

**Minutes of the Regular Meeting of the Council
September 20, 2023
Council Chamber Administration Office, Kannata Valley, SK**

Present:

Mayor Robert Gordon
Councillor Tom Fink
Councillor Craig Francis
Councillor Dustin Plett

Absent:

Councillor Ken MacDonald

Administration: Shannon Ulsifer, Acting Chief Administrative Officer

1. CALL TO ORDER:

Mayor Robert Gordon called the meeting to order at 6:33 p.m.

2. APPROVAL OF AGENDA

2023/156

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT the September 20, 2023 agenda be accepted with the following additions:

- ICIP Grant – Unfinished Business
- Mayor Report – Reports of Council
- Electronic Speed Signs – New Business
- Saskatchewan Beach Water Line Questions – New Business
- 98 Lakeshore Drive – Rear property tree planting – New Business

CARRIED

3. ADOPTION OF MINUTES

2023/157

Moved by Councillor Craig Francis
Seconded by Councillor Tom Fink

THAT the Minutes from the August 16, 2023, regular meeting of Council be approved as presented by the Acting Chief Administrative Officer.

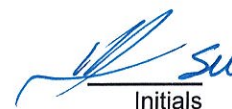
CARRIED

2023/158

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT the Minutes from the August 22, 2023, special meeting of Council be approved as presented by the Acting Chief Administrative Officer.

CARRIED



Initials

4. ACCOUNTS FOR APPROVAL

2023/159

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

“**THAT** the List of Accounts for Approval, including cheque 2703 to cheque 2730 and cheque 2681 with the removal of cheque 2713 in the amount of \$71.14 as attached hereto and forming a part of these minutes, be approved for payment.”

CARRIED

5. ADMINISTRATION REPORTS

5.1 Water Treatment Plant Daily

Report 2023/160

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council accepts the Water Treatment Plant Daily Report as presented for the months of June and July 2023.

CARRIED

5.2 Administration Report

2023/161

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT Council accepts the verbal report as presented.

CARRIED

6. FINANCIALS

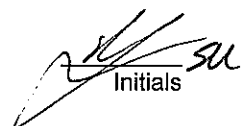
6.1 Statement of Financial Activities

2023/162

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT the Statement of Financial Activities for the month of August 2023, be approved as presented.

CARRIED


Initials

6.2 Bank Reconciliation

2023/163

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT Council has reviewed and approves the Bank Reconciliation for the Business Chequing Account as presented for the month of August 2023.

CARRIED

2023-164

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council has reviewed and approves the Bank Reconciliation for the Water Levy Account as presented for the month of August 2023.

CARRIED

7. REPORTS OF COUNCIL

7.1 Asset Management Draft Plan

2023/165

Moved by Councillor Craig Francis
Seconded by Councillor Tom Fink

THAT Council approve the Draft Asset Management Plan provided by Associated Engineering as presented.

CARRIED

7.2 OCP/Zoning Bylaw- Craig Francis

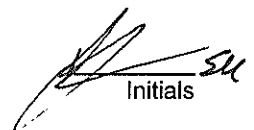
7.3 Mayor Report

2023/166

Moved by Councillor Craig Francis
Seconded by Councillor Dustin Plett

THAT Council accepts the remaining reports as presented.

CARRIED


Initials

8. UNFINISHED BUSINESS

8.1 98 Lakeshore Drive Frozen Water Line 2023

2023/167

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council approves the installation of a loop line in conjunction with the intended construction of a retaining wall by the property owner.

CARRIED

2023/168

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT Council, upon the request of Mayor Gordon, take a break at 7:55 pm and reconvene at 8:00 p.m.

CARRIED

8.2 Flex Networks Fiber Optic Cables – Water Treatment Plant Operator Ken Forsyth was in attendance to answer questions on the water line placements. Contractor Rob Harmon from Rob's Contracting was available by phone to answer questions regarding water lines and main line repair if fiber optic cables were installed.

2023/169

Motion by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council direct Administration to contact Flex Networks and request a drafted plan that will include specific reference to the 1.5 m right of way in relation to the water line, and further, no permission is given at this time for any digging on the west ditch on the Resort Village of Kannata Valley property.

CARRIED

8.3 ICIP Grant – Draft Asset Management Plan submitted and reviewed.

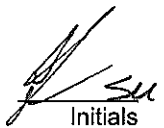
9. NEW BUSINESS

9.1 Capital Levy Reserve Transfer

2023-170

Motion by Councillor Craig Francis
Seconded by Councillor Tom Fink

THAT Council approves the capital levy reserve transfer in the amount of \$24,242.05. **CARRIED**



Initials

9.2 Asset Management Plan

9.3 Water Billing for 19A and 19B Longman

2023/171

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council direct Administration to contact High Country Board and gather background information on the hydrants and bring into compliance with all other meter reading processes.

CARRIED

9.4 Electronic Speed Signs

9.5 Saskatchewan Beach Water Line Email Request for Information

9.6 98 Lakeshore Request to Plant Trees on Municipal Reserve at the back of Property.

2023/172

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council approved the request to plant trees in the rear of property of 98 Lakeshore on municipal reserve.

CARRIED

10. COMMUNICATION

2023/173

Motion by Mayor Robert Gordon
Seconded by Councillor Dustin Plett

THAT the following correspondence as presented by the Acting CAO, be filed:

11.1 Annual Sewage Works Inspection Report

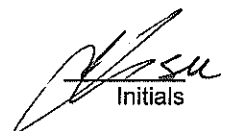
11.2 WSA Water Programs

11.3 Village of Craven – Emergency Response Fees

11. MEETING EXTENSION

2023/174

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis



Initials

THAT Council extend the Regular Meeting of Council to 10:00 p.m. if required.

12. IN-CAMERA

2023-175

Moved by Mayor Robert Gordon
Seconded by Councillor Tom Fink

THAT Council having items to discuss relating to draft material and personnel that are exempt from public discussion under *The Local Authority Freedom of Information and Privacy Act* and *The Municipalities Act*, per Clause 120(2){a), move this meeting to an in-camera session.

CARRIED

Time: 9:15 pm

12.1 Out of Camera

2023/176

Moved by Mayor Robert Gordon
Seconded by Craig Francis

THAT this meeting be reconvened.

CARRIED

Time: 9:44 p.m.

12.2 Motion(s) Out of Camera

2023/177

Moved by Mayor Robert Gordon
Seconded by Councillor Tom Fink

THAT Council approve a cash gift and card in the amount of \$500.00 to the Administrative Assistant in appreciation of the assistance and hard work for the past 15 months.

CARRIED

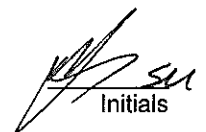
2023/178

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council approve the switching of the office and Council Chambers and subsequent supplies required to make the new office a functioning office for two people.

13. ADJOURNMENT

2023-179



Initials

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT this meeting of the Council of the Resort Village of Kannata Valley be adjourned at 9:45 pm.

CARRIED



MAYOR



Acting Chief Administrative Officer



Initials

Report Date
2023-10-12 2:25 PM

Resort Village of Kannata Valley
Accounts for Approval
As of 2023-10-12
Batch: 2023-00049 to 2023-00051

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
2731 20230930	2023-09-25	Salary	510-110-230 - GG - Cont. - Admin September Month End Pay	1,672.19	1,672.19
2732 20230930	2023-09-25	Receiver General Canada	BN 130263064RT 510-110-230 - GG - Cont. - Admin BN130263064RT CPP/InTx/EI 510-130-230 - GG - Benefits - P/R BN130263064RT CPP/EI	1,270.53 393.58	1,664.11
2733 120848	2023-09-25	MEPP	510-110-230 - GG - Cont. - Admin September Remit 510-130-230 - GG - Benefits - P/R September Remit	449.28 449.28	898.56
2734 10518	2023-09-25	SUMA (Sask Urban Munic Assor	Membership Fee 510-130-230 - GG - Benefits - P/R September Remit 110-340-110 - GST Rebate Recov GST Tax Code 900-110-110 - GST Paid GST Tax Code	249.51 0.50 0.50	250.01
2735 461467	2023-10-15	Associated Engineering Ltd.	Asset Management Plan 560-200-130 - P&D - Cont. - Asset Asset Management Plan	29,813.70	29,813.70
2736 003	2023-10-15	Salary	WTP Postage 580-400-110 - UT - Water - Postage Wtr Testing Postage 110-340-110 - GST Rebate Recov GST Tax Code 900-110-110 - GST Paid GST Tax Code	24.11 1.21 1.21	25.32
20231015			510-110-230 - GG - Cont. - Admin Oct Mid Month Advance	1,600.00	1,600.00
				Payment Total:	1,625.32
2737 20230930	2023-10-15	FORSYTH, Ken	September 2023 580-285-120 - UT - Water - WTP (September 2023 580-285-160 - UT - Water Breaks September 2023 540-210-210 - EH&W - Cont. - Ve September 2023	268.40 592.80 62.40	923.60
2738 2023-007	2023-10-15	HEDMAN-CHERNICK, Nicole	510-220-100 - GG - Cont. - Office September Cleaning	93.75	93.75
2739 20230930	2023-10-15	HOWSE, Wayne	WTR OP 580-285-120 - UT - Water - WTP (September WTR OP	299.20	299.20
2740 2023-9	2023-10-15	HOWSE, Darlene	Admin services 510-110-330 - GG - Cont. - Admin September Admin Services	1,859.00	1,859.00
2741 GHXP2309	2023-10-15	HURST, Glen	580-400-110 - UT - Water - Postage Water Smples Postage 580-430-100 - UT - Water - Materi Distilled Wtr	159.05 6.64	165.69

Report Date
2023-10-12 2:25 PM

Resort Village of Kannata Valley
Accounts for Approval
As of 2023-10-12
Batch: 2023-00049 to 2023-00051

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
GH23-09		580-285-120 - UT - Water - WTP	(September 2023	900.00	900.00
				Payment Total:	1,065.69
2742 KV2023-01	2023-10-15	GRITZFELD, Jennifer	Mentoring 510-110-330 - GG - Cont. - Admin Mentoring	123.80	123.80
2743 009	2023-10-15	KOLOSKI, Dennis	540-220-100 - EH&W - RTS Oper: September 2023 570-270-100 - R&C - Cont. - Janiti September 2023	748.80 93.60	842.40
2744 2023/24-02773	2023-10-15	MUNISOFT	New AP Training 510-210-170 - GG - Admin. - Train New AP Training 110-340-110 - GST Rebate Recov Both Tax Code 900-110-110 - GST Paid Both Tax Code	265.00 12.50 12.50	277.50
2023/24-02794		510-200-200 - GG - Cont. - Munis	Kaspersky Antivirus Renew 110-340-110 - GST Rebate Recov Both Tax Code 900-110-110 - GST Paid Both Tax Code	61.48 2.90 2.90	64.38
				Payment Total:	341.88
2745 001	2023-10-15	PLETT, Dustin	Go Daddy Domain Purchase 510-250-100 - GG - Cont. - Web S Go Daddy Domain Purchase 110-340-110 - GST Rebate Recov GST Tax Code 900-110-110 - GST Paid GST Tax Code	179.91 9.00 9.00	188.91
2746	2023-10-15	ROY ROMANOW PROV. LAB	Valley Ridge Lot 22 Issued To: Saskatchewan Health Authority		
3444358		580-290-100 - UT - Water - Lab Tr	Valley Ridge Testing 110-340-110 - GST Rebate Recov GST Tax Code 900-110-110 - GST Paid GST Tax Code	21.90 1.10 1.10	23.00
3444365		580-290-100 - UT - Water - Lab Tr	Rock Ridge Testing 110-340-110 - GST Rebate Recov GST Tax Code 900-110-110 - GST Paid GST Tax Code	21.90 1.10 1.10	23.00
3444366		580-290-100 - UT - Water - Lab Tr	High Country Testing 110-340-110 - GST Rebate Recov GST Tax Code 900-110-110 - GST Paid GST Tax Code	21.90 1.10 1.10	23.00
3444353		580-290-100 - UT - Water - Lab Tr	KV Testing 110-340-110 - GST Rebate Recov GST Tax Code 900-110-110 - GST Paid GST Tax Code	21.90 1.10 1.10	23.00
				Payment Total:	92.00
2747 20230629	2023-10-15	Sask Lotteries Trust Fund	480-100-100 - Rec - Grants (SK L	601.00	601.00

Report Date
2023-10-12 2:25 PM

Resort Village of Kannata Valley
Accounts for Approval
As of 2023-10-12
Batch: 2023-00049 to 2023-00051

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
2748 1246190	2023-10-15	Sask Research Council			
		580-450-100 - UT - Water - Chemi Haloacetic Acid Test		307.00	
		110-340-110 - GST Rebate Recov GST Tax Code		15.35	
		900-110-110 - GST Paid GST Tax Code		15.35	322.35
2749 63155880	2023-10-15	Staples	Office supplies		
		510-410-140 - GG - Maint. - Office Office supplies		453.86	
		110-340-110 - GST Rebate Recov Both Tax Code		21.41	
		900-110-110 - GST Paid Both Tax Code		21.41	475.27
63600357		510-410-140 - GG - Maint. - Office Office supplies		149.23	
		110-340-110 - GST Rebate Recov Both Tax Code		7.04	
		900-110-110 - GST Paid Both Tax Code		7.04	156.27
63690730		510-410-140 - GG - Maint. - Office Office supplies		218.18	
		110-340-110 - GST Rebate Recov Both Tax Code		10.29	
		900-110-110 - GST Paid Both Tax Code		10.29	228.47
63848002		510-410-140 - GG - Maint. - Office Office Supplies		9.85	
		110-340-110 - GST Rebate Recov Both Tax Code		0.46	
		900-110-110 - GST Paid Both Tax Code		0.46	10.31
63984897		510-410-140 - GG - Maint. - Office Office supplies		110.47	
		110-340-110 - GST Rebate Recov Both Tax Code		5.21	
		900-110-110 - GST Paid Both Tax Code		5.21	115.68
63996559		510-410-140 - GG - Maint. - Office Office supplies		32.43	
		110-340-110 - GST Rebate Recov Both Tax Code		1.53	
		900-110-110 - GST Paid Both Tax Code		1.53	33.96
				Payment Total:	1,019.96
Other:					
1-Man FR0001387663	2023-09-06	GOV'T of SASKATCHEWAN	August Ed Prop Tx Remit		
		210-210-110 - School Taxes Colle August Ed Prop Tx Remit		40,227.16	40,227.16
2-Man FR0001407238	2023-10-03	GOV'T of SASKATCHEWAN	September Ed Prop Tx Remit		
		210-210-110 - School Taxes Colle September Ed Prop Tx Remi		460.25	460.25
3-Man 20230901	2023-09-26	Access Communications			
		510-300-150 - GG - Utility - Intern		84.75	
		110-340-110 - GST Rebate Recov Both Tax Code		4.00	
		900-110-110 - GST Paid Both Tax Code		4.00	88.75
4-Man 1007815104	2023-09-21	Sage Software Canada	For Lagoon		
		510-410-140 - GG - Maint. - Office For Lagoon		639.18	
		110-340-110 - GST Rebate Recov Both Tax Code		30.15	
		900-110-110 - GST Paid Both Tax Code		30.15	669.33

Report Date
2023-10-12 2:25 PM

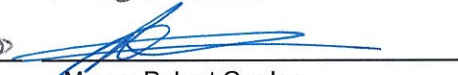
Resort Village of Kannata Valley
Accounts for Approval
As of 2023-10-12
Batch: 2023-00049 to 2023-00051

Page 4

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
5-Man SO2-2160	2023-08-30	Summit Valve and Controls Inc. Air Valves			
		580-430-100 - UT - Water - Materi	Air Valves	792.88	
		110-340-110 - GST Rebate Recov	Both Tax Code	37.40	
		900-110-110 - GST Paid	Both Tax Code	37.40	830.28
6-Man 20230901	2023-09-28	SASK ENERGY	Service Aug 1 - Sep 1 2023		
		580-300-110 - UT - Water - Heat - Service	Aug 1 - Sep 1 202	43.58	
		110-340-110 - GST Rebate Recov	GST Tax Code	2.18	
		900-110-110 - GST Paid	GST Tax Code	2.18	45.76
7-Man 20230808	2023-09-05	SASK POWER	St lights July 7 - Aug 8 2023		
		530-290-100 - TS - Maint. - Street	Service July 7 - Aug 8 20	392.04	
		110-340-110 - GST Rebate Recov	GST Tax Code	19.61	
		900-110-110 - GST Paid	GST Tax Code	19.61	411.65
8-Man 08082023	2023-09-05	SASK POWER	HCE Well July 4 - Aug 8 2023		
		580-300-120 - UT - Water - Power	HCE Well July 4 - Aug 8 2	101.76	
		110-340-110 - GST Rebate Recov	GST Tax Code	5.09	
		900-110-110 - GST Paid	GST Tax Code	5.09	106.85
9-Man 20230901	2023-09-15	SASKTEL			
		510-300-140 - GG - Utility - Teleph		111.65	
		110-340-110 - GST Rebate Recov	Both Tax Code	5.27	
		900-110-110 - GST Paid	Both Tax Code	5.27	116.92
10-Man 9812146612	2023-09-01	Grainger Canada	CC Deadbolt Lock		
		580-430-100 - UT - Water - Materi	CC Deadbolt Lock	245.92	
		110-340-110 - GST Rebate Recov	Both Tax Code	11.60	
		900-110-110 - GST Paid	Both Tax Code	11.60	257.52
				Total for Bank1:	86,911.90

Certified correct and in accordance with the records
presented to Council on this 18 day of October 2023.


Acting CAO, Shannon Ulsifer


Mayor, Robert Gordon

Resort Village of Kannata Valley

Report Date
2023-10-17 2:21 PM

Accounts for Approval
As of 2023-10-17
Batch: 2023-00052

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
2750 1002	2023-10-15	Go-Pack Packaging Solutions 580-450-100 - UT - Water - Chemi 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	Chlorine Powder Pillows Chlorine Powder Pillows Both Tax Code Both Tax Code	599.94 28.37 28.37	628.31
2751 152500	2023-10-15	KTI Limited 580-250-100 - UT - Water - Memb 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	AutoRead Support Renewal AutoRead Support Renew GST Tax Code GST Tax Code	2,611.87 130.59 130.59	2,742.46
2752 8017956	2023-10-15	LORAAS DISPOSAL 540-200-110 - EH&W - Cont. - We 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	Recycle Bins September Recycle Bins September GST Tax Code GST Tax Code	2,915.49 145.77 145.77	3,061.26
8017957		540-200-110 - EH&W - Cont. - We 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	Recycling September GST Tax Code GST Tax Code	550.34 27.52 27.52	577.86
				Payment Total:	3,639.12
2753 142	2023-10-15	Kevin & Wendy Morrow 580-285-150 - UT- Water Breaks/f 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	98 Lake Fzn Line Power GST Tax Code GST Tax Code	67.75 3.39 3.39	71.14
2754 9102	2023-10-15	Wiggins Electrical Services 580-285-100 - UT - Water - WTP 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	Valve & Air Leaks WTP Valve & Air Leaks WTP Both Tax Code Both Tax Code	238.50 11.25 11.25	249.75
2755 F61231411	2023-10-15	XEROX CANADA LTD 510-410-140 - GG - Maint. - Office 110-340-110 - GST Rebate Recov 900-110-110 - GST Paid	Office Copying/Printing Both Tax Code Both Tax Code	104.39 4.92 4.92	109.31
				Total for Bank1:	7,440.09

Report Date
2023-10-17 2:21 PM

Resort Village of Kannata Valley
Accounts for Approval
As of 2023-10-17
Batch: 2023-00052

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Certified correct and in accordance with the records
presented to Council on this 18 day of October 2023.


Acting CAO, Shannon Ulsifer


Mayor, Robert Gordon

Report Date
2023-10-17 2:21 PM

Resort Village of Kannata Valley
Accounts for Approval
As of 2023-10-17
Batch: 2023-00052

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
2750 1002	2023-10-15	Go-Pack Packaging Solutions 580-450-100 - UT - Water - Chemi Chlorine Powder Pillows 110-340-110 - GST Rebate Recov Both Tax Code 900-110-110 - GST Paid	Chlorine Powder Pillows Chlorine Powder Pillows Both Tax Code Both Tax Code	599.94 28.37 28.37	628.31
2751 152500	2023-10-15	KTI Limited 580-250-100 - UT - Water - Memb AutoRead Support Renew 110-340-110 - GST Rebate Recov GST Tax Code 900-110-110 - GST Paid	AutoRead Support Renewal AutoRead Support Renew GST Tax Code GST Tax Code	2,611.87 130.59 130.59	2,742.46
2752 8017956	2023-10-15	LORAAS DISPOSAL 540-200-110 - EH&W - Cont. - W& Recycling September 110-340-110 - GST Rebate Recov GST Tax Code 900-110-110 - GST Paid	Recycle Bins September Recycle Bins September GST Tax Code GST Tax Code	2,915.49 145.77 145.77	3,061.26
8017957		540-200-110 - EH&W - Cont. - W& Recycling September 110-340-110 - GST Rebate Recov GST Tax Code 900-110-110 - GST Paid	Recycling September GST Tax Code GST Tax Code	550.34 27.52 27.52	577.86
				Payment Total:	3,639.12
2753 142	2023-10-15	Kevin & Wendy Morrow 580-285-150 - UT- Water Breaks/f 98 Lake Fzn Line Power 110-340-110 - GST Rebate Recov GST Tax Code 900-110-110 - GST Paid	Water Breaks/f 98 Lake Fzn Line Power GST Tax Code GST Tax Code	67.75 3.39 3.39	71.14
2754 9102	2023-10-15	Wiggins Electrical Services 580-285-100 - UT - Water - WTP I Valve & Air Leaks WTP 110-340-110 - GST Rebate Recov Both Tax Code 900-110-110 - GST Paid	Valve & Air Leaks WTP Valve & Air Leaks WTP Both Tax Code Both Tax Code	238.50 11.25 11.25	249.75
2755 F61231411	2023-10-15	XEROX CANADA LTD 510-410-140 - GG - Maint. - Office Office Copying/Printing 110-340-110 - GST Rebate Recov Both Tax Code 900-110-110 - GST Paid	Office Copying/Printing Both Tax Code Both Tax Code	104.39 4.92 4.92	109.31
				Total for Bank1:	7,440.09

SU. 

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2023

	Current	Year To Date	Budget	Variance
REVENUES				
TAXATION				
Municipal Taxes				
410-110-100 - General Municipal Levy		298,675.51	289,654.00	9,021.51
410-120-100 - Abatements and Adjustments		44.10		44.10
410-130-100 - Tax Discounts	(0.01)	(25,385.24)	(28,965.44)	3,580.20
	(0.01)	273,334.37	260,688.56	12,645.81
Penalties on Tax Arrears				
410-400-210 - Penalty on Municipal Tax Arrears		2,859.43		2,859.43
	0.00	2,859.43	0.00	2,859.43
TOTAL TAXATION:	(0.01)	276,193.80	260,688.56	15,505.24
FEES AND CHARGES				
Sale of Supplies and Gravel				
420-200-900 - F&C - Other Fees & Charges			500.00	(500.00)
	0.00	0.00	500.00	(500.00)
Recreation Fees				
Recreation Program Fees				
420-520-700 - F&C - Rec - Boat Slip Fees		520.00	500.00	20.00
	0.00	520.00	500.00	20.00
	0.00	520.00	500.00	20.00
Licenses and Permits				
420-700-100 - F&C - Building Permits	1,880.00	8,740.00	200.00	8,540.00
	1,880.00	8,740.00	200.00	8,540.00
Other				
Tax Certificate				
420-800-100 - F&C - Tax Certificate		325.00	250.00	75.00
	0.00	325.00	250.00	75.00
General Office Services Provided				
420-800-220 - F&C - Appeal Fees			200.00	(200.00)
	0.00	0.00	200.00	(200.00)
Landfill/Waste Collection Fees				
420-850-110 - F&C - RTS User Fees - Rock Ridge		4,100.00	4,000.00	100.00
	0.00	4,100.00	4,000.00	100.00
	0.00	4,425.00	4,450.00	(25.00)
TOTAL FEES AND CHARGES:	1,880.00	13,685.00	5,650.00	8,035.00
UTILITIES				
Water				
440-100-100 - Water - Levy	45,392.81	96,361.05	154,215.00	(57,853.95)



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Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2023

	Current	Year To Date	Budget	Variance
440-110-100 - Water - Capital Levy	5,985.43	17,858.85	10,000.00	7,858.85
440-120-200 - Water - Custom Work		484.38		484.38
440-130-100 - Water - Truck Fills	9,312.44	20,837.11	4,299.63	16,537.48
440-160-500 - Water - Interest Revenue	131.95	861.25	1,430.27	(569.02)
	60,822.63	136,402.64	169,944.90	(33,542.26)
Other Utilities				
440-500-100 - SaskEnergy-Municipal Surcharge Revenue	136.09	3,151.75	4,500.00	(1,348.25)
	136.09	3,151.75	4,500.00	(1,348.25)
TOTAL UTILITIES:	60,958.72	139,554.39	174,444.90	(34,890.51)
UNCONDITIONAL TRANSFERS				
Unconditional Transfers				
450-110-100 - Unconditional - Revenue Sharing		32,467.00	28,825.00	3,642.00
	0.00	32,467.00	28,825.00	3,642.00
TOTAL UNCONDITIONAL TRANSFERS:	0.00	32,467.00	28,825.00	3,642.00
CONDITIONAL GRANTS				
Federal				
450-200-070 - Conditional - CCBF (Gas Tax Grant)	2,824.80	5,931.20	5,650.00	281.20
	2,824.80	5,931.20	5,650.00	281.20
Provincial				
450-300-050 - Conditional - SGI Traffic Safety Grant		8,132.80		8,132.80
450-345-120 - Conditional - Asset Management Grant			50,000.00	(50,000.00)
	0.00	8,132.80	50,000.00	(41,867.20)
TOTAL CONDITIONAL GRANTS:	2,824.80	14,064.00	55,650.00	(41,586.00)
INVESTMENT INCOME AND COMMISSIONS				
Investment and Income Revenue				
470-100-100 - Interest Revenue	90.89	784.95		784.95
	90.89	784.95	0.00	784.95
TOTAL INVESTMENT INCOME AND COMMISSIONS:	90.89	784.95	0.00	784.95
OTHER REVENUES				
Other Revenue				
480-100-100 - Rec - Grants (SK Lotteries/Canada Day)			800.00	(800.00)
	0.00	0.00	800.00	(800.00)
TOTAL OTHER REVENUES:	0.00	0.00	800.00	(800.00)
TOTAL REVENUES:	65,754.40	476,749.14	526,058.46	(49,309.32)

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2023

	Current	Year To Date	Budget	Variance
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
Wages & Benefits				
Wages				
510-110-110 - GG - Council - Remuneration	1,500.00	5,158.50	22,500.00	17,341.50
510-110-120 - GG - Staff Appreciation	500.00	500.00		(500.00)
	2,000.00	5,658.50	22,500.00	16,841.50
510-110-230 - GG - Cont. - Administrator EE (65%)	3,244.80	32,697.60	38,750.00	6,052.40
510-110-330 - GG - Cont. - Admin. Support/Mentor	1,703.00	13,078.00	16,600.00	3,522.00
	6,947.80	51,434.10	77,850.00	26,415.90
Benefits				
510-130-230 - GG - Benefits - P/R deductions ER (65%)	710.04	7,318.35	9,360.00	2,041.65
510-130-234 - GG - Benefits - WCB (35%)		416.84	500.00	83.16
	710.04	7,735.19	9,860.00	2,124.81
	7,657.84	59,169.29	87,710.00	28,540.71
Professional/Contract Services				
510-200-110 - GG - Cont. - Legal			2,500.00	2,500.00
510-200-130 - GG - Cont. - Audit		7,215.00	3,750.00	(3,465.00)
510-200-150 - GG - Cont. - Assessment - SAMA		4,428.00	4,450.00	22.00
510-200-170 - GG - Cont. - Assessment Appeals		450.00	200.00	(250.00)
510-200-190 - GG - Cont. - Advertising		783.08	500.00	(283.08)
510-200-200 - GG - Cont. - Munisoft	190.20	5,071.50	4,820.00	(251.50)
510-210-120 - GG - Coun/ADM - Travel, Meals & Expenses		588.80	500.00	(88.80)
510-210-170 - GG - Admin. - Training, Travel & Meals	105.00	1,230.00	3,500.00	2,270.00
510-220-100 - GG - Cont. - Office Janitorial (70%)	39.37	465.98	450.00	(15.98)
510-230-100 - GG - Cont. - Insurance (35%)		6,643.35	6,650.00	6.65
510-240-100 - GG - Cont. - Memberships & Subscriptions		1,621.70	1,000.00	(621.70)
510-250-100 - GG - Cont. - Web Services		557.29	2,000.00	1,442.71
510-260-100 - GG - Cont. - Tax Enforcement/Collection			200.00	200.00
510-260-150 - GG - Cont. - Elections			500.00	500.00
510-290-100 - GG - Cont. - Bank Charges & Interest	27.00	553.00	300.00	(253.00)
	361.57	29,607.70	31,320.00	1,712.30
Utilities				
510-300-140 - GG - Utility - Telephone	110.24	751.57	2,700.00	1,948.43
510-300-150 - GG - Utility - Internet	84.75	1,062.65	1,070.00	7.35
	194.99	1,814.22	3,770.00	1,955.78
Maintenance, Material and Supplies				
510-400-110 - GG - Maint. - Postage (65%)		505.32	800.00	294.68
510-410-140 - GG - Maint. - Office Supplies (65%)	134.59	1,580.68	1,625.00	44.32
510-490-100 - GG - Maint. - Office Repairs & Maint.			200.00	200.00
510-490-110 - GG - Maint. - Annual Meeting		100.00	200.00	100.00
	134.59	2,186.00	2,825.00	639.00
Grants and Contributions				
510-500-110 - GG - Grants - Drainage			3,000.00	3,000.00
510-500-120 - GG - Contributions - Donations			500.00	500.00
	0.00	0.00	3,500.00	3,500.00

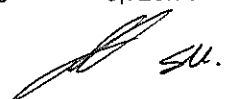
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Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2023

	Current	Year To Date	Budget	Variance
TOTAL GENERAL GOVERNMENT SERVICES:	8,348.99	92,777.21	129,125.00	36,347.79
PROTECTIVE SERVICES				
POLICE PROTECTION				
Professional/Contractual Services				
520-210-110 - PS - RCMP - Contracted Services		7,244.42	6,500.00	(744.42)
	0.00	7,244.42	6,500.00	(744.42)
TOTAL POLICE PROTECTION:	0.00	7,244.42	6,500.00	(744.42)
FIRE PROTECTION				
Professional/Contractual Services				
525-210-110 - PS - Fire - Contract Serv/Fire ban sign	31.20	4,281.20	4,250.00	(31.20)
525-210-120 - PS - Fire - Dispatching Fees		220.50	220.00	(0.50)
	31.20	4,501.70	4,470.00	(31.70)
Other				
525-920-110 - PS - EMO Fees		50.00	50.00	
	0.00	50.00	50.00	0.00
TOTAL FIRE PROTECTION:	31.20	4,551.70	4,520.00	(31.70)
TOTAL PROTECTIVE SERVICES:	31.20	11,796.12	11,020.00	(776.12)
TRANSPORTATION SERVICES				
MAINTENANCE				
Professional/Contractual Services				
530-210-120 - TS - Maint. - Road Repairs	599.15	4,099.15	38,000.00	33,900.85
530-290-100 - TS - Maint. - Street Lights	392.04	1,560.40	5,500.00	3,939.60
	991.19	5,659.55	43,500.00	37,840.45
Maintenance, Materials & Supplies				
530-440-100 - TS - Maint. - Gravel/Sand		606.58	1,300.00	693.42
530-450-100 - TS - Maint. - Culverts/Ditches			2,000.00	2,000.00
530-470-100 - TS - Maint. - Road/Street Signs	27.09	27.09	1,000.00	972.91
530-470-110 - TS - Maint. - Shared Rd Mtce			3,500.00	3,500.00
	27.09	633.67	7,800.00	7,166.33
TOTAL MAINTENANCE:	1,018.28	6,293.22	51,300.00	45,006.78
SNOW REMOVAL				
Professional/Contractual Services				
537-210-100 - TS - Snow - Contracted Removal		1,696.00	20,000.00	18,304.00
	0.00	1,696.00	20,000.00	18,304.00
TOTAL SNOW REMOVAL:	0.00	1,696.00	20,000.00	18,304.00
TOTAL TRANSPORTATION SERVICES:	1,018.28	7,989.22	71,300.00	63,310.78
ENVIRONMENTAL SERVICES				
Professional/Contractual Services				
540-200-110 - EH&W - Cont. - Waste Collection - RTS	4,686.94	22,417.06	30,000.00	7,582.94
540-210-100 - EH&W - Cont. - Pest Control Village		400.00	800.00	400.00
540-210-200 - EH&W - Cont. - Veg Control Village	75.00	221.25	1,000.00	778.75
540-210-210 - EH&W - Cont. - Veg Control - RTS		233.35	1,000.00	766.65

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2023

	Current	Year To Date	Budget	Variance
540-210-300 - EH&W - Cont. - Tree Chipping - RTS			5,000.00	5,000.00
540-220-100 - EH&W - RTS Operator	717.60	3,993.60	6,600.00	2,606.40
540-220-110 - EH&W - Cont. - Repairs & Maintenance-RTS			1,000.00	1,000.00
	5,479.54	27,265.26	45,400.00	18,134.74
Maintenance, Materials and Supplies				
540-420-100 - EH&W - Supplies - RTS		24.39	150.00	125.61
	0.00	24.39	150.00	125.61
TOTAL ENVIRONMENTAL SERVICES:	5,479.54	27,289.65	45,550.00	18,260.35
PLANNING AND DEVELOPMENT SERVICES				
Professional/Contractual Services				
560-200-110 - P&D - Cont. - Building Permits	475.00	6,230.00		(6,230.00)
560-200-120 - P&D - Cont. - Planning Services (OCP)			2,000.00	2,000.00
560-200-130 - P&D - Cont. - Asset Management Planning		17,424.20	57,000.00	39,575.80
560-200-140 - P&D - Cont. - ICIP grant expended			16,000.00	16,000.00
	475.00	23,654.20	75,000.00	51,345.80
TOTAL PLANNING AND DEVELOPMENT SERVICES:	475.00	23,654.20	75,000.00	51,345.80
RECREATION AND CULTURAL SERVICES				
Professional/Contractual Services				
570-270-100 - R&C - Cont. - Janitorial - Biffy	93.60	421.20	300.00	(121.20)
570-280-100 - R&C - Cont. - Vegetation Control	302.50	883.75	5,000.00	4,116.25
570-290-100 - R&C - Library Levy		1,738.80	1,200.00	(538.80)
	396.10	3,043.75	6,500.00	3,456.25
Maintenance, Materials and Supplies				
570-420-120 - R&C - Maint. & Repairs - Playground			100.00	100.00
570-420-130 - R&C - Maint. & Repairs - Boat Launch			3,000.00	3,000.00
	0.00	0.00	3,100.00	3,100.00
Grants and Contributions				
570-500-120 - R&C - Grants - Sask Lotteries Grant		126.22	800.00	673.78
	0.00	126.22	800.00	673.78
TOTAL RECREATION AND CULTURAL SERVICES:	396.10	3,169.97	10,400.00	7,230.03
UTILITIES				
WATER				
Wages and Benefits				
580-110-110 - UT - Water - Council Remuneration		406.50	2,500.00	2,093.50
580-120-110 - UT - Water - Benefits WCB (65%)		774.13	900.00	125.87
	0.00	1,180.63	3,400.00	2,219.37
Professional/Contractual Services				
580-200-110 - UT - Water - Engineering			10,000.00	10,000.00
580-220-100 - UT - Water - Audit			3,750.00	3,750.00
580-230-100 - UT - Water - Travel, Meals & Subsistence	120.00	189.00	1,000.00	811.00
580-240-100 - UT - Water - Insurance		12,337.65	12,350.00	12.35
580-250-100 - UT - Water - Memberships/Permits			2,700.00	2,700.00
580-260-100 - UT - Water - Training/Conferences			2,000.00	2,000.00
580-280-100 - UT - Water - Janitorial (30%)	16.88	127.52	200.00	72.48
580-285-100 - UT - Water - WTP Repairs & Maintenance	592.80	11,279.27	20,000.00	8,720.73



Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2023

	Current	Year To Date	Budget	Variance
580-285-110 - UT - Water - Cont. - Vegetation Control	13.75	183.65	200.00	16.35
580-285-120 - UT - Water - WTP Operators	2,098.40	16,352.60	30,000.00	13,647.40
580-285-150 - UT- Water Breaks/Froz/Hydrant (KV Only)	67.75	1,446.99	10,000.00	8,553.01
580-285-160 - UT - Water Breaks Reimbursement (Non KV)		444.00		(444.00)
580-290-100 - UT - Water - Lab Testing	624.65	1,501.15	2,500.00	998.85
580-295-100 - UT - Water - Administrator EE (35%)	1,747.20	12,230.40	20,860.00	8,629.60
580-295-105 - UT -Water - Admin Contract 35%			7,600.00	7,600.00
580-295-120 - UT - Water -P/R Deduction ER (35%)	382.33	2,763.99	5,040.00	2,276.01
580-295-200 - UT - Water - Agreements/Easements		100.00	600.00	500.00
	5,663.76	58,956.22	128,800.00	69,843.78
Utilities				
580-300-110 - UT - Water - Heat - SKEnergy	75.52	1,295.35	2,000.00	704.65
580-300-120 - UT - Water - Power	1,096.97	9,110.69	15,000.00	5,889.31
580-300-130 - UT - Water - Septic	66.67	1,933.41	2,500.00	566.59
	1,239.16	12,339.45	19,500.00	7,160.55
Maintenance, Materials and Supplies				
580-400-110 - UT - Water - Postage (35%)		341.35	420.00	78.65
580-410-100 - UT - Water - Office Supplies (35%)	72.47	712.41	875.00	162.59
580-430-100 - UT - Water - Materials & Supplies	567.28	2,287.25	2,000.00	(287.25)
580-450-100 - UT - Water - Chemicals		4,633.87	6,000.00	1,366.13
580-450-110 - UT - Water - Chemicals - Delivery Charge		352.55	1,000.00	647.45
	639.75	8,327.43	10,295.00	1,967.57
TOTAL WATER:	7,542.67	80,803.73	161,995.00	81,191.27
TOTAL UTILITIES:	7,542.67	80,803.73	161,995.00	81,191.27
TOTAL EXPENDITURES:	23,291.78	247,480.10	504,390.00	256,909.90
CHANGE IN GENERAL SURPLUS	42,462.62	229,269.04	21,668.46	207,600.58

Certified correct and in accordance with the records.
Presented to Council on this 18th day of October, 2023.



Mayor



Acting Chief Administrative Officer

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
ACCOUNT BALANCES				
Cash and Investments				
110-110-120 - Bank - Chequing Conexus	(47,472.47)	261,842.55	519,714.29	
110-110-130 - Bank - Water	90.89	24,673.41	79,076.63	
110-110-140 - Bank - Lagoon			52,236.75	
110-110-150 - Bank - Redeemable Equity			439.92	
110-110-160 - Bank - Conexus Term Deposit Lagoon			9,857.40	
Total Cash and Investments:	(47,381.58)	286,515.96	661,324.99	
Municipal Taxes Receivable				
110-200-100 - Municipal - Tax Receivable - Current	(1,121.44)	41,425.99	81,834.22	
110-200-110 - Municipal - Tax Receivable - Arrears	(482.86)	(15,136.66)	(37,001.60)	
Total Municipal Taxes Receivable:	(1,604.30)	26,289.33	44,832.62	
Capital Assets				
170-100-100 - Land - Cost			616,299.00	
170-100-110 - Land Improvements - Cost			70,581.00	
170-100-200 - Buildings - Cost			435,539.70	
170-100-350 - Operating Equipment - Cost	9,940.26	9,940.26	1,113,501.10	
170-100-540 - Office Technology - Software - Cost			32,337.82	
170-100-600 - Linear Assets - Cost			374,534.13	
Total Capital Assets:	9,940.26	9,940.26	2,642,792.75	
Reserves				
310-100-200 - Appropriated Reserves - Utilities			54,403.22	
Total Reserves:	0.00	0.00	54,403.22	



Resort Village of Kannata Valley
Monthly Water Revenue & Expense Report
For the Period Ending September 30, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
REVENUES				
UTILITIES				
Water				
440-100-100 - Water - Levy	45,392.81	96,361.05	154,215.00	(57,853.95)
440-110-100 - Water - Capital Levy	5,985.43	17,858.85	10,000.00	7,858.85
440-120-200 - Water - Custom Work		484.38		484.38
440-130-100 - Water - Truck Fills	9,312.44	20,837.11	4,299.63	16,537.48
440-160-500 - Water - Interest Revenue	131.95	861.25	1,430.27	(569.02)
	60,822.63	136,402.64	169,944.90	(33,542.26)
TOTAL REVENUES:	60,822.63	136,402.64	169,944.90	(33,542.26)
EXPENDITURES				
UTILITIES				
WATER (KV & USERS)				
Wages and Benefits				
580-110-110 - UT - Water - Council Remuneration		406.50	2,500.00	2,093.50
580-120-110 - UT - Water - Benefits WCB (65%)		774.13	900.00	125.87
	0.00	1,180.63	3,400.00	2,219.37
Professional/Contractual Services				
580-200-110 - UT - Water - Engineering			10,000.00	10,000.00
580-220-100 - UT - Water - Audit			3,750.00	3,750.00
580-230-100 - UT - Water - Travel, Meals & Subsistence	120.00	189.00	1,000.00	811.00
580-240-100 - UT - Water - Insurance		12,337.65	12,350.00	12.35
580-250-100 - UT - Water - Memberships/Permits			2,700.00	88.13
580-260-100 - UT - Water - Training/Conferences			2,000.00	2,000.00
580-280-100 - UT - Water - Janitorial (30%)	16.88	127.52	200.00	72.48
580-285-100 - UT - Water - WTP Repairs & Maintenance	592.80	11,279.27	20,000.00	8,482.23
580-285-110 - UT - Water - Cont. - Vegetation Control	13.75	183.65	200.00	16.35
580-285-120 - UT - Water - WTP Operators	2,098.40	16,352.60	30,000.00	13,647.40
580-285-160 - UT - Water Breaks Reimbursement (Non KV)		444.00		(444.00)
580-290-100 - UT - Water - Lab Testing	624.65	1,501.15	2,500.00	998.85
580-295-100 - UT - Water - Administrator EE (35%)	1,747.20	12,230.40	20,860.00	8,629.60
580-295-105 - UT - Water - Admin Contract 35%			7,600.00	7,600.00
580-295-120 - UT - Water -P/R Deduction ER (35%)	382.33	2,763.99	5,040.00	2,276.01
580-295-200 - UT - Water - Agreements/Easements		100.00	600.00	500.00
	5,596.01	57,509.23	118,800.00	58,440.40
Utilities				
580-300-110 - UT - Water - Heat - SKEnergy	75.52	1,295.35	2,000.00	704.65
580-300-120 - UT - Water - Power	1,096.97	9,110.69	15,000.00	5,889.31
580-300-130 - UT - Water - Septic	66.67	1,933.41	2,500.00	566.59
	1,239.16	12,339.45	19,500.00	7,160.55
Maintenance, Materials and Supplies				
580-400-110 - UT - Water - Postage (35%)		341.35	420.00	78.65
580-410-100 - UT - Water - Office Supplies (35%)	72.47	712.41	875.00	162.59
580-430-100 - UT - Water - Materials & Supplies	567.28	2,287.25	2,000.00	(287.25)
580-450-100 - UT - Water - Chemicals		4,633.87	6,000.00	766.19
	639.75	7,974.88	9,295.00	720.18
TOTAL WATER (KV & USERS):	7,474.92	79,004.19	150,995.00	68,540.50

Report Date
2023-10-12 3:00 PM

Resort Village of Kannata Valley
Monthly Water Revenue & Expense Report
For the Period Ending September 30, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
TOTAL EXPENDITURES:	<u>7,474.92</u>	<u>79,004.19</u>	<u>150,995.00</u>	<u>68,540.50</u>
SURPLUS/DEFICIT	<u>53,347.71</u>	<u>57,398.45</u>	<u>18,949.90</u>	<u>34,998.24</u>
CHANGE IN SURPLUS	<u>53,347.71</u>	<u>57,398.45</u>	<u>18,949.90</u>	<u>34,998.24</u>

Certified correct and in accordance with the records.
Presented to Council on this 18th day of October, 2023.



Mayor



Acting Chief Administrative Officer