



**Minutes of the Regular Meeting of the Council  
November 22, 2023  
Council Chamber Administration Office, Kannata Valley, SK**

**Public Disclosure Annual Statement:**

Councillors Dustin Plett, Ken MacDonald, Craig Francis, and Tom Fink provided their Annual Public Disclosure Statements as per Subsection 142(4) of *The Municipalities Act* and is being recorded in these minutes.

Mayor Robert Gordon was not in attendance; however, he provided his Annual Public Disclosure Statement by email and was received in the office on November 22, 2023.

**Present:**

Deputy Mayor Craig Francis  
Councillor Tom Fink  
Councillor Dustin Plett  
Councillor Ken MacDonald

**Absent:** Mayor Robert Gordon

**Administration:** Shannon Ulsifer, Acting Chief Administrative Officer

**1. CALL TO ORDER:**

Deputy Mayor Craig Francis called the meeting to order at 6:34 p.m.

**2. APPROVAL OF AGENDA**

2023/199

Moved by Councillor Ken MacDonald  
Seconded by Councillor Tom Fink

THAT the November 22, 2023, agenda be adopted as presented.

**CARRIED**

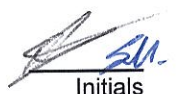
**3. ADOPTION OF MINUTES**

2023/200

Moved by Councillor Tom Fink  
Seconded by Councillor Ken MacDonald

THAT the Minutes from the October 18, 2023, regular meeting of Council be approved as presented by the Acting Chief Administrative Officer.

**CARRIED**

  
Initials

**4. ACCOUNTS FOR APPROVAL**

**2023/201**

Moved by Councillor Dustin Plett  
Seconded by Councillor Tom Fink

"**THAT** the List of Accounts for Approval, including cheque 2756 to cheque 2777 and online payments in the total of \$44,462.01 as attached hereto and forming a part of these minutes, be approved for payment."

**CARRIED**

**5. ADMINISTRATION REPORTS**

**5.1 Water Treatment Plant Daily**

**Report 2023/202**

Moved by Councillor Dustin Plett  
Seconded by Councillor Tom Fink

**THAT** Council accepts the Water Treatment Plant Daily Report as presented for the month of October 2023.

**CARRIED**

**5.2 Administration Report**

**2023/203**

Moved by Councillor Dustin Plett  
Seconded by Councillor Craig Francis

**THAT** Council accepts the verbal report as presented.

**CARRIED**

**6. FINANCIALS**

**6.1 Statement of Financial Activities**

**2023/204**

Moved by Councillor Ken MacDonald  
Seconded by Councillor Dustin Plett

**THAT** the Statement of Financial Activities for the month of October 2023 be approved as presented.

**CARRIED**

**2023/205**

  
Initials

Moved by Councillor Tom Fink  
Seconded by Councillor Dustin Plett

**THAT** the Statement of Financial Activities Monthly Water Revenue and Expense Report for the month of October 2023, be approved as presented.

**CARRIED**

**6.2 Bank Reconciliation**

**2023/206**

Moved by Councillor Dustin Plett  
Seconded by Councillor Ken MacDonald

**THAT** Council has reviewed and approves the Bank Reconciliation for the Business Chequing Account as presented for the month of October 2023.

**CARRIED**

**2023-207**

Moved by Councillor Ken MacDonald  
Seconded by Councillor Tom Fink

**THAT** Council has reviewed and approves the Bank Reconciliation for the Water Levy Account as presented for the month of October 2023.

**CARRIED**

**7. REPORTS OF COUNCIL**

**7.1 Parkland Regional Library Report** – Councillor Francis reported on attending the Semi-Annual Parkland Regional Library on October 28, 2023, in Melville, SK

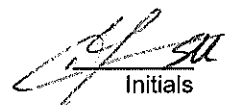
**7.2 OCP/Zoning Bylaw** – Councillor Francis reported on the consultant reply to the recent OCP/Zoning Bylaw submission for changes.

**2023/208**

Moved by Mayor Robert Gordon  
Seconded by Councillor Ken MacDonald

**THAT** Council acknowledge and file the Parkland Regional Library Report and set a future meeting with the Consultant for the OCP/Zoning Bylaw review.

**CARRIED**

  
Initials

**8. NEW BUSINESS**

**8.1 Administrator Bond**

**2023-209**

Moved by Councillor Tom Fink  
Seconded by Councillor Dustin Plett

**THAT** the Resort Village of Kannata Valley accept the 2023 Administrator Bond as presented in accordance with Subsection 113(3) of *The Municipalities Act*.

**CARRIED**

**8.2 Western Municipal Consulting Appointments**

**2023-210**

Moved by Councillor Ken MacDonald  
Seconded by Councillor Tom Fink

**THAT** the Resort Village of Kannata Valley appoints Western Municipal Consulting Ltd. to manage the **Board of Revisions** process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadovny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde,, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**CARRIED**

**2023-211**

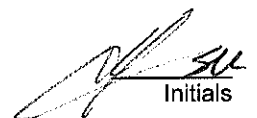
Moved by Councillor Tom Fink  
Seconded by Ken MacDonald

**THAT** the Resort Village of Kannata Valley appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as **Secretary to the Board of Revision** for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

**8.3 PBI Certificates of Appointment**

**2023-212**



Initials

Moved by Councillor Ken MacDonald  
Seconded by Councillor Dustin Plett

<b>Douglas Mulhall</b>	<b>Class 3 Licensed Building Official, Saskatchewan</b>	<b>BOL001</b>
<b>Virginia Shepley</b>	<b>Class 3 Licensed Building Official, Saskatchewan</b>	<b>BOL517</b>
<b>Bobby Baker</b>	<b>R-Class 3 Licensed Building Official, Saskatchewan</b>	<b>BOL552/701</b>
<b>Amanada Kaufmann</b>	<b>Class 2 Licensed Building Official, Saskatchewan</b>	<b>BOL405</b>
<b>Joshua Nitz</b>	<b>R-Class 2 Licensed Building Official, Saskatchewan</b>	<b>BOL785/804</b>
<b>Walter Schroeder</b>	<b>Class 1 Licensed Building Official, Saskatchewan</b>	<b>BOL488</b>
<b>David Kindred</b>	<b>Class 1 Licensed Building Official, Saskatchewan</b>	<b>BOL514</b>
<b>John Dulle</b>	<b>Class 1 Licensed Building Official, Saskatchewan</b>	<b>BOL789</b>

**THAT** the Resort Village of Kannata Valley certify that residents of the Province of Saskatchewan, who are employed by Professional Buildings Inspections, Inc. have been appointed as Licensed Building Officials by the Resort Village of Kannata Valley Council under the authority of Subsections 16(2) and 16(3) of *The Constructions Code Act*.

**CARRIED**

**8.4 Planning and Development Fees**

**2023-213**

Moved by Councillor Tom Fink  
Seconded by Councillor Ken MacDonald

**THAT** Council request the review of the current fees in conjunction with the draft OCP/Zoning Bylaw be tabled, and further, that Council direct Administration to bring forward further information on fees and charges for villages.

**CARRIED**

**8.5 Dudley & Co 2023 Engagement Package**

**2023-214**

Moved by Councillor Ken MacDonald  
Seconded by Councillor Tom Fink

**THAT** the Resort Village of Kannata Valley engages Dudley & Co, LLP for the 2023 financial audit and that Council signs the Annual Audit Engagement letter as well as the Annual Fraud Analysis Statements as required by the auditor.

**CARRIED**

**8.6 Replacement Security System for Village Office/WTP**

**2023-215**

Moved by Councillor Dustin Plett  
Seconded by Councillor Ken MacDonald

**THAT** Council approves the purchase and installation of a new security system for the Kannata Valley Village Office and Water Treatment Plant to replace the old one. The purchase and installation to be completed by Positive Electric at the cost of \$2,528.02.

**8.7 SUMAssure Insurance Increase**

  
Initials

**2023-216**

Moved by Councillor Tom Fink  
Seconded by Councillor Ken MacDonald

**THAT** Council approve the increase to the SUMAssure policy to the building to \$2,000,000.00 and the contents to 2,500,000.00.

**CARRIED**

**10. COMMUNICATION**

**10.4 STARS Donation Letter**

**2023/217**

Moved by Councillor Tom Fink  
Seconded by Councillor Craig Francis

**THAT** Council approve the donation payment of \$124.00 to Stars.

**CARRIED**

**2023-218**

Moved by Councillor Dustin Plett  
Seconded by Councillor Tom Fink

**THAT** the remaining correspondence as presented by the Acting CAO, be filed:

- 10.1 PARCS Information Email**
- 10.2 Lumsden RCMP Reports**
- 10.3 SUMAssure Rates Letter for 2024**
- 10.5 WSA New Environment Officer**
- 10.6 RM#219 Longlaketon Drainage Response**

**11. IN-CAMERA**

**2023-219**

Moved by Deputy Mayor Craig Francis  
Seconded by Councillor Dustin Plett

**THAT** Council having items to discuss relating to draft material and personnel that are exempt from public discussion under *The Local Authority Freedom of Information and Privacy Act* and *The Municipalities Act*, per Clause 120(2){a), move this meeting to an in-camera session.

**CARRIED**

Time: 9:02 pm

**11.1 Out of Camera**

**2023-220**

  
Initials

Moved by Councillor Tom Fink

Seconded by Councillor Ken MacDonald

**THAT** this meeting be reconvened.

Time: 9:11 p.m.

**CARRIED**

**12. ADJOURNMENT**

**2023-220**

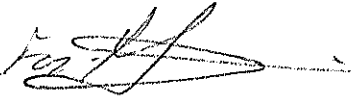
Moved by Councillor Tom Fink

Seconded by Councillor Dustin Plett

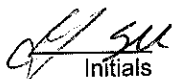
**THAT** this meeting of the Council of the Resort Village of Kannata Valley be adjourned at 9:11 pm.

**CARRIED**

\_\_\_\_\_  
Deputy MAYOR, Craig Francis



\_\_\_\_\_  
Acting CAO, Shannon Ulsifer

  
Initials

Report Date  
2023-11-14 3:03 PM

Resort Village of Kannata Valley  
**Accounts for Approval**  
As of 2023-11-14  
Batch: 2023-00054 to 2023-00056

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>Bank Code: Bank1 - Main Demand</b>					
Computer Cheques:					
2756 20231017	2023-10-31	Salary 510-110-230 - GG - Cont. - Admin	October Month End	1,672.19	1,672.19
2757 20231031	2023-10-31	Receiver General Canada 510-110-230 - GG - Cont. - Admin	BN 130263064RT October CPP/InTx/EI 510-130-230 - GG - Benefits - P/R	1,270.53 393.58	1,664.11
2758 123610	2023-10-31	MEPP 510-110-230 - GG - Cont. - Admin	October Remit 510-130-230 - GG - Benefits - P/R	449.28 449.28	898.56
2759 10856	2023-10-31	SUMA (Sask Urban Munic Assoc) 510-130-230 - GG - Benefits - P/R	October Premium 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	249.51 0.50 0.50	250.01
2760 461046	2023-11-15	Associated Engineering Ltd. 560-200-130 - P&D - Cont. - Asset	Asset Management - July 7/23 Asset Management - July 7 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	1,701.50 85.08 85.08	1,786.58
461199		560-200-130 - P&D - Cont. - Asset	Asset Management - Aug 4 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	8,480.30 424.02 424.02	8,904.32
461690		175-100-600 - Asset Under Consti	ICIP service to Oct 6, 23 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	983.01 49.15 49.15	1,032.16
				Payment Total:	11,723.06
2761 1072570-01	2023-11-15	CLEARTECH INDUSTRIES 580-285-100 - UT - Water - WTP	Clean & service gas chlorinato Clean & service gas chlor 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	929.32 44.23 44.23	973.55
2762 June 2023	2023-11-15	FINK, Tom 510-110-110 - GG - Council - Rerr	Jan - June 2023 remuneration Jan-Jun 2023 remuneration	1,110.00	1,110.00
2763 20231031-01	2023-11-15	FORSYTH, Ken 580-285-120 - UT - Water - WTP	October 2023 October 2023 580-285-100 - UT - Water - WTP	268.40 436.80	705.20
2764 2023-008	2023-11-15	HEDMAN-CHERNICK, Nicole 510-220-100 - GG - Cont. - Office	Janitorial/ office cleaning Janitorial/ office cleani	112.50	112.50

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2765 20230930-02	2023-11-15	HOWSE, Wayne 580-285-120 - UT - Water - WTP	WTR OP ( September WTR OP	268.00	268.00
2766 GHEXP2310	2023-11-15	HURST, Glen 580-430-100 - UT - Water - Materi	WTP Wipes WTP Wipes	193.10	
		110-340-110 - GST Rebate Recov	Both Tax Code	9.11	
		900-110-110 - GST Paid	Both Tax Code	9.11	202.21
GH23-10		580-285-120 - UT - Water - WTP	( WTR OP II - October 2023	900.00	900.00
				Payment Total:	1,102.21
2767 2023-11-07	2023-11-15	Iversen, Patti 510-410-140 - GG - Maint. - Office	Office keybrd trays/mouse/stic Office keybrd trays/mouse	205.81	
		110-340-110 - GST Rebate Recov	Both Tax Code	9.71	
		900-110-110 - GST Paid	Both Tax Code	9.71	215.52
2768 10A	2023-11-15	KOLOSKI, Dennis 540-220-100 - EH&W - RTS Oper	RTS OP/Garbage cans RTS OP/Garbage cans	374.40	374.40
769 8025962	2023-11-15	LORAAS DISPOSAL 540-200-110 - EH&W - Cont. - We	Recycle Bins October Recycle Bins October	2,935.82	
		110-340-110 - GST Rebate Recov	GST Tax Code	146.79	
		900-110-110 - GST Paid	GST Tax Code	146.79	3,082.61
8025963		540-200-110 - EH&W - Cont. - We	Recycling October	551.72	
		110-340-110 - GST Rebate Recov	GST Tax Code	27.59	
		900-110-110 - GST Paid	GST Tax Code	27.59	579.31
				Payment Total:	3,661.92
2770 11983	2023-11-15	NORTH SHORE SEPTIC LTD. 580-300-130 - UT - Water - Septic	Septic Septic	66.67	
		110-340-110 - GST Rebate Recov	GST Tax Code	3.33	
		900-110-110 - GST Paid	GST Tax Code	3.33	70.00
2771 3445906	2023-11-15	ROY ROMANOW PROV. LAB Issued To: Saskatchewan Health Authority	KV Lot 134 KV Testing	21.90	
		110-340-110 - GST Rebate Recov	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10	23.00
3445907		580-290-100 - UT - Water - Lab T	Valley Ridge Testing	21.90	
		110-340-110 - GST Rebate Recov	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10	23.00
3445908		580-290-100 - UT - Water - Lab T	High Country Testing	21.90	
		110-340-110 - GST Rebate Recov	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10	23.00

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Report Date  
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Resort Village of Kannata Valley  
**Accounts for Approval**  
As of 2023-11-14  
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
3446908		580-290-100 - UT - Water - Lab Tr KV Testing		21.90	
		110-340-110 - GST Rebate Recov GST Tax Code		1.10	
		900-110-110 - GST Paid GST Tax Code		1.10	23.00
3443242-01		580-290-100 - UT - Water - Lab Tr KV - lot 134		21.90	
		110-340-110 - GST Rebate Recov GST Tax Code		1.10	
		900-110-110 - GST Paid GST Tax Code		1.10	23.00
				Payment Total:	115.00
<b>2772</b>	<b>2023-11-15</b>	<b>SuperGeek</b>	<b>Website Dev / service Oct 2023</b>		
0000761736		510-300-150 - GG - Utility - Intern Website Dev / service Oct		267.96	
		110-340-110 - GST Rebate Recov GST Tax Code		13.40	
		900-110-110 - GST Paid GST Tax Code		13.40	281.36
<b>2773</b>	<b>2023-11-15</b>	<b>ULSIFER, Shannon</b>	<b>Nov 15 PR Advance</b>		
ADVNov 15		510-110-230 - GG - Cont. - Admin Nov 15 PR Advance		1,600.00	1,600.00
<b>2774</b>	<b>2023-11-15</b>	<b>Vanstone Enterprises</b>	<b>WTP OP - Sept 2023</b>		
VW2309		580-285-120 - UT - Water - WTP ( WTP OP - Sept 2023		143.60	143.60
VE2310		580-285-120 - UT - Water - WTP ( WTP OP - October 2023		736.40	
		580-285-100 - UT - Water - WTP I WTP OP - October 2023		3.64	740.04
				Payment Total:	883.64
<b>2775</b>	<b>2023-11-15</b>	<b>Western Municipal Consulting</b>	<b>BOR Subscription 2024</b>		
WMC23443		120-110-100 - Prepaid Expense BOR Subscription 2024		250.00	
		110-340-110 - GST Rebate Recov GST Tax Code		12.50	
		900-110-110 - GST Paid GST Tax Code		12.50	262.50
<b>2776</b>	<b>2023-11-15</b>	<b>Wolverine Tree Services</b>	<b>Wood chipping Oct 2023</b>		
00061		540-210-300 - EH&W - Cont. - Tre Wood chipping Oct 2023		9,116.00	
		110-340-110 - GST Rebate Recov Both Tax Code		430.00	
		900-110-110 - GST Paid Both Tax Code		430.00	9,546.00
<b>2777</b>	<b>2023-11-15</b>	<b>XEROX CANADA LTD</b>	<b>Quarterly pmt 10 of 16</b>		
L10304316		510-410-140 - GG - Maint. - Office Quarterly pmt 10 of 16		138.34	
		110-340-110 - GST Rebate Recov Both Tax Code		6.53	
		900-110-110 - GST Paid Both Tax Code		6.53	144.87
F61386171		510-410-140 - GG - Maint. - Office Copies Sep 25 - Oct 26/23		123.85	
		110-340-110 - GST Rebate Recov Both Tax Code		5.84	
		900-110-110 - GST Paid Both Tax Code		5.84	129.69
				Payment Total:	274.56

Other:

Report Date  
2023-11-14 3:03 PM

Resort Village of Kannata Valley  
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
1-Man ACC2308-01	2023-10-27	<b>Access Communications</b> 510-300-150 - GG - Utility - Intern 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	<b>October service</b> October service Both Tax Code Both Tax Code	84.75 4.00 4.00	88.75
1-Man 20231107	2023-10-27	<b>SASK ENERGY</b> 580-300-110 - UT - Water - Heat - 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	<b>Service Sept 1-Oct 2/ 2023</b> Service Sept 1-Oct 2/23 GST Tax Code GST Tax Code	47.16 2.36 2.36	49.52
1-Man 20231107	2023-10-02	<b>SASK POWER</b> 530-290-100 - TS - Maint. - Street 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	<b>St lights Aug 8 - Sept 8 2023</b> Service Aug 8 - Sept 8 GST Tax Code GST Tax Code	392.04 19.61 19.61	411.65
1-Man 20231107	2023-10-15	<b>SASKTEL</b> 510-300-140 - GG - Utility - Teleph 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	<b>Service Sept 2023</b> Service Sept 2023 Both Tax Code Both Tax Code	111.58 5.26 5.26	116.84
1-Man 4529103447546	2023-09-29	<b>Starlink</b> 510-300-150 - GG - Utility - Intern 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	<b>Internet Setup</b> Internet Setup Both Tax Code Both Tax Code	263.94 12.45 12.45	276.39
2-Man 20231003	2023-10-03	<b>NortonLifeLock Inc</b> 510-240-100 - GG - Cont. - Memb 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	<b>Norton annual subscription</b> Norton annual subscriptio Both Tax Code Both Tax Code	100.69 4.75 4.75	105.44
2-Man 20231107A	2023-10-02	<b>SASK POWER</b> 580-300-120 - UT - Water - Power 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	<b>HCE Well Aug 8-Setpt 8, 2023</b> HCE Well Aug 8-Sept 8 GST Tax Code GST Tax Code	94.86 4.74 4.74	99.60
3-Man 20231107B	2023-10-02	<b>SASK POWER</b> 580-300-120 - UT - Water - Power 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	<b>LA B1 KV serv Aug 4-Sept 5</b> LA B1 KV serv Aug 4-Sept5 GST Tax Code GST Tax Code	94.54 4.73 4.73	99.27
3-Man 4910352-91514-2	2023-11-02	<b>Starlink</b> 510-300-150 - GG - Utility - Intern 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	<b>Internet - Nov 2023</b> Internet - Nov 2023 Both Tax Code Both Tax Code	148.40 7.00 7.00	155.40
4-Man 2578055750	2023-10-15	<b>Adobe Acrobat Pro</b> 510-240-100 - GG - Cont. - Memb 110-340-110 - GST Rebate Recov	<b>Adobe Acropro Annual Subscript</b> Acropro Subscription 2023 Both Tax Code	330.60 15.59	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	Both Tax Code	15.59	346.19
<b>4-Man</b> 20231107C	<b>2023-10-30</b>	<b>SASK POWER</b>	<b>LA B1 KV serv Sept 5-Oct 5/23</b>		
		580-300-120 - UT - Water - Power	LA B1 KV serv Sept 5-Oct5	172.91	
		110-340-110 - GST Rebate Recov	GST Tax Code	8.65	
		900-110-110 - GST Paid	GST Tax Code	8.65	181.56
<b>5-Man</b> ISC 20231109	<b>2023-11-10</b>	<b>Information Services Corp</b>	<b>ISC - Nov 9, 2023</b>		
		120-110-200 - Deposits (Informati	ISC - Nov 9, 2023	50.00	50.00
<b>5-Man</b> 20231107D	<b>2023-10-02</b>	<b>SASK POWER</b>	<b>SW1721212 - Aug 8-Sept 1/23</b>		
		580-300-120 - UT - Water - Power	SW1721212 - Aug 8-Sept 1	75.31	
		110-340-110 - GST Rebate Recov	Both Tax Code	3.55	
		900-110-110 - GST Paid	Both Tax Code	3.55	78.86
<b>6-Man</b> Nov 2023	<b>2023-11-14</b>	<b>Conexus Credit Uniion</b>	<b>Bank charges</b>		
		510-290-100 - GG - Cont. - Bank (	Bank charges	0.50	0.50
<b>6-Man</b> 20231107E	<b>2023-10-30</b>	<b>SASK POWER</b>	<b>SW1721212 - Sept 1-Oct 5/23</b>		
		580-300-120 - UT - Water - Power	SW1721212 - Sept 1-Oct 5	122.35	
		110-340-110 - GST Rebate Recov	Both Tax Code	5.78	
		900-110-110 - GST Paid	Both Tax Code	5.78	128.13
<b>7-Man</b> 20231107F	<b>2023-10-02</b>	<b>SASK POWER</b>	<b>WTP Aug 4-Sept 7/23</b>		
		580-300-120 - UT - Water - Power	WTP Aug 4-Sept 7/23	704.63	
		110-340-110 - GST Rebate Recov	GST Tax Code	35.23	
		900-110-110 - GST Paid	GST Tax Code	35.23	739.86
<b>8-Man</b> 20231107G	<b>2023-10-30</b>	<b>SASK POWER</b>	<b>WTP Sept 7-Oct 5/23</b>		
		580-300-120 - UT - Water - Power	WTP Sept 7-Oct 5/23	541.17	
		110-340-110 - GST Rebate Recov	GST Tax Code	27.05	
		900-110-110 - GST Paid	GST Tax Code	27.05	568.22
<b>1434875</b> FR00011434875	<b>2023-11-01</b>	<b>GOV'T of SASKATCHEWAN</b>	<b>September Ed Prop Tx Remit</b>		
		210-210-110 - School Taxes Colle	September Ed Prop Tx Remi	831.00	831.00
<b>R0001434875</b>		210-210-110 - School Taxes Colle	Outstanding adjustment	88.08	88.08
				<b>Payment Total:</b>	<b>919.08</b>
<b>1434951</b> R0001434951	<b>2023-11-01</b>	<b>GOV'T of SASKATCHEWAN</b>	<b>October Ed Prop Tx Remit</b>		
		210-210-110 - School Taxes Colle	October Ed Prop Tx Remi	2,282.46	2,282.46
				<b>Total for Bank1:</b>	<b>44,462.01</b>

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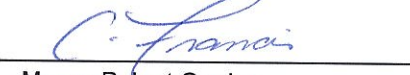
Report Date  
2023-11-14 3:03 PM

Resort Village of Kannata Valley  
**Accounts for Approval**  
As of 2023-11-14  
Batch: 2023-00054 to 2023-00056

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Certified correct and in accordance with the records  
presented to Council on this 22nd day of November 22, 2023.

  
Acting CAO, Shannon Ulsifer

  
Mayor, Robert Gordon  
**DEPUTY MAYOR CRAIG FRANCIS**

**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance
<b>REVENUES</b>				
<b>TAXATION</b>				
<b>Municipal Taxes</b>				
410-110-100 - General Municipal Levy		298,675.51	289,654.00	9,021.51
410-120-100 - Abatements and Adjustments		44.10		44.10
410-130-100 - Tax Discounts		(25,385.24)	(28,965.44)	3,580.20
	<b>0.00</b>	<b>273,334.37</b>	<b>260,688.56</b>	<b>12,645.81</b>
<b>Penalties on Tax Arrears</b>				
410-400-210 - Penalty on Municipal Tax Arrears		2,859.43		2,859.43
	<b>0.00</b>	<b>2,859.43</b>	<b>0.00</b>	<b>2,859.43</b>
<b>TOTAL TAXATION:</b>	<b>0.00</b>	<b>276,193.80</b>	<b>260,688.56</b>	<b>15,505.24</b>
<b>FEES AND CHARGES</b>				
<b>Sale of Supplies and Gravel</b>				
420-200-900 - F&C - Other Fees & Charges	603.00	603.00	500.00	103.00
	<b>603.00</b>	<b>603.00</b>	<b>500.00</b>	<b>103.00</b>
<b>Recreation Fees</b>				
<b>Recreation Program Fees</b>				
420-520-700 - F&C - Rec - Boat Slip Fees		520.00	500.00	20.00
	<b>0.00</b>	<b>520.00</b>	<b>500.00</b>	<b>20.00</b>
	<b>0.00</b>	<b>520.00</b>	<b>500.00</b>	<b>20.00</b>
<b>Licenses and Permits</b>				
420-700-100 - F&C - Building Permits		8,740.00	200.00	8,540.00
	<b>0.00</b>	<b>8,740.00</b>	<b>200.00</b>	<b>8,540.00</b>
<b>Other</b>				
<b>Tax Certificate</b>				
420-800-100 - F&C - Tax Certificate		325.00	250.00	75.00
	<b>0.00</b>	<b>325.00</b>	<b>250.00</b>	<b>75.00</b>
<b>General Office Services Provided</b>				
420-800-220 - F&C - Appeal Fees			200.00	(200.00)
	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>	<b>(200.00)</b>
<b>Landfill/Waste Collection Fees</b>				
420-850-110 - F&C - RTS User Fees - Rock Ridge		4,100.00	4,000.00	100.00
	<b>0.00</b>	<b>4,100.00</b>	<b>4,000.00</b>	<b>100.00</b>
	<b>0.00</b>	<b>4,425.00</b>	<b>4,450.00</b>	<b>(25.00)</b>
<b>TOTAL FEES AND CHARGES:</b>	<b>603.00</b>	<b>14,288.00</b>	<b>5,650.00</b>	<b>8,638.00</b>
<b>UTILITIES</b>				
<b>Water</b>				
440-100-100 - Water - Levy		96,361.05	154,215.00	(57,853.95)

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**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
440-110-100 - Water - Capital Levy		17,858.85	10,000.00	7,858.85
440-120-200 - Water - Custom Work		484.38		484.38
440-130-100 - Water - Truck Fills		20,837.11	4,299.63	16,537.48
440-160-500 - Water - Interest Revenue	88.08	949.33	1,430.27	(480.94)
	<b>88.08</b>	<b>136,490.72</b>	<b>169,944.90</b>	<b>(33,454.18)</b>
<b>Other Utilities</b>				
440-500-100 - SaskEnergy-Municipal Surcharge Revenue	138.96	3,290.71	4,500.00	(1,209.29)
	<b>138.96</b>	<b>3,290.71</b>	<b>4,500.00</b>	<b>(1,209.29)</b>
<b>TOTAL UTILITIES:</b>	<b>227.04</b>	<b>139,781.43</b>	<b>174,444.90</b>	<b>(34,663.47)</b>
<b>UNCONDITIONAL TRANSFERS</b>				
<b>Unconditional Transfers</b>				
450-110-100 - Unconditional - Revenue Sharing		32,467.00	28,825.00	3,642.00
	<b>0.00</b>	<b>32,467.00</b>	<b>28,825.00</b>	<b>3,642.00</b>
<b>TOTAL UNCONDITIONAL TRANSFERS:</b>	<b>0.00</b>	<b>32,467.00</b>	<b>28,825.00</b>	<b>3,642.00</b>
<b>CONDITIONAL GRANTS</b>				
<b>Federal</b>				
450-200-070 - Conditional - CCBF (Gas Tax Grant)		5,931.20	5,650.00	281.20
	<b>0.00</b>	<b>5,931.20</b>	<b>5,650.00</b>	<b>281.20</b>
<b>Provincial</b>				
450-300-050 - Conditional - SGI Traffic Safety Grant		8,132.80		8,132.80
450-345-120 - Conditional - Asset Management Grant			50,000.00	(50,000.00)
	<b>0.00</b>	<b>8,132.80</b>	<b>50,000.00</b>	<b>(41,867.20)</b>
<b>TOTAL CONDITIONAL GRANTS:</b>	<b>0.00</b>	<b>14,064.00</b>	<b>55,650.00</b>	<b>(41,586.00)</b>
<b>INVESTMENT INCOME AND COMMISSIONS</b>				
<b>Investment and Income Revenue</b>				
470-100-100 - Interest Revenue	108.53	893.48		893.48
	<b>108.53</b>	<b>893.48</b>	<b>0.00</b>	<b>893.48</b>
<b>TOTAL INVESTMENT INCOME AND COMMISSIONS:</b>	<b>108.53</b>	<b>893.48</b>	<b>0.00</b>	<b>893.48</b>
<b>OTHER REVENUES</b>				
<b>Other Revenue</b>				
480-100-100 - Rec - Grants (SK Lotteries/Canada Day)	225.00	225.00	800.00	(575.00)
	<b>225.00</b>	<b>225.00</b>	<b>800.00</b>	<b>(575.00)</b>
<b>TOTAL OTHER REVENUES:</b>	<b>225.00</b>	<b>225.00</b>	<b>800.00</b>	<b>(575.00)</b>
<b>TOTAL REVENUES:</b>	<b>1,163.57</b>	<b>477,912.71</b>	<b>526,058.46</b>	<b>(48,145.75)</b>

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**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance
<b>EXPENDITURES</b>				
<b>GENERAL GOVERNMENT SERVICES</b>				
<b>Wages &amp; Benefits</b>				
<b>Wages</b>				
510-110-110 - GG - Council - Remuneration		5,158.50	22,500.00	17,341.50
510-110-120 - GG - Staff Appreciation		500.00		(500.00)
	<b>0.00</b>	<b>5,658.50</b>	<b>22,500.00</b>	<b>16,841.50</b>
510-110-230 - GG - Cont. - Administrator EE (65%)	3,244.80	35,942.40	38,750.00	2,807.60
510-110-330 - GG - Cont. - Admin. Support/Mentor	1,982.80	15,060.80	16,600.00	1,539.20
	<b>5,227.60</b>	<b>56,661.70</b>	<b>77,850.00</b>	<b>21,188.30</b>
<b>Benefits</b>				
510-130-230 - GG - Benefits - P/R deductions ER (65%)	710.04	8,028.39	9,360.00	1,331.61
510-130-234 - GG - Benefits - WCB (35%)		416.84	500.00	83.16
	<b>710.04</b>	<b>8,445.23</b>	<b>9,860.00</b>	<b>1,414.77</b>
	<b>5,937.64</b>	<b>65,106.93</b>	<b>87,710.00</b>	<b>22,603.07</b>
<b>Professional/Contract Services</b>				
510-200-110 - GG - Cont. - Legal	(24.65)	(24.65)	2,500.00	2,524.65
510-200-130 - GG - Cont. - Audit		7,215.00	3,750.00	(3,465.00)
510-200-150 - GG - Cont. - Assessment - SAMA		4,428.00	4,450.00	22.00
510-200-170 - GG - Cont. - Assessment Appeals		450.00	200.00	(250.00)
510-200-190 - GG - Cont. - Advertising		783.08	500.00	(283.08)
510-200-200 - GG - Cont. - Munisoft	61.48	5,132.98	4,820.00	(312.98)
510-210-120 - GG - Coun/ADM - Travel, Meals & Expenses		588.80	500.00	(88.80)
510-210-170 - GG - Admin. - Training, Travel & Meals	265.00	1,495.00	3,500.00	2,005.00
510-220-100 - GG - Cont. - Office Janitorial (70%)	65.62	531.60	450.00	(81.60)
510-230-100 - GG - Cont. - Insurance (35%)	1,130.00	7,773.35	6,650.00	(1,123.35)
510-240-100 - GG - Cont. - Memberships & Subscriptions		1,621.70	1,000.00	(621.70)
510-250-100 - GG - Cont. - Web Services	179.91	737.20	2,000.00	1,262.80
510-260-100 - GG - Cont. - Tax Enforcement/Collection			200.00	200.00
510-260-150 - GG - Cont. - Elections			500.00	500.00
510-290-100 - GG - Cont. - Bank Charges & Interest	38.00	591.00	300.00	(291.00)
	<b>1,715.36</b>	<b>31,323.06</b>	<b>31,320.00</b>	<b>(3.06)</b>
<b>Utilities</b>				
510-300-140 - GG - Utility - Telephone	111.65	863.22	2,700.00	1,836.78
510-300-150 - GG - Utility - Internet	84.75	1,147.40	1,070.00	(77.40)
	<b>196.40</b>	<b>2,010.62</b>	<b>3,770.00</b>	<b>1,759.38</b>
<b>Maintenance, Material and Supplies</b>				
510-400-110 - GG - Maint. - Postage (65%)		505.32	800.00	294.68
510-410-140 - GG - Maint. - Office Supplies (65%)	1,116.43	2,697.11	1,625.00	(1,072.11)
510-490-100 - GG - Maint. - Office Repairs & Maint.			200.00	200.00
510-490-110 - GG - Maint. - Annual Meeting		100.00	200.00	100.00
	<b>1,116.43</b>	<b>3,302.43</b>	<b>2,825.00</b>	<b>(477.43)</b>
<b>Grants and Contributions</b>				
510-500-110 - GG - Grants - Drainage			3,000.00	3,000.00
510-500-120 - GG - Contributions - Donations			500.00	500.00
	<b>0.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>3,500.00</b>

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**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
<b>TOTAL GENERAL GOVERNMENT SERVICES:</b>	<b>8,965.83</b>	<b>101,743.04</b>	<b>129,125.00</b>	<b>27,381.96</b>
<b>PROTECTIVE SERVICES</b>				
<b>POLICE PROTECTION</b>				
<b>Professional/Contractual Services</b>				
520-210-110 - PS - RCMP - Contracted Services		7,244.42	6,500.00	(744.42)
	<b>0.00</b>	<b>7,244.42</b>	<b>6,500.00</b>	<b>(744.42)</b>
<b>TOTAL POLICE PROTECTION:</b>	<b>0.00</b>	<b>7,244.42</b>	<b>6,500.00</b>	<b>(744.42)</b>
<b>FIRE PROTECTION</b>				
<b>Professional/Contractual Services</b>				
525-210-110 - PS - Fire - Contract Serv/Fire ban sign		4,281.20	4,250.00	(31.20)
525-210-120 - PS - Fire - Dispatching Fees		220.50	220.00	(0.50)
	<b>0.00</b>	<b>4,501.70</b>	<b>4,470.00</b>	<b>(31.70)</b>
<b>Other</b>				
525-920-110 - PS - EMO Fees		50.00	50.00	
	<b>0.00</b>	<b>50.00</b>	<b>50.00</b>	<b>0.00</b>
<b>TOTAL FIRE PROTECTION:</b>	<b>0.00</b>	<b>4,551.70</b>	<b>4,520.00</b>	<b>(31.70)</b>
<b>TOTAL PROTECTIVE SERVICES:</b>	<b>0.00</b>	<b>11,796.12</b>	<b>11,020.00</b>	<b>(776.12)</b>
<b>TRANSPORTATION SERVICES</b>				
<b>MAINTENANCE</b>				
<b>Professional/Contractual Services</b>				
530-210-120 - TS - Maint. - Road Repairs		4,099.15	38,000.00	33,900.85
530-290-100 - TS - Maint. - Street Lights	392.04	1,952.44	5,500.00	3,547.56
	<b>392.04</b>	<b>6,051.59</b>	<b>43,500.00</b>	<b>37,448.41</b>
<b>Maintenance, Materials &amp; Supplies</b>				
530-440-100 - TS - Maint. - Gravel/Sand		606.58	1,300.00	693.42
530-450-100 - TS - Maint. - Culverts/Ditches			2,000.00	2,000.00
530-470-100 - TS - Maint. - Road/Street Signs		27.09	1,000.00	972.91
530-470-110 - TS - Maint. - Shared Rd Mtce			3,500.00	3,500.00
	<b>0.00</b>	<b>633.67</b>	<b>7,800.00</b>	<b>7,166.33</b>
<b>TOTAL MAINTENANCE:</b>	<b>392.04</b>	<b>6,685.26</b>	<b>51,300.00</b>	<b>44,614.74</b>
<b>SNOW REMOVAL</b>				
<b>Professional/Contractual Services</b>				
537-210-100 - TS - Snow - Contracted Removal		1,696.00	20,000.00	18,304.00
	<b>0.00</b>	<b>1,696.00</b>	<b>20,000.00</b>	<b>18,304.00</b>
<b>TOTAL SNOW REMOVAL:</b>	<b>0.00</b>	<b>1,696.00</b>	<b>20,000.00</b>	<b>18,304.00</b>
<b>TOTAL TRANSPORTATION SERVICES:</b>	<b>392.04</b>	<b>8,381.26</b>	<b>71,300.00</b>	<b>62,918.74</b>
<b>ENVIRONMENTAL SERVICES</b>				
<b>Professional/Contractual Services</b>				
540-200-110 - EH&W - Cont. - Waste Collection - RTS	3,465.83	25,882.89	30,000.00	4,117.11
540-210-100 - EH&W - Cont. - Pest Control Village		400.00	800.00	400.00
540-210-200 - EH&W - Cont. - Veg Control Village		221.25	1,000.00	778.75
540-210-210 - EH&W - Cont. - Veg Control - RTS	62.40	295.75	1,000.00	704.25

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**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance
540-210-300 - EH&W - Cont. - Tree Chipping - RTS			5,000.00	5,000.00
540-220-100 - EH&W - RTS Operator	748.80	4,742.40	6,600.00	1,857.60
540-220-110 - EH&W - Cont. - Repairs & Maintenance-RTS			1,000.00	1,000.00
	<b>4,277.03</b>	<b>31,542.29</b>	<b>45,400.00</b>	<b>13,857.71</b>
<b>Maintenance, Materials and Supplies</b>				
540-420-100 - EH&W - Supplies - RTS		24.39	150.00	125.61
	<b>0.00</b>	<b>24.39</b>	<b>150.00</b>	<b>125.61</b>
<b>TOTAL ENVIRONMENTAL SERVICES:</b>	<b>4,277.03</b>	<b>31,566.68</b>	<b>45,550.00</b>	<b>13,983.32</b>
<b>PLANNING AND DEVELOPMENT SERVICES</b>				
<b>Professional/Contractual Services</b>				
560-200-110 - P&D - Cont. - Building Permits		6,230.00		(6,230.00)
560-200-120 - P&D - Cont. - Planning Services (OCP)			2,000.00	2,000.00
560-200-130 - P&D - Cont. - Asset Management Planning	29,813.70	47,237.90	57,000.00	9,762.10
560-200-140 - P&D - Cont. - ICIP grant expended			16,000.00	16,000.00
	<b>29,813.70</b>	<b>53,467.90</b>	<b>75,000.00</b>	<b>21,532.10</b>
<b>TOTAL PLANNING AND DEVELOPMENT SERVICES:</b>	<b>29,813.70</b>	<b>53,467.90</b>	<b>75,000.00</b>	<b>21,532.10</b>
<b>RECREATION AND CULTURAL SERVICES</b>				
<b>Professional/Contractual Services</b>				
570-270-100 - R&C - Cont. - Janitorial - Biffy	93.60	514.80	300.00	(214.80)
570-280-100 - R&C - Cont. - Vegetation Control		883.75	5,000.00	4,116.25
570-290-100 - R&C - Library Levy		1,738.80	1,200.00	(538.80)
	<b>93.60</b>	<b>3,137.35</b>	<b>6,500.00</b>	<b>3,362.65</b>
<b>Maintenance, Materials and Supplies</b>				
570-420-120 - R&C - Maint. & Repairs - Playground			100.00	100.00
570-420-130 - R&C - Maint. & Repairs - Boat Launch			3,000.00	3,000.00
	<b>0.00</b>	<b>0.00</b>	<b>3,100.00</b>	<b>3,100.00</b>
<b>Grants and Contributions</b>				
570-500-120 - R&C - Grants - Sask Lotteries Grant		126.22	800.00	673.78
	<b>0.00</b>	<b>126.22</b>	<b>800.00</b>	<b>673.78</b>
<b>TOTAL RECREATION AND CULTURAL SERVICES:</b>	<b>93.60</b>	<b>3,263.57</b>	<b>10,400.00</b>	<b>7,136.43</b>
<b>UTILITIES</b>				
<b>WATER</b>				
<b>Wages and Benefits</b>				
580-110-110 - UT - Water - Council Remuneration		406.50	2,500.00	2,093.50
580-120-110 - UT - Water - Benefits WCB (65%)		774.13	900.00	125.87
	<b>0.00</b>	<b>1,180.63</b>	<b>3,400.00</b>	<b>2,219.37</b>
<b>Professional/Contractual Services</b>				
580-200-110 - UT - Water - Engineering			10,000.00	10,000.00
580-220-100 - UT - Water - Audit			3,750.00	3,750.00
580-230-100 - UT - Water - Travel, Meals & Subsistence		189.00	1,000.00	811.00
580-240-100 - UT - Water - Insurance		12,337.65	12,350.00	12.35
580-250-100 - UT - Water - Memberships/Permits	2,611.87	2,611.87	2,700.00	88.13
580-260-100 - UT - Water - Training/Conferences			2,000.00	2,000.00
580-280-100 - UT - Water - Janitorial (30%)	28.13	155.65	200.00	44.35
580-285-100 - UT - Water - WTP Repairs & Maintenance	238.50	11,517.77	20,000.00	8,482.23

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**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance
580-285-110 - UT - Water - Cont. - Vegetation Control		183.65	200.00	16.35
580-285-120 - UT - Water - WTP Operators	1,467.60	17,820.20	30,000.00	12,179.80
580-285-150 - UT- Water Breaks/Froz/Hydrant (KV Only)		1,446.99	10,000.00	8,553.01
580-285-160 - UT - Water Breaks Reimbursement (Non KV)	592.80	1,036.80		(1,036.80)
580-290-100 - UT - Water - Lab Testing	87.60	1,588.75	2,500.00	911.25
580-295-100 - UT - Water - Administrator EE (35%)	1,747.20	13,977.60	20,860.00	6,882.40
580-295-105 - UT -Water - Admin Contract 35%			7,600.00	7,600.00
580-295-120 - UT - Water -P/R Deduction ER (35%)	382.33	3,146.32	5,040.00	1,893.68
580-295-200 - UT - Water - Agreements/Easements		100.00	600.00	500.00
	<b>7,156.03</b>	<b>66,112.25</b>	<b>128,800.00</b>	<b>62,687.75</b>
<b>Utilities</b>				
580-300-110 - UT - Water - Heat - SKEnergy	43.58	1,338.93	2,000.00	661.07
580-300-120 - UT - Water - Power	101.76	9,212.45	15,000.00	5,787.55
580-300-130 - UT - Water - Septic		1,933.41	2,500.00	566.59
	<b>145.34</b>	<b>12,484.79</b>	<b>19,500.00</b>	<b>7,015.21</b>
<b>Maintenance, Materials and Supplies</b>				
580-400-110 - UT - Water - Postage (35%)	183.16	524.51	420.00	(104.51)
580-410-100 - UT - Water - Office Supplies (35%)	601.16	1,313.57	875.00	(438.57)
580-430-100 - UT - Water - Materials & Supplies	1,045.44	3,332.69	2,000.00	(1,332.69)
580-450-100 - UT - Water - Chemicals	906.94	5,540.81	6,000.00	459.19
580-450-110 - UT - Water - Chemicals - Delivery Charge		352.55	1,000.00	647.45
	<b>2,736.70</b>	<b>11,064.13</b>	<b>10,295.00</b>	<b>(769.13)</b>
<b>TOTAL WATER:</b>	<b>10,038.07</b>	<b>90,841.80</b>	<b>161,995.00</b>	<b>71,153.20</b>
<b>TOTAL UTILITIES:</b>	<b>10,038.07</b>	<b>90,841.80</b>	<b>161,995.00</b>	<b>71,153.20</b>
<b>TOTAL EXPENDITURES:</b>	<b>53,580.27</b>	<b>301,060.37</b>	<b>504,390.00</b>	<b>203,329.63</b>
<b>CHANGE IN GENERAL SURPLUS</b>	<b>(52,416.70)</b>	<b>176,852.34</b>	<b>21,668.46</b>	<b>155,183.88</b>

Certified correct and in accordance with the records.  
Presented to Council on this 22 day of November, 2023.

  
\_\_\_\_\_  
Mayor - **DEPUTY**

  
\_\_\_\_\_  
Acting Chief Administrative Officer

**Resort Village of Kannata Valley**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
<b>ACCOUNT BALANCES</b>				
	<u>Current</u>	<u>Year to Date</u>	<u>Balance</u>	
<b>Cash and Investments</b>				
110-110-120 - Bank - Chequing Conexus	(79,662.51)	182,180.04	440,051.78	
110-110-130 - Bank - Water	24,249.58	48,922.99	103,326.21	
110-110-140 - Bank - Lagoon			52,236.75	
110-110-150 - Bank - Redeemable Equity			439.92	
110-110-160 - Bank - Conexus Term Deposit Lagoon			9,857.40	
<b>Total Cash and Investments:</b>	<b>(55,412.93)</b>	<b>231,103.03</b>	<b>605,912.06</b>	
<b>Municipal Taxes Receivable</b>				
110-200-100 - Municipal - Tax Receivable - Current	(1,085.81)	40,340.18	80,748.41	
110-200-110 - Municipal - Tax Receivable - Arrears	(1,818.27)	(16,954.93)	(38,819.87)	
<b>Total Municipal Taxes Receivable:</b>	<b>(2,904.08)</b>	<b>23,385.25</b>	<b>41,928.54</b>	
<b>Capital Assets</b>				
170-100-100 - Land - Cost			616,299.00	
170-100-110 - Land Improvements - Cost			70,581.00	
170-100-200 - Buildings - Cost			435,539.70	
170-100-350 - Operating Equipment - Cost		9,940.26	1,113,501.10	
170-100-540 - Office Technology - Software - Cost			32,337.82	
170-100-600 - Linear Assets - Cost			374,534.13	
<b>Total Capital Assets:</b>	<b>0.00</b>	<b>9,940.26</b>	<b>2,642,792.75</b>	
<b>Reserves</b>				
310-100-200 - Appropriated Reserves - Utilities			54,403.22	
<b>Total Reserves:</b>	<b>0.00</b>	<b>0.00</b>	<b>54,403.22</b>	

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**Resort Village of Kannata Valley**  
**Monthly Water Revenue & Expense Report**  
For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance
<b>REVENUES</b>				
<b>UTILITIES</b>				
<b>Water</b>				
440-100-100 - Water - Levy		96,361.05	154,215.00	(57,853.95)
440-110-100 - Water - Capital Levy		17,858.85	10,000.00	7,858.85
440-120-200 - Water - Custom Work		484.38		484.38
440-130-100 - Water - Truck Fills		20,837.11	4,299.63	16,537.48
440-160-500 - Water - Interest Revenue	88.08	949.33	1,430.27	(480.94)
	<b>88.08</b>	<b>136,490.72</b>	<b>169,944.90</b>	<b>(33,454.18)</b>
<b>TOTAL REVENUES:</b>	<b>88.08</b>	<b>136,490.72</b>	<b>169,944.90</b>	<b>(33,454.18)</b>

**EXPENDITURES**

**UTILITIES**

**WATER (KV & USERS)**

**Wages and Benefits**

580-110-110 - UT - Water - Council Remuneration		406.50	2,500.00	2,093.50
580-120-110 - UT - Water - Benefits WCB (65%)		774.13	900.00	125.87
	<b>0.00</b>	<b>1,180.63</b>	<b>3,400.00</b>	<b>2,219.37</b>

**Professional/Contractual Services**

580-200-110 - UT - Water - Engineering			10,000.00	10,000.00
580-220-100 - UT - Water - Audit			3,750.00	3,750.00
580-230-100 - UT - Water - Travel, Meals & Subsistence		189.00	1,000.00	811.00
580-240-100 - UT - Water - Insurance		12,337.65	12,350.00	12.35
580-250-100 - UT - Water - Memberships/Permits	2,611.87	2,611.87	2,700.00	88.13
580-260-100 - UT - Water - Training/Conferences			2,000.00	2,000.00
580-280-100 - UT - Water - Janitorial (30%)	28.13	155.65	200.00	44.35
580-285-100 - UT - Water - WTP Repairs & Maintenance	238.50	11,517.77	20,000.00	8,482.23
580-285-110 - UT - Water - Cont. - Vegetation Control			183.65	200.00
580-285-120 - UT - Water - WTP Operators	1,467.60	17,820.20	30,000.00	12,179.80
580-285-160 - UT - Water Breaks Reimbursement (Non KV)	592.80	1,036.80		(1,036.80)
580-290-100 - UT - Water - Lab Testing	87.60	1,588.75	2,500.00	911.25
580-295-100 - UT - Water - Administrator EE (35%)	1,747.20	13,977.60	20,860.00	6,882.40
580-295-105 - UT - Water - Admin Contract 35%			7,600.00	7,600.00
580-295-120 - UT - Water -P/R Deduction ER (35%)	382.33	3,146.32	5,040.00	1,893.68
580-295-200 - UT - Water - Agreements/Easements		100.00	600.00	500.00
	<b>7,156.03</b>	<b>64,665.26</b>	<b>118,800.00</b>	<b>54,134.74</b>

**Utilities**

580-300-110 - UT - Water - Heat - SKEnergy	43.58	1,338.93	2,000.00	661.07
580-300-120 - UT - Water - Power	101.76	9,212.45	15,000.00	5,787.20
580-300-130 - UT - Water - Septic		1,933.41	2,500.00	566.59
	<b>145.34</b>	<b>12,484.79</b>	<b>19,500.00</b>	<b>7,014.86</b>

**Maintenance, Materials and Supplies**

580-400-110 - UT - Water - Postage (35%)	183.16	524.51	420.00	(104.51)
580-410-100 - UT - Water - Office Supplies (35%)	601.16	1,313.57	875.00	(438.57)
580-430-100 - UT - Water - Materials & Supplies	1,045.44	3,332.69	2,000.00	(1,332.69)
580-450-100 - UT - Water - Chemicals	906.94	5,540.81	6,000.00	459.19
	<b>2,736.70</b>	<b>10,711.58</b>	<b>9,295.00</b>	<b>(1,416.58)</b>

**TOTAL WATER (KV & USERS):**

	<b>10,038.07</b>	<b>89,042.26</b>	<b>150,995.00</b>	<b>61,952.39</b>
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*SUCF*

Report Date  
2023-11-15 9:09 AM

**Resort Village of Kannata Valley**  
**Monthly Water Revenue & Expense Report**  
For the Period Ending October 31, 2023

Page 2

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
<b>TOTAL EXPENDITURES:</b>	<u>10,038.07</u>	<u>89,042.26</u>	<u>150,995.00</u>	<u>61,952.39</u>
<b>SURPLUS/DEFICIT</b>	<u>(9,949.99)</u>	<u>47,448.46</u>	<u>18,949.90</u>	<u>28,498.21</u>
<b>CHANGE IN SURPLUS</b>	<u>(9,949.99)</u>	<u>47,448.46</u>	<u>18,949.90</u>	<u>28,498.21</u>

Certified correct and in accordance with the records.  
Presented to Council on this 22 day of November, 2023.

  
\_\_\_\_\_  
Mayor - **DEPUTY**

  
\_\_\_\_\_  
Acting Chief Administrative Officer

Date Printed  
2023-11-15 9:03 AM

# Resort Village of Kannata Valley Bank Reconciliation - Summary

Page 1

## Conexus Main Chequing Acct For Ending Date 2023-10-31

110-110-120 - Bank - Chequing Conexus

**GL Balance to 2023-10-31** **436,799.50**

Service Charges:		-38.00
Interest Charges:		0.00
Interest Revenue:		0.00

**Adjusted Book Balance** **436,761.50**

**Bank Statement Balance:** **435,775.86**

Deposits in Transit:	8,802.44	
Outstanding Payments:	-7,616.80	
<b>Total Uncleared:</b>	<u>985.64</u>	<u>985.64</u>

**Adjusted Bank Balance** **436,761.50**

Notes

*SU C.F.*

Date Printed  
2023-11-15 9:04 AM

# Resort Village of Kannata Valley Bank Reconciliation - Summary

Page 1

## Conexus Water Asees Levy Acct For Ending Date 2023-10-31

110-110-130 - Bank - Water

**GL Balance to 2023-10-31**

**103,217.68**

Service Charges:

0.00

Interest Charges:

0.00

Interest Revenue:

108.53

**Adjusted Book Balance**

**103,326.21**

**Bank Statement Balance:**

**103,326.21**

Deposits in Transit: 0.00

Outstanding Payments: 0.00

Total Uncleared: 0.00

0.00

**Adjusted Bank Balance**

**103,326.21**

Notes

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CERTIFICATE OF APPOINTMENT

THIS IS TO CERTIFY THAT

<b>Douglas Mulhall</b>	Class 3 Licensed Building Official, Saskatchewan	BOL001
<b>Virginia Shepley</b>	Class 3 Licensed Building Official, Saskatchewan	BOL517
<b>Bobby Baker</b>	R-Class 3 Licensed Building Official, Saskatchewan	BOL552/701
<b>Amanda Kaufmann</b>	Class 2 Licensed Building Official, Saskatchewan	BOL405
<b>Joshua Nitz</b>	R-Class 2 Licensed Building Official, Saskatchewan	BOL785/804
<b>Walter Schroeder</b>	Class 1 Licensed Building Official, Saskatchewan	BOL488
<b>David Kindred</b>	Class 1 Licensed Building Official, Saskatchewan	BOL514
<b>John Dulle</b>	Class 1 Licensed Building Official, Saskatchewan	BOL789

Residents of the Province of Saskatchewan, who are employed by

PROFESSIONAL BUILDING INSPECTIONS, INC.  
5 GREGORY AVENUE EAST – UNIT 5  
BOX 517 STN MAIN  
WHITE CITY, SASKATCHEWAN

HAVE BEEN APPOINTED AS LICENSED BUILDING OFFICIALS

BY THE COUNCIL OF THE RESORT VILLAGE of KANNATA VALLEY

UNDER THE AUTHORITY OF SUBSECTIONS 16(2) AND 16(3) OF

THE CONSTRUCTION CODES ACT

The Municipal Official below is hereby authorized to issue Certificates of Appointment for the above noted Licensed Building Officials.

(MUNICIPAL SEAL)



Shannon Ulsifer  
(Signature of Authorized Municipal Official)

Shannon Ulsifer  
(Name of Municipal Official – Please Print)

Acting Chief Administrative Officer  
(Title of Municipal Official)

November 22, 2023  
(Date of Resolution)

2023-212  
(Resolution Number)