Craig Francis
Seconded by Councillor Tom Fink

THAT the Statement of Financial Activities for the month of February be approved as presented.

CARRIED

2024-059

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT the Statement of Financial Activities Monthly Water Revenue and Expense Report for the month of February be approved as presented.

CARRIED


Initials

6.2 Bank Reconciliation 2024-060

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT Council has reviewed and approves the Bank Reconciliation for the Business Chequing Account and Water Levy Account as presented for the month of February 2024.

CARRIED

7. REPORTS OF COUNCIL

7.1 Councillor Craig Francis

- Councillor Francis reported he will continue to review the Village Insurance policy and noting exceptions as well as further investigation into the crime coverage.
- Councillor Francis submitted a report and noted the Parkland Regional Library will be purchasing a new building and have new online services.
- Councilor Francis submitted a report on the SUMAssure AGM.

7.2 Deputy Mayor MacDonald reported on the damage sustained to the boat launch road and submitted the engineer report.

2024-061

Moved by: Councillor Tom Fink
Seconded by: Councillor Dustin Plett

THAT Council accept the reports as presented and further, directs Administration to send a letter to the ratepayer regarding the engineer report and estimated cost to repair road to its prior condition.

CARRIED

8. NEW BUSINESS

8.1 Bylaw No. 07-2024 – Fireworks Bylaw

2024-062

Moved by Councillor Tom Fink
Seconded by Councillor Craig Francis

THAT Bylaw No. 07-2024, being a Bylaw for Fireworks, be read a first time.

CARRIED

8.2 Paving Quote

2024-063

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT Council table the paving quote until the next Council meeting.

CARRIED

8.3 Policy #EH-001 – Refuse Transfer Station Policy


Initials

2024-064

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT Council direct Administration to make requested changes to the policy as per Council direction.
CARRIED

8.4 Policy #TS-001 – Snow Removal Policy

2024-065

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT Council direct Administration to make requested changes to the policy as per Council direction.
CARRIED

8.5 Policy #PD-001 – Drainage Assistance Grant Policy

2024-066

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT Council approves the Village Drainage Assistance Grant Policy.
CARRIED

8.6 Hydr Vac Services

2024-067

Moved by Councillor Craig Francis
Seconded by Councillor Tom Fink

THAT Council direct Administration to obtain a second quote.
CARRIED

8.7 SUMA Convention


2024-068

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council approves any council member who wishes to attend.
CARRIED

8.8 Village of Siltou – Joint Grant Use for Basket Weaving Classes

2024-069


Initials

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council receive and file the information as presented.

CARRIED

9.0 UNFINISHED BUSINESS

9.1 Bylaw No. 02-2024 – Building Permit Fee Schedule

2024-070

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Bylaw No. 02-2024 being a Bylaw to Set the Building Permit Fees, be read a third time and adopted.

CARRIED

9.2 Bylaw No. 03-2024

2024-071

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Bylaw No. 03-2024 being a Bylaw for Council Procedures, be read a second time.

CARRIED

9.3 Bylaw No. 04-2024 Official Community Plan

2024-072

Moved by Councillor Tom Fink
Seconded by Councillor Craig Francis

THAT Bylaw No. 04-2024 being a Bylaw to establish The Resort Village of Kannata Valley's Official Community Plan, be read a second time.

CARRIED

2024-073

**Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink**

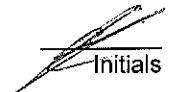
THAT Bylaw No. 04-2024 being a Bylaw to establish The Resort Village of Kannata Valley's Official Community Plan, be given a third reading.

CARRIED

2024-074

**Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink**

THAT Bylaw No. 04-2024 being a Bylaw to establish The Resort Village of Kannata Valley's Official Community Plan, read a third time and adopted upon approval and confirmation from the Ministry of


Initials

Government Relation, Community Planning Division.

CARRIED

9.4 Bylaw No. 05-2024 Zoning Bylaw

2024-075

Moved by Councillor Craig Francis
Seconded by Councillor Tom Fink

THAT Bylaw No. 05-2024 being a Bylaw to establish The Resort Village of Kannata Valley's Zoning, be read a second time with the following amendments:

- Land Use Map - to be labelled the Water Booster Station;
- Section 4.3.8 – change "shall" to "may".

CARRIED

2024-076

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Bylaw No. 05-2024 being a Bylaw to establish The Resort Village of Kannata Valley's Zoning, be given a third reading.

CARRIED

2024-077

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT Bylaw No. 05-2024 being a Bylaw to establish The Resort Village of Kannata Valley's Zoning, be read a third time and adopted upon approval and confirmation from the Ministry of Government Relations, Community Planning Division.

CARRIED

11.0 CORRESPONDENCE

2024-078

Moved by Councillor Craig Francis
Seconded by Councillor Tom Fink

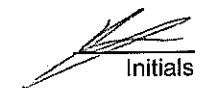
THAT the following correspondence from the February 14, 2024, meeting, as presented by the Acting Chief Administrative Officer, be filed:

- a) WSA Public Notice – Craven Control Structure Upgrades
- b) RCMP Reports – February and March 2024
- c) Dudley & Co. Shield Audit Waiver Refund
- d) High Country Estates AGM

CARRIED

11.0 IN-CAMERA

2024-079


Initials

Moved by Councillor Tom Fink
Seconded by Councillor Craig Francis

THAT Council having items to discuss relating to draft material and personnel that are exempt from public discussion under *The Local Authority Freedom of Information and Privacy Act* and *The Municipalities Act*, per Clause 120(2){a), move this meeting to an in-camera session.

CARRIED

Time: 9:20 p.m.

11.1 Out of Camera

2024-080

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT this meeting be reconvened.

Time: 9:30 p.m.

CARRIED

12.0 ADJOURNMENT

2024-081

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT this meeting of the Council of the Resort Village of Kannata Valley be adjourned at 9:30 p.m.

CARRIED



Mayor, Robert Gordon

Acting CAO, Shannon Ulsifer



Initials

**Resort Village of Kannata Valley
Accounts for Approval**

Date Printed
2024-03-19 10:03 AM

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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2868 20240229	2024-02-29	Salary 510-110-230 - GG - Cont. - Adm	February Month End 2024	1,678.67	1,678.67
2869 20240229-01	2024-02-29	Receiver General Canada 510-110-230 - GG - Cont. - Adm 510-130-230 - GG - Benefits - P.	Feb CPP/InTx/EI Feb CPP/EI	1,264.05 395.69	1,659.74
2870 20240229-01	2024-02-29	FORSYTH, Ken 580-285-120 - UT - Water - WTF 580-285-100 - UT - Water - WTF	February - Wtr tests Feb - WTP maintenance	330.80 140.40	471.20
2871 20240131	2024-02-29	HOWSE, Wayne 580-285-120 - UT - Water - WTF	January WTR OP	268.00	268.00
2872 20240212	2024-02-29	HURST, Glen 580-400-110 - UT - Water - Posi 580-430-100 - UT - Water - Mate 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid 580-285-120 - UT - Water - WTF	Postage Paper Towel Both Tax Code Both Tax Code GST Tax Code GST Tax Code WTR OP II - February 2024	69.42 25.43 1.20 1.20 NL 3.47 3.47 NL 900.00	99.52 900.00
GH24-02				Payment Total:	999.52
2873 2024-02	2024-02-29	Iversen, Patti 510-110-330 - GG - Cont. - Adm	February 2024	1,950.00	1,950.00
2874 Feb 2024-01	2024-02-29	KOLOSKI, Dennis 540-220-100 - EH&W - RTS Op	RTS OP/Garbage cans	374.40	374.40
2875 135126	2024-02-29	MEPP 510-110-230 - GG - Cont. - Adm 510-130-230 - GG - Benefits - P.	March Remit March Remit	449.28 449.28	898.56
2876 2024-05	2024-02-29	ROB's CONTRACTING 537-210-100 - TS - Snow - Cont 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid	Snow Removal/Trk/Bobcat Both Tax Code Both Tax Code	742.00 35.00 35.00 NL	777.00
2877 11965	2024-02-29	SUMA (Sask Urban Munic Assoc) 510-130-230 - GG - Benefits - P. 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid	Monthly remittance - March GST Tax Code GST Tax Code	252.69 0.50 0.50 NL	253.19
2878 VE2402	2024-02-29	Vanstone Enterprises 580-285-120 - UT - Water - WTF	WTP OP - February 2024	268.40	268.40
2879	2024-03-15	VOID - Cheque Confirmation			
2880	2024-03-15	VOID - Cheque Confirmation			
2881	2024-03-15	VOID - Cheque Confirmation			
2882	2024-03-15	Salary			

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Resort Village of Kannata Valley Accounts for Approval

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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
ADV	Mar 15-04	510-110-230 - GG - Cont. - Adm	Mar 15 PR Advance	1,600.00	1,600.00
2883	2024-03-15	Fed of Canadian Municipalities			
38464-M7W9MC		510-240-100 - GG - Cont. - Merr	FCM membership 2023-24	117.54	
		110-340-110 - GST Rebate Rec	GST Tax Code	5.88	
		900-110-110 - GST Paid	GST Tax Code	5.88 NL	123.42
2884	2024-03-15	HEDMAN-CHERNICK, Nicole			
2024-002		510-220-100 - GG - Cont. - Offic	Janitorial/ office cleaning Fe	56.25	56.25
2885	2024-03-15	Receiver General for Canada			
		Issued to: Receiver General for Canada			
20240026721		510-240-100 - GG - Cont. - Merr	Radio Authorization renew	40.79	40.79
2886	2024-03-15	LAST MOUNTAIN TIMES LTD.			
20230362		Accrual 510-200-190 - GG - Cont. - Advr	tax enforcement ad	193.44	
		110-340-110 - GST Rebate Rec	GST Tax Code	9.67	
		900-110-110 - GST Paid	GST Tax Code	9.67 NL	203.11
24-138		510-200-190 - GG - Cont. - Advr	Public Notice	654.06	
		110-340-110 - GST Rebate Rec	GST Tax Code	32.70	
		900-110-110 - GST Paid	GST Tax Code	32.70 NL	686.76
			Payment Total:		889.87
2887	2024-03-15	MUNISOFT			
2024/25-00263		510-210-170 - GG - Admin. - Tr	Assessment Processing We	115.54	
		110-340-110 - GST Rebate Rec	Both Tax Code	5.45	
		900-110-110 - GST Paid	Both Tax Code	5.45 NL	120.99
2888	2024-03-15	NORTH SHORE SEPTIC LTD.			
29		580-300-130 - UT - Water - Sepi	Septic Feb 12	66.67	
		110-340-110 - GST Rebate Rec	GST Tax Code	3.33	
		900-110-110 - GST Paid	GST Tax Code	3.33 NL	70.00
12511		580-300-130 - UT - Water - Sepi	Septic Feb 21	66.67	
		110-340-110 - GST Rebate Rec	GST Tax Code	3.33	
		900-110-110 - GST Paid	GST Tax Code	3.33 NL	70.00
12503		580-300-130 - UT - Water - Sepi	Septic Feb 20	66.67	
		110-340-110 - GST Rebate Rec	GST Tax Code	3.33	
		900-110-110 - GST Paid	GST Tax Code	3.33 NL	70.00
12542		580-300-130 - UT - Water - Sepi	Septic Feb 28	66.67	
		110-340-110 - GST Rebate Rec	GST Tax Code	3.33	
		900-110-110 - GST Paid	GST Tax Code	3.33 NL	70.00
			Payment Total:		280.00
2889	2024-03-15	ROB's CONTRACTING			
2024-06		537-210-100 - TS - Snow - Cont	Snow Removal/Trk/Bobcat	742.00	
		110-340-110 - GST Rebate Rec	Both Tax Code	35.00	
		900-110-110 - GST Paid	Both Tax Code	35.00 NL	777.00
2024-07		537-210-100 - TS - Snow - Cont	Snow Removal/Trk/Bobcat	848.00	
		110-340-110 - GST Rebate Rec	Both Tax Code	40.00	
		900-110-110 - GST Paid	Both Tax Code	40.00 NL	888.00
2024-08		537-210-100 - TS - Snow - Cont	Snow Removal/Trk/Bobcat	848.00	
		110-340-110 - GST Rebate Rec	Both Tax Code	40.00	
		900-110-110 - GST Paid	Both Tax Code	40.00 NL	888.00
2024-11		537-210-100 - TS - Snow - Cont	Snow Removal - 644 John I	212.00	
		110-340-110 - GST Rebate Rec	Both Tax Code	10.00	
		900-110-110 - GST Paid	Both Tax Code	10.00 NL	222.00

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Resort Village of Kannata Valley Accounts for Approval

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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	2,775.00
2890	2024-03-15	ROY ROMANOW PROV. LAB			
		Issued to: Saskatchewan Health Authority			
3462123		580-290-100 - UT - Water - Lab	KV Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3462126		580-290-100 - UT - Water - Lab	Valley Ridge Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3462125		580-290-100 - UT - Water - Lab	High Country Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3462124		580-290-100 - UT - Water - Lab	Rock Ridge Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3463714		580-290-100 - UT - Water - Lab	KV Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3463711		580-290-100 - UT - Water - Lab	High Country Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3463712		580-290-100 - UT - Water - Lab	Valley Ridge Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3463713		580-290-100 - UT - Water - Lab	Rock Ridge Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
				Payment Total:	184.00
2891	2024-03-15	SAMA (Sask Assmt Mgmt Agency)			
2024055		510-200-150 - GG - Cont. - Asses	Annual SAMA Assessment	4,558.00	4,558.00
2892	2024-03-15	Staples			
65822119		510-410-140 - GG - Maint. - Offi	Office-col paper, scissors, v	86.60	
		110-340-110 - GST Rebate Rec	Both Tax Code	4.09	
		900-110-110 - GST Paid	Both Tax Code	4.09 NL	90.69
65544411		510-410-140 - GG - Maint. - Offi	Office - spiral notebook x 3	10.46	
		110-340-110 - GST Rebate Rec	Both Tax Code	0.49	
		900-110-110 - GST Paid	Both Tax Code	0.49 NL	10.95
65617270		510-410-140 - GG - Maint. - Offi	Office-clear sheet protector	8.46	
		110-340-110 - GST Rebate Rec	Both Tax Code	0.40	
		900-110-110 - GST Paid	Both Tax Code	0.40 NL	8.86
65614186		510-410-140 - GG - Maint. - Offi	Office-label tape,pens,eraser	92.46	
		110-340-110 - GST Rebate Rec	Both Tax Code	4.36	
		900-110-110 - GST Paid	Both Tax Code	4.36 NL	96.82
65653942		510-410-140 - GG - Maint. - Offi	Office-Monthly index	19.06	
		110-340-110 - GST Rebate Rec	Both Tax Code	0.90	
		900-110-110 - GST Paid	Both Tax Code	0.90 NL	19.96
65737180		510-410-140 - GG - Maint. - Offi	Lysol - cleaner 4.25L	29.67	
		110-340-110 - GST Rebate Rec	Both Tax Code	1.40	
		900-110-110 - GST Paid	Both Tax Code	1.40 NL	31.07
				Payment Total:	258.35
2893	2024-03-15	Uline			

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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
13272888		570-500-120 - R&C - Grants - S;	Folding Picnic Tables x 2	1,128.75	
		110-340-110 - GST Rebate Rec	Both Tax Code	53.24	
		900-110-110 - GST Paid	Both Tax Code	53.24 NL	1,181.99
2894	2024-03-15	SILTON, Village of			
2024-01		525-210-110 - PS - Fire - Contra	Fire agreement fees - 2024	4,550.00	4,550.00
2895	2024-03-15	XEROX CANADA LTD			
F61668479A	Accrual	510-410-140 - GG - Maint. - Offi	Copies Nov 26 - Dec 27/23	127.80	
		110-340-110 - GST Rebate Rec	Both Tax Code	6.03	
		900-110-110 - GST Paid	Both Tax Code	6.03 NL	133.83
F61948649		510-410-140 - GG - Maint. - Offi	Copies Jan 25/24-Mar 25/24	157.23	
		110-340-110 - GST Rebate Rec	Both Tax Code	7.42	
		900-110-110 - GST Paid	Both Tax Code	7.42 NL	164.65
			Payment Total:		298.48
2896	2024-03-15	LORAAS DISPOSAL			
8060703		540-200-110 - EH&W - Cont. - V	RTS-container rent & empt	707.64	
		110-340-110 - GST Rebate Rec	GST Tax Code	35.38	
		900-110-110 - GST Paid	GST Tax Code	35.38 NL	743.02
0008060704		540-200-110 - EH&W - Cont. - V	Recycle Bins Feb	590.88	
		110-340-110 - GST Rebate Rec	GST Tax Code	29.54	
		900-110-110 - GST Paid	GST Tax Code	29.54 NL	620.42
			Payment Total:		1,363.44
2897	2024-03-15	PROFESSIONAL BLDG. INSPECTION			
24022926		560-200-110 - P&D - Cont. - Bui	Inspections Feb	630.00	
		110-340-110 - GST Rebate Rec	GST Tax Code	31.50	
		900-110-110 - GST Paid	GST Tax Code	31.50 NL	661.50
2898	2024-03-15	REV - WUQWATR			
			Total Computer Cheque:		28,540.76

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2024-0006	2024-03-06	Access Communications			
ACC2402-01		510-300-150 - GG - Utility - Inter	February service	84.75	
		110-340-110 - GST Rebate Rec	Both Tax Code	4.00	
		900-110-110 - GST Paid	Both Tax Code	4.00 NL	88.75
2024-0007	2024-03-15	Amazon			
Feb 28/2024		510-410-140 - GG - Maint. - Offi	Lagoon - Laptop battery	67.09	
		110-340-110 - GST Rebate Rec	Both Tax Code	3.17	
		900-110-110 - GST Paid	Both Tax Code	3.17 NL	70.26
Feb 28/2024A		510-410-140 - GG - Maint. - Offi	Office - 3 hole punch/door h	44.51	
		110-340-110 - GST Rebate Rec	Both Tax Code	2.10	
		900-110-110 - GST Paid	Both Tax Code	2.10 NL	46.61
			Payment Total:		116.87
2024-0008	2024-03-15	Canadian Batteries			
58597		580-430-100 - UT - Water - Mat	Sensus handheld - battery	68.02	
		110-340-110 - GST Rebate Rec	GST Tax Code	3.40	
		900-110-110 - GST Paid	GST Tax Code	3.40 NL	71.42
2024-0009	2024-03-15	DUDLEY & COMPANY LLP			

[Handwritten Signature]

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
TAI-2675391		510-200-130 - GG - Cont. - Audi	Audit Shield Fee Waiver Se	471.70	
		110-340-110 - GST Rebate Rec	Both Tax Code	22.25	
		900-110-110 - GST Paid	Both Tax Code	22.25 NL	493.95
2024-0010 FR0001564705	2024-03-15	GOV'T of SASKATCHEWAN 210-210-110 - School Taxes Co	Feb 2024 EPT	1,574.67	1,574.67
2024-0011 20240313	2024-03-15	LAST MOUNTAIN TIMES LTD. 510-240-100 - GG - Cont. - Merr	LMT subscription	60.00	60.00
2024-0012 20240131	2024-03-15	SASK ENERGY 580-300-110 - UT - Water - Hea	Service Jan 2/24 - Feb 1/24	285.49	
		110-340-110 - GST Rebate Rec	GST Tax Code	14.28	
		900-110-110 - GST Paid	GST Tax Code	14.28 NL	299.77
20240331		580-300-110 - UT - Water - Hea	Service Feb 2/24 - Mar 1/24	237.52	
		110-340-110 - GST Rebate Rec	GST Tax Code	11.87	
		900-110-110 - GST Paid	GST Tax Code	11.87 NL	249.39
			Payment Total:		549.16
2024-0013 20240229	2024-03-15	SASK POWER 580-300-120 - UT - Water - Pow	HCE Well Jan 8/23-Feb 7/2	121.45	
		110-340-110 - GST Rebate Rec	GST Tax Code	6.08	
		900-110-110 - GST Paid	GST Tax Code	6.08 NL	127.53
20240229A		530-290-100 - TS - Maint. - Stre	Service Jan 8/23 - Feb 7/24	392.43	
		110-340-110 - GST Rebate Rec	GST Tax Code	19.62	
		900-110-110 - GST Paid	GST Tax Code	19.62 NL	412.05
			Payment Total:		539.58
2024-0014 20240301	2024-03-15	SASKTEL 510-300-140 - GG - Utility - Tele	Service Feb 2024	114.49	
		110-340-110 - GST Rebate Rec	Both Tax Code	5.20	
		900-110-110 - GST Paid	Both Tax Code	5.20 NL	119.69
2024-0015 6267006-75928	2024-03-15	Starlink 510-300-150 - GG - Utility - Inter	Internet - Mar 2024	148.40	
		110-340-110 - GST Rebate Rec	Both Tax Code	7.00	
		900-110-110 - GST Paid	Both Tax Code	7.00 NL	155.40
			Total Other:		3,769.49

CREDIT INVOICE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2024-0001 F61668479	2024-03-12 Accrual	XEROX CANADA LTD 510-410-140 - GG - Maint. - Offi	Copies Nov 26 - Dec 27/23	127.80	
		110-340-110 - GST Rebate Rec	Both Tax Code	6.03	
		900-110-110 - GST Paid	Both Tax Code	6.03 NL	133.83
F61668479-01		510-410-140 - GG - Maint. - Offi	Copies Nov 26 - Dec 27/23	-127.80	
		110-340-110 - GST Rebate Rec	Both Tax Code	-6.03	
		900-110-110 - GST Paid	Both Tax Code	-6.03 NL	-133.83
			Payment Total:		0.00
			Total Credit Invoice:		0.00

Total Bank1: 32,310.25

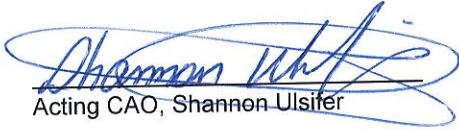
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Resort Village of Kannata Valley
Accounts for Approval
Batch: 2024-00008 to 2024-00012

Date Printed
2024-03-19 10:03 AM

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Certified correct and in accordance with the records
presented to Council on this 15th day of March 2024.
Certified Correct This March 15, 2024.


Acting CAO, Shannon Ulsifer


Mayor, Robert Gordon

SM

SM

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
REVENUES				
TAXATION				
Penalties on Tax Arrears		3,143.58		3,143.58
410-400-210 - Penalty on Municipal Tax Arrears	0.00	3,143.58	0.00	3,143.58
TOTAL TAXATION:	0.00	3,143.58	0.00	3,143.58
FEES AND CHARGES				
Recreation Fees				
Recreation Program Fees				(20.00)
420-520-700 - F&C - Rec - Boat Slip Fees	(20.00)	(20.00)		(20.00)
	(20.00)	(20.00)	0.00	(20.00)
	(20.00)	(20.00)	0.00	(20.00)
Licenses and Permits				470.00
420-700-100 - F&C - Building Permits	470.00	470.00		470.00
	470.00	470.00	0.00	470.00
Other				4,200.00
Landfill/Waste Collection Fees				4,200.00
420-850-110 - F&C - RTS User Fees - Rock Ridge	4,200.00	4,200.00		4,200.00
	4,200.00	4,200.00	0.00	4,200.00
	4,200.00	4,200.00	0.00	4,200.00
TOTAL FEES AND CHARGES:	4,650.00	4,650.00	0.00	4,650.00
UTILITIES				
Water				
440-120-200 - Water - Custom Work	(0.02)	(0.02)		(0.02)
440-130-100 - Water - Truck Fills	2,318.47	2,318.47		2,318.47
440-160-500 - Water - Interest Revenue	356.98	419.37		419.37
	2,675.43	2,737.82	0.00	2,737.82
TOTAL UTILITIES:	2,675.43	2,737.82	0.00	2,737.82
CONDITIONAL GRANTS				
Federal				
450-230-100 - Conditional - Fed/Prov - ICIP	5,543.00	5,543.00		5,543.00
	5,543.00	5,543.00	0.00	5,543.00
Provincial				792.80
450-300-050 - Conditional - SGI Traffic Safety Grant	792.80	792.80		792.80
	792.80	792.80	0.00	792.80
TOTAL CONDITIONAL GRANTS:	6,335.80	6,335.80	0.00	6,335.80
INVESTMENT INCOME AND COMMISSIONS				
Investment and Income Revenue				

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Report Date
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Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
470-100-100 - Interest Revenue	140.16	289.77		289.77
	140.16	289.77	0.00	289.77
TOTAL INVESTMENT INCOME AND COMMISSIONS:	140.16	289.77	0.00	289.77
TOTAL REVENUES:	13,801.39	17,156.97	0.00	17,156.97

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Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

	Current	Year To Date	Budget	Variance
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
Wages & Benefits				
Wages				
510-110-230 - GG - Cont. - Administrator EE (65%)	3,244.80	6,489.60		(6,489.60)
510-110-330 - GG - Cont. - Admin. Support/Mentor	1,950.00	4,368.00		(4,368.00)
	5,194.80	10,857.60	0.00	(10,857.60)
Benefits				
510-130-230 - GG - Benefits - P/R deductions ER (65%)	877.73	1,591.21		(1,591.21)
	877.73	1,591.21	0.00	(1,591.21)
	6,072.53	12,448.81	0.00	(12,448.81)
Professional/Contract Services				
510-200-110 - GG - Cont. - Legal		25.00		(25.00)
510-200-200 - GG - Cont. - Munisoft		5,310.60		(5,310.60)
510-210-170 - GG - Admin. - Training, Travel & Meals	185.50	383.03		(383.03)
510-210-180 - GG - Cont.- Office Repairs & Maintenance	357.77	357.77		(357.77)
510-220-100 - GG - Cont. - Office Janitorial (70%)	30.62	30.62		(30.62)
510-230-100 - GG - Cont. - Insurance (35%)		20,620.00		(20,620.00)
510-240-100 - GG - Cont. - Memberships & Subscriptions		885.64		(885.64)
510-250-100 - GG - Cont. - Web Services		469.84		(469.84)
510-290-100 - GG - Cont. - Bank Charges & Interest	29.00	70.00		(70.00)
	602.89	28,152.50	0.00	(28,152.50)
Utilities				
510-300-140 - GG - Utility - Telephone	110.47	110.47		(110.47)
510-300-150 - GG - Utility - Internet	233.15	381.55		(381.55)
	343.62	492.02	0.00	(492.02)
Maintenance, Material and Supplies				
510-410-140 - GG - Maint. - Office Supplies (65%)	219.67	219.67		(219.67)
	219.67	219.67	0.00	(219.67)
	7,238.71	41,313.00	0.00	(41,313.00)
TOTAL GENERAL GOVERNMENT SERVICES:				
PROTECTIVE SERVICES				
FIRE PROTECTION				
Professional/Contractual Services				
525-210-120 - PS - Fire - Dispatching Fees		252.00		(252.00)
	0.00	252.00	0.00	(252.00)
	0.00	252.00	0.00	(252.00)
TOTAL FIRE PROTECTION:				
	0.00	252.00	0.00	(252.00)
TOTAL PROTECTIVE SERVICES:				
TRANSPORTATION SERVICES				
SNOW REMOVAL				
Professional/Contractual Services				
537-210-100 - TS - Snow - Contracted Removal	1,590.00	1,590.00		(1,590.00)
	1,590.00	1,590.00	0.00	(1,590.00)

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

	Current	Year To Date	Budget	Variance
TOTAL SNOW REMOVAL:	1,590.00	1,590.00	0.00	(1,590.00)
TOTAL TRANSPORTATION SERVICES:	1,590.00	1,590.00	0.00	(1,590.00)
ENVIRONMENTAL SERVICES				
Professional/Contractual Services				
540-200-110 - EH&W - Cont. - Waste Collection - RTS	1,287.07	1,287.07		(1,287.07)
540-220-100 - EH&W - RTS Operator	374.40	717.60		(717.60)
	1,661.47	2,004.67	0.00	(2,004.67)
TOTAL ENVIRONMENTAL SERVICES:	1,661.47	2,004.67	0.00	(2,004.67)
RECREATION AND CULTURAL SERVICES				
Professional/Contractual Services				
570-290-100 - R&C - Library Levy	985.95	985.95		(985.95)
	985.95	985.95	0.00	(985.95)
TOTAL RECREATION AND CULTURAL SERVICES:	985.95	985.95	0.00	(985.95)
UTILITIES				
WATER				
Professional/Contractual Services				
580-280-100 - UT - Water - Janitorial (30%)	13.13	13.13		(13.13)
580-285-100 - UT - Water - WTP Repairs & Maintenance	140.40	265.20		(265.20)
580-285-120 - UT - Water - WTP Operators	1,767.20	3,266.40		(3,266.40)
580-285-150 - UT - Water Breaks/Froz/Hydrant (KV Only)	2,126.78	2,126.78		(2,126.78)
580-290-100 - UT - Water - Lab Testing	87.60	109.50		(109.50)
580-295-100 - UT - Water - Administrator EE (35%)	1,747.20	3,494.40		(3,494.40)
580-295-120 - UT - Water -P/R Deduction ER (35%)	472.62	856.80		(856.80)
580-295-200 - UT - Water - Agreements/Easements	100.00	100.00		(100.00)
	6,454.93	10,232.21	0.00	(10,232.21)
Utilities				
580-300-120 - UT - Water - Power	974.76	974.76		(974.76)
580-300-130 - UT - Water - Septic	333.35	400.02		(400.02)
	1,308.11	1,374.78	0.00	(1,374.78)
Maintenance, Materials and Supplies				
580-400-110 - UT - Water - Postage (35%)	69.42	69.42		(69.42)
580-410-100 - UT - Water - Office Supplies (35%)	118.28	118.28		(118.28)
580-430-100 - UT - Water - Materials & Supplies	206.79	206.79		(206.79)
580-450-100 - UT - Water - Chemicals	475.52	475.52		(475.52)
	870.01	870.01	0.00	(870.01)
TOTAL WATER:	8,633.05	12,477.00	0.00	(12,477.00)
TOTAL UTILITIES:	8,633.05	12,477.00	0.00	(12,477.00)
TOTAL EXPENDITURES:	20,109.18	58,622.62	0.00	(58,622.62)
CHANGE IN GENERAL SURPLUS	(6,307.79)	(41,465.65)	0.00	(41,465.65)

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Report Date
2024-03-25 11:04 AM

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

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Current Year To Date Budget Variance

Certified correct and in accordance with the records.
Presented to Council on this 27 day of March, 2023^{4 su.}



Mayor



Acting Chief Administrative Officer

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
ACCOUNT BALANCES				
Cash and Investments				
110-110-120 - Bank - Chequing Conexus	(91,202.64)	(272,685.17)	161,220.08	
110-110-130 - Bank - Water	140.16	289.77	103,906.91	
110-110-140 - Bank - Lagoon			52,236.75	
110-110-150 - Bank - Redeemable Equity			454.67	
110-110-160 - Bank - Conexus Term Deposit Lagoon			9,857.40	
110-110-170 - Conexus - Redemable Term 2		150,000.00	150,000.00	
Total Cash and Investments:	(91,062.48)	(122,395.40)	477,675.81	
Municipal Taxes Receivable				
110-200-100 - Municipal - Tax Receivable - Current			17,388.73	
110-200-110 - Municipal - Tax Receivable - Arrears	(2,358.51)	(2,470.76)	682.07	
Total Municipal Taxes Receivable:	(2,358.51)	(2,470.76)	18,070.80	
Capital Assets				
170-100-100 - Land - Cost			616,299.00	
170-100-110 - Land Improvements - Cost			70,581.00	
170-100-200 - Buildings - Cost			435,539.70	
170-100-350 - Operating Equipment - Cost			1,113,501.10	
170-100-540 - Office Technology - Software - Cost			32,337.82	
170-100-600 - Linear Assets - Cost			374,534.13	
Total Capital Assets:	0.00	0.00	2,642,792.75	
Reserves				
310-100-200 - Appropriated Reserves - Utilities			54,403.22	
Total Reserves:	0.00	0.00	54,403.22	

Resort Village of Kannata Valley
Monthly Water Revenue & Expense Report
For the Period Ending February 29, 2024

	Current	Year To Date	Budget	Variance
REVENUES				
UTILITIES				
Water				
440-120-200 - Water - Custom Work	(0.02)	(0.02)		(0.02)
440-130-100 - Water - Truck Fills	2,318.47	2,318.47		2,318.47
440-160-500 - Water - Interest Revenue	356.98	419.37		419.37
	2,675.43	2,737.82	0.00	2,737.82
TOTAL REVENUES:	2,675.43	2,737.82	0.00	2,737.82
EXPENDITURES				
UTILITIES				
WATER (KV & USERS)				
Professional/Contractual Services				
580-280-100 - UT - Water - Janitorial (30%)	13.13	13.13		(13.13)
580-285-100 - UT - Water - WTP Repairs & Maintenance	140.40	265.20		(265.20)
580-285-120 - UT - Water - WTP Operators	1,767.20	3,266.40		(3,266.40)
580-290-100 - UT - Water - Lab Testing	87.60	109.50		(109.50)
580-295-100 - UT - Water - Administrator EE (35%)	1,747.20	3,494.40		(3,494.40)
580-295-120 - UT - Water -P/R Deduction ER (35%)	472.62	856.80		(856.80)
580-295-200 - UT - Water - Agreements/Easements	100.00	100.00		(100.00)
	4,328.15	8,105.43	0.00	(8,105.43)
Utilities				
580-300-120 - UT - Water - Power	974.76	974.76		(974.76)
580-300-130 - UT - Water - Septic	333.35	400.02		(400.02)
	1,308.11	1,374.78	0.00	(1,374.78)
Maintenance, Materials and Supplies				
580-400-110 - UT - Water - Postage (35%)	69.42	69.42		(69.42)
580-410-100 - UT - Water - Office Supplies (35%)	118.28	118.28		(118.28)
580-430-100 - UT - Water - Materials & Supplies	206.79	206.79		(206.79)
580-450-100 - UT - Water - Chemicals	475.52	475.52		(475.52)
	870.01	870.01	0.00	(870.01)
TOTAL WATER (KV & USERS):	6,506.27	10,350.22	0.00	(10,350.22)
TOTAL EXPENDITURES:	6,506.27	10,350.22	0.00	(10,350.22)
SURPLUS/DEFICIT	(3,830.84)	(7,612.40)	0.00	(7,612.40)
CHANGE IN SURPLUS	(3,830.84)	(7,612.40)	0.00	(7,612.40)

Certified correct and in accordance with the records.
Presented to Council on this 27 day of March, 2024 su.


Mayor


Acting Chief Administrative Officer