



Meeting Minutes

Regular Meeting of Council held in the Arnold Flegel Council Chambers

Kannata Valley, SK

January 15, 2025 - 6:30 PM

Present: Mayor Dustin Plett and Councillors Tom Fink, Craig Francis, Damian Flegel, Tim Artemenko

Absent with Regret:

Administration: Shannon Ulsifer - Chief Administrative Officer

Call to Order

The Resort Village of Kannata Valley Council convened their regular meeting of Council in the Council Chambers of the Municipal Office and via Zoom on Wednesday, January 15, 2025. A quorum being present, Mayor Plett called the meeting to order at 6:30 pm.

Approval of Agenda

Resolution No. **2025-001** Flegel/Francis

"**THAT** the January 15, 2025, Agenda be adopted with the addition of 9.7 Snow Removal Policy Amendment, under New Business." **CARRIED**

Adoption of Minutes

Resolution No. **2025-002** Francis/Fink

"**THAT** the Minutes of the Regular Meeting of Council on December 23, 2024, be adopted as presented." **CARRIED**

Accounts for Approval

Resolution No. **2025-003** Francis/Fink

"**THAT** the List of Accounts for Approval, including cheque #3149 to Cheque #3177 and online payments in the total amount of \$84,167.99, as attached hereto and forming part of these minutes, be approved for payment." **CARRIED**

WTP Report

Resolution No. **2025-004** Artemenko/Fink

"**THAT** the monthly Water Treatment Plant Report be accepted as presented for the month of December." **CARRIED**

Council Reports

Resolution No. **2025-005** Fink/Francis

"**THAT** the KVS B Lagoon Committee Report be accepted and filed." **CARRIED**

Financial Statements and Bank Reconciliations

Resolution No. **2025-006** Flegel/Fink

January 15, 2025
Regular Meeting of Council


Initials

"**THAT** the Statement of Financial Activities for the month of December 2024 be accepted as presented by the Chief Administrative Officer."
CARRIED

Resolution No. **2025-007** Francis/Fink

"**THAT** the Bank Reconciliations for the month of December 2024 be accepted as presented by the Chief Administrative Officer."
CARRIED

New Business

Administrator Bond

Resolution No. **2025-008** Flegel/Francis

"**THAT**, as per the requirements of Section 113(3) of *The Municipalities Act*, Council acknowledges receipt of the proof of bonding."
CARRIED

2025 Committees and Appointments

Resolution No. **2025-009** Artemenko/Fink

"**THAT** Council approves the 2025 Internal and External appointments to Committees as attached and hereto forms part of these minutes."
CARRIED

Sask Lotteries Grant/Silton Outdoor Rink

Resolution No. **2025-010** Francis/Flegel

"**THAT** Council approves the remainder of the Sask Lotteries Grant be given to Silton for the purchase of hockey nets for the outdoor rink."
CARRIED

Council Remuneration 2025

Resolution No. **2025-011** Flegel/Francis

"**THAT** Council remuneration remain the same for 2025."
CARRIED

Regular Meetings of Council 2025

Resolution No. **2025-012** Flegel/Fink

"**THAT** the Regular Meetings of Council for 2025 remain the same as per the schedule attached and hereto forms part of the minutes."
CARRIED

Bylaw Enforcement Officer

Resolution No. **2025-013** Fink/Artemenko

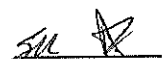
"**THAT** Council direct Administration to obtain a quote for cost of services from the Commissionaires and who in the area is using them for possible cost sharing services."
CARRIED

Snow Removal Policy #EH-002

Resolution No. **2025-014** Flegel/Fink

"**THAT** Council approve the Snow Removal Policy Amendment to include the following:
Village Snow Removal on Lakeshore Drive will commence if 2" of snow has accumulated in a 24-hour period and less than that amount will be at the discretion of Council.

January 15, 2025
Regular Meeting of Council



Sanding of Lakeshore Drive will be at the discretion of Council and authorization of Council Member as determined by Council. **CARRIED**

Unfinished Business

UB Upgrade
Resolution No. **2025-015** Flegel/Francis

"THAT the Resort Village of Kannata Valley include High Country, Valley Ridge and Rock Ridge within the scope of the UB Upgrade Grant for the replacement of the obsolete radio links at no extra cost."
CARRIED

Correspondence

Resolution No. **2025-016** Fink/Flegel

"THAT the following correspondence having been reviewed by Council, authorize the Chief Administrative Officer to file the same accordingly:

- a. KVSB Lagoon Committee April Minutes **CARRIED**

In-Camera

Resolution No. **2025-017** Fink/Artemenko

"THAT Council having items to discuss relating to draft material and personnel that are exempt from public discussion under *The Local Freedom of Information and Privacy Act* and *The Municipalities Act*, per Clause 120(2)(a), move this meeting to an in-camera session at 8:33 pm."
CARRIED

Out of Camera

Resolution No. **2025-018** Flegel/Fink

At 9:15 pm, Council left the in-camera session and returned to the open meeting. **CARRIED**

Motion Arising from In-Camera

Administration Increases
Resolution No. 2025-019 Flegel/Fink


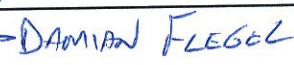

"THAT Council approve salary and contract remuneration increases for the 2025 calendar year."
CARRIED

Adjournment

Resolution No. **2025-020** Artemenko/Francis

"THAT Council adjourn the meeting at 9:16 pm."


CARRIED

 Mayor Dustin Piatt 

Chief Administrative Officer, Shannon Ulsifer

Resort Village of Kannata Valley Accounts for Approval

Date Printed
2025-01-08 2:05 PM

Batch: 2024-00068 to 2025-00002

Page 1

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3149 26541	2024-12-31	AQUARIUS SEPTIC LTD. 580-300-130 - UT - Water - Sept 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid	Septic pumpout Nov 12 GST Tax Code GST Tax Code	76.19 3.81 3.81 NL	80.00
3150 52402-52372	2024-12-31	ASL PAVING LTD. 530-440-100 - TS - Maint. - Gra 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid	Salt Sand - 10.37 TE Both Tax Code Both Tax Code	622.69 29.89 29.89 NL	652.58
3151 202412-33	2024-12-31	Salary 510-110-230 - GG - Cont. - Adm	Dec Month End 2024	1,874.80	1,874.80
3152 20241231-01	2024-12-31	Receiver General Canada 510-110-230 - GG - Cont. - Adm 510-130-230 - GG - Benefits - P.	Dec CPP/InTx/EI Dec CPP/EI	1,340.48 420.47	1,760.95
3153 2024-12	2024-12-31	FORSYTH, Ken 580-285-120 - UT - Water - WTF 510-300-160 - UT - Wtr Line Rej 580-410-100 - UT - Water - Offic 580-285-100 - UT - Water - WTF	Dec Wtr tests Dec 6th - Septic Tank instal Dec 8 - Diagram for water li Dec 16 - Heater install - Ch	268.40 31.20 31.20 109.20	440.00
3154 64647 64648	2024-12-31	General Sandblasting & Painting Ltd. 580-285-100 - UT - Water - WTF 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid 580-285-100 - UT - Water - WTF 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid	WTP-Prep/sand/paint tanks Both Tax Code Both Tax Code WTP-prep/sand/paint tanks Both Tax Code Both Tax Code	1,789.47 84.41 84.41 NL 2,785.51 131.40 131.40 NL	1,873.88 <u>2,916.91</u>
				Payment Total:	4,790.79
3155 20241231-02	2024-12-31	HOWSE, Wayne 580-285-120 - UT - Water - WTF	Dec, 2024 WTR OP	268.40	268.40
3156 GH2024-12 20241212-01	2024-12-31	HURST, Glen 580-285-120 - UT - Water - WTF 580-430-100 - UT - Water - Mat 110-340-110 - GST Rebate Rec 900-110-110 - GST Paid	WTR OP II - Dec 2024 Digital Thermometer Both Tax Code Both Tax Code	900.00 15.89 0.75 0.75 NL	900.00 <u>16.64</u>
				Payment Total:	916.64
3157 2024-12	2024-12-31	Iversen, Patti 510-110-330 - GG - Cont. - Adm	December 2024	1,170.00	1,170.00
3158 Dec2024-12	2024-12-31	KOLOSKI, Dennis 540-220-100 - EH&W - RTS Op	RTS OP/Garbage cans	374.40	374.40
3159 161938	2024-12-31	MEPP 510-110-230 - GG - Cont. - Adm 510-130-230 - GG - Benefits - P.	Dec Remit Dec Remit	476.24 476.24	952.48
3160 1195122	2024-12-31	ROY ROMANOW PROV. LAB Issued to: Saskatchewan Health Authority 580-290-100 - UT - Water - Lab 110-340-110 - GST Rebate Rec	Qtrly testing KV Lot 134 GST Tax Code	76.90 3.85	



Resort Village of Kannata Valley Accounts for Approval

Date Printed
2025-01-08 2:05 PM

Batch: 2024-00068 to 2025-00002

Page 2

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	GST Tax Code	3.85 NL	80.75
3493508		580-290-100 - UT - Water - Lab	KV Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3493507		580-290-100 - UT - Water - Lab	Rock Ridge Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3491702		580-290-100 - UT - Water - Lab	Valley Ridge Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3493506		580-290-100 - UT - Water - Lab	Valley Ridge Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3491708		580-290-100 - UT - Water - Lab	High Country Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3493509		580-290-100 - UT - Water - Lab	High Country Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
3491711		580-290-100 - UT - Water - Lab	Rock Ridge Testing	21.90	
		110-340-110 - GST Rebate Rec	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
				<u>23.00</u>	
			Payment Total:		241.75
3161	2024-12-31	Sask Association of Rural Municipalities			
MLDP15562		510-210-170 - GG - Admin. - Tr	MLDP-Strategic & Financial	190.00	
		110-340-110 - GST Rebate Rec	GST Tax Code	9.50	
		900-110-110 - GST Paid	GST Tax Code	9.50 NL	199.50
3162	2024-12-31	SUMA (Sask Urban Munic Assoc)			
15367		120-110-100 - Prepaid Expense	Monthly remittance - Jan	332.52	
		110-340-110 - GST Rebate Rec	GST Tax Code	0.50	
		900-110-110 - GST Paid	GST Tax Code	0.50 NL	333.02
3163	2024-12-31	Vanstone Enterprises			
VE2412		580-285-120 - UT - Water - WTF	Dec 2024 WTP OP	268.40	268.40
3164	2024-12-31	XEROX CANADA LTD			
L14472134B-02		510-410-140 - GG - Maint. - Offi	Quarterly pmt 14 of 16	138.34	
		110-340-110 - GST Rebate Rec	Both Tax Code	6.53	
		900-110-110 - GST Paid	Both Tax Code	6.53 NL	144.87
F63126283B-02		510-410-140 - GG - Maint. - Offi	Copies Sept 25/24 - Oct 26/	155.05	
		110-340-110 - GST Rebate Rec	Both Tax Code	7.31	
		900-110-110 - GST Paid	Both Tax Code	7.31 NL	162.36
F63252139		510-410-140 - GG - Maint. - Offi	Copies Oct 26/24 - Nov 25/	92.87	
		110-340-110 - GST Rebate Rec	Both Tax Code	4.38	
		900-110-110 - GST Paid	Both Tax Code	4.38 NL	97.25
				<u>97.25</u>	
			Payment Total:		404.48
3165	2025-01-15	AQUARIUS SEPTIC LTD.			
26823	Accrual	580-300-130 - UT - Water - Sepl	Septic pumpout Dec 30	76.19	
		110-340-110 - GST Rebate Rec	GST Tax Code	3.81	
		900-110-110 - GST Paid	GST Tax Code	3.81 NL	80.00
3166	2025-01-15	Salary			
ADV Jan15-14		510-110-230 - GG - Cont. - Adm	January 15 PR Advance	1,600.00	1,600.00

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Resort Village of Kannata Valley Accounts for Approval

Date Printed
2025-01-08 2:05 PM

Batch: 2024-00068 to 2025-00002

Page 3

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3167 325A	2025-01-15	Gourlay & Associates 510-210-170 - GG - Admin. - Tr	Tuition Online Module Mar//	408.00	408.00
3168 2024-012	2025-01-15	HEDMAN-CHERNICK, Nicole Accrual 510-220-100 - GG - Cont. - Offic	Janitorial/ office cleaning De	56.25	56.25
3169 162077	2025-01-15	KTI Limited Accrual 580-430-100 - UT - Water - Mat	Touch coupler FlexNet x 20	48,266.00	
		110-340-110 - GST Rebate Rec	GST Tax Code	2,413.30	
		900-110-110 - GST Paid	GST Tax Code	2,413.30 NL	50,679.30
3170 0008144840	2025-01-15	LORAAS DISPOSAL Accrual 540-200-110 - EH&W - Cont. - V	Recycle Bins Dec	588.47	
		110-340-110 - GST Rebate Rec	GST Tax Code	29.42	
		900-110-110 - GST Paid	GST Tax Code	29.42 NL	617.89
0008144839	2025-01-15	LORAAS DISPOSAL Accrual 540-200-110 - EH&W - Cont. - V	Recycle Bins Dec 2024	704.76	
		110-340-110 - GST Rebate Rec	GST Tax Code	35.24	
		900-110-110 - GST Paid	GST Tax Code	35.24 NL	740.00
			Payment Total:		1,357.89
3171 24123126	2025-01-15	PROFESSIONAL BLDG. INSPECTION Accrual 560-200-110 - P&D - Cont. - Bui	Inspections Dec	630.00	
		110-340-110 - GST Rebate Rec	GST Tax Code	31.50	
		900-110-110 - GST Paid	GST Tax Code	31.50 NL	661.50
3172 2024-51	2025-01-15	ROB's CONTRACTING Accrual 530-220-100 - TS - Contracted -	Snow Removal - cat S300/T	825.74	
		530-220-100 - TS - Contracted -	Sanding Lakeshore - Truck	167.48	
		110-340-110 - GST Rebate Rec	Both Tax Code	46.85	
		900-110-110 - GST Paid	Both Tax Code	46.85 NL	1,040.07
2024-55	2025-01-15	ROB's CONTRACTING Accrual 530-220-100 - TS - Contracted -	Snow Removal - cat S300/T	251.22	
		530-220-100 - TS - Contracted -	Sanding - Truck	251.22	
		110-340-110 - GST Rebate Rec	Both Tax Code	23.70	
		900-110-110 - GST Paid	Both Tax Code	23.70 NL	526.14
			Payment Total:		1,566.21
3173 3008774	2025-01-15	Sask Research Council Accrual 580-450-100 - UT - Water - Che	Haloacetic Acids - testing	338.00	
		110-340-110 - GST Rebate Rec	GST Tax Code	16.90	
		900-110-110 - GST Paid	GST Tax Code	16.90 NL	354.90
3174 FD2025321	2025-01-15	Minister of Finance Issued to: Minister of Finance	Fire Dispatch Service - 202!	252.00	
		110-340-110 - GST Rebate Rec	GST Tax Code	12.60	
		900-110-110 - GST Paid	GST Tax Code	12.60 NL	264.60
3175 MEM-00010467	2025-01-15	SUMA (Sask Urban Munic Assoc) 510-130-230 - GG - Benefits - P,	2025 Membership Fee	705.42	
		110-340-110 - GST Rebate Rec	GST Tax Code	35.27	
		900-110-110 - GST Paid	GST Tax Code	35.27 NL	740.69
3176 2023 Agreeeme-(2024 Agreeeme-(2025-01-15	Titan Equities Inc. Accrual 580-295-200 - UT - Water - Agre	Well Agreement annual fee	500.00	500.00
		Accrual 580-295-200 - UT - Water - Agre	Well Agreement annual fee	500.00	500.00
			Payment Total:		1,000.00
3177	2025-01-15	Western Municipal Consulting			

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Resort Village of Kannata Valley
Accounts for Approval
Batch: 2024-00068 to 2025-00002

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
WMC24677		510-240-100 - GG - Cont. - Merr	BOR Subscription 2025	262.50	262.50
				Total Other:	73,760.03

OTHER

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
2024-0097	2024-12-31	GoDaddy Operating Company LLC			
3461409143		510-250-100 - GG - Cont. - Web	Web Domain	143.88	
		110-340-110 - GST Rebate Rec	GST Tax Code	7.19	
		900-110-110 - GST Paid	GST Tax Code	7.19 NL	151.07
2024-0098	2024-12-31	Google GSuite			
Dec 2024-02		510-240-100 - GG - Cont. - Merr	Website Dec 2024	5.62	5.62
2025-0001	2025-01-02	SASK POWER			
20241206A-02	Accrual	580-300-120 - UT - Water - Pow	HCE Well Nov 7/24-Dec 6/2	160.06	
		110-340-110 - GST Rebate Rec	GST Tax Code	8.01	
		900-110-110 - GST Paid	GST Tax Code	8.01 NL	168.07
2025-0002	2025-01-02	SASK POWER			
20241206-02	Accrual	530-290-100 - TS - Maint. - Stre	Service Nov 7/24 - Dec 6/24	392.43	
		110-340-110 - GST Rebate Rec	GST Tax Code	19.62	
		900-110-110 - GST Paid	GST Tax Code	19.62 NL	412.05
2025-0003	2025-01-07	GOV'T of SASKATCHEWAN			
FR0001842256	Accrual	210-210-110 - School Taxes Co	Dec 2024 EPT	8,900.57	8,900.57
2025-0004	2025-01-08	Access Communications			
ACC2501		510-300-150 - GG - Utility - Inter	January service	84.75	
		110-340-110 - GST Rebate Rec	Both Tax Code	4.00	
		900-110-110 - GST Paid	Both Tax Code	4.00 NL	88.75
2025-0005	2025-01-31	Canada Post Corporation			
Jan 8, 2025		510-400-110 - GG - Maint. - Pos	postage - stamps	128.70	
		580-400-110 - UT - Water - Post	postage - stamps	69.30	
		110-340-110 - GST Rebate Rec	GST Tax Code	9.90	
		900-110-110 - GST Paid	GST Tax Code	9.90 NL	207.90
2025-0006	2025-01-31	SASK ENERGY			
20241201-03	Accrual	580-300-110 - UT - Water - Hea	Service Dec 2/24 - Jan 2/24	341.58	
		110-340-110 - GST Rebate Rec	GST Tax Code	17.08	
		900-110-110 - GST Paid	GST Tax Code	17.08 NL	358.66
2025-0007	2025-01-31	SASKTEL			
20241201-05	Accrual	510-300-140 - GG - Utility - Tele	Service Dec 2024	110.08	
		110-340-110 - GST Rebate Rec	Both Tax Code	5.19	
		900-110-110 - GST Paid	Both Tax Code	5.19 NL	115.27
			Total Other:		10,407.96
			Total Bank1:		84,167.99

Date Printed
2025-01-08 2:05 PM

Resort Village of Kannata Valley
Accounts for Approval
Batch: 2024-00068 to 2025-00002

Page 5

Certified correct and in accordance with the records
presented to Council on this 15th day of January 2025.
Certified Correct This 15th day of January 2025.


Chief Administrative Officer


Mayor

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
REVENUES				
TAXATION				
Municipal Taxes				
410-110-100 - General Municipal Levy		305,585.42	298,680.00	6,905.42
410-120-100 - Abatements and Adjustments			50.00	(50.00)
410-130-100 - Tax Discounts		(26,338.33)	(29,867.00)	3,528.67
	0.00	279,247.09	268,863.00	10,384.09
Penalties on Tax Arrears				
410-400-210 - Penalty on Municipal Tax Arrears		3,143.58	3,150.00	(6.42)
	0.00	3,143.58	3,150.00	(6.42)
TOTAL TAXATION:	0.00	282,390.67	272,013.00	10,377.67
FEEES AND CHARGES				
Sale of Supplies and Gravel				
420-200-900 - F&C - Other Fees & Charges			100.00	(100.00)
	0.00	0.00	100.00	(100.00)
Recreation Fees				
Recreation Program Fees				
420-520-700 - F&C - Rec - Boat Slip Fees		520.00	520.00	
	0.00	520.00	520.00	0.00
	0.00	520.00	520.00	0.00
Licenses and Permits				
420-700-100 - F&C - Building Permits	(200.00)	9,835.00	5,000.00	4,835.00
	(200.00)	9,835.00	5,000.00	4,835.00
Other				
Tax Certificate				
420-800-100 - F&C - Tax Certificate		525.00	250.00	275.00
	0.00	525.00	250.00	275.00
General Office Services Provided				
420-800-220 - F&C - Appeal Fees			200.00	(200.00)
420-800-300 - F&C - Scrap Metal		464.80	400.00	64.80
	0.00	464.80	600.00	(135.20)
Landfill/Waste Collection Fees				
420-850-110 - F&C - RTS User Fees - Rock Ridge		4,200.00	4,200.00	
	0.00	4,200.00	4,200.00	0.00
	0.00	5,189.80	5,050.00	139.80
TOTAL FEES AND CHARGES:	(200.00)	15,544.80	10,670.00	4,874.80
UTILITIES				
Water				

JSU

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2024


	Current	Year To Date	Budget	Variance
440-100-100 - Water - Levy	40,285.21	165,753.01	160,000.00	5,753.01
440-110-100 - Water - Capital Levy	5,958.42	23,971.21	24,000.00	(28.79)
440-120-200 - Water - Custom Work	31.20	31.18	250.00	(218.82)
440-130-100 - Water - Truck Fills	1,401.53	22,668.62	20,400.00	2,268.62
440-160-500 - Water - Interest Revenue	71.94	1,132.78	1,000.00	132.78
	47,748.30	213,556.80	205,650.00	7,906.80
Sewer				
440-220-100 - Lagoon - Service Fees		67.09		67.09
	0.00	67.09	0.00	67.09
TOTAL UTILITIES:	47,748.30	213,623.89	205,650.00	7,973.89
UNCONDITIONAL TRANSFERS				
Unconditional Transfers				
450-110-100 - Unconditional - Revenue Sharing		36,892.00	36,890.00	2.00
	0.00	36,892.00	36,890.00	2.00
TOTAL UNCONDITIONAL TRANSFERS:	0.00	36,892.00	36,890.00	2.00
CONDITIONAL GRANTS				
Federal				
450-200-070 - Conditional - CCBF (Gas Tax Grant)		6,667.80	5,650.00	1,017.80
	0.00	6,667.80	5,650.00	1,017.80
TOTAL CONDITIONAL GRANTS:	0.00	6,667.80	5,650.00	1,017.80
INVESTMENT INCOME AND COMMISSIONS				
Investment and Income Revenue				
470-100-100 - Interest Revenue	145.83	1,965.48	1,200.00	765.48
	145.83	1,965.48	1,200.00	765.48
TOTAL INVESTMENT INCOME AND COMMISSIONS:	145.83	1,965.48	1,200.00	765.48
OTHER REVENUES				
Other Revenue				
480-100-100 - Rec - Grants (SK Lotteries/Canada Day)		1,380.00	1,380.00	
	0.00	1,380.00	1,380.00	0.00
TOTAL OTHER REVENUES:	0.00	1,380.00	1,380.00	0.00
TOTAL REVENUES:	47,694.13	558,464.64	533,453.00	25,011.64

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
Wages & Benefits				
Wages				
510-110-110 - GG - Council - Remuneration	5,420.00	11,126.00	10,000.00	(1,126.00)
510-110-120 - GG - Staff/Council Appreciation	300.00	618.74		(618.74)
	5,720.00	11,744.74	10,000.00	(1,744.74)
510-110-230 - GG - Cont. - Administrator EE (65%)	5,291.52	41,093.91	43,774.00	2,680.09
510-110-330 - GG - Cont. - Admin. Support/Mentor	1,170.00	20,111.00	24,000.00	3,889.00
	12,181.52	72,949.65	77,774.00	4,824.35
Benefits				
510-130-230 - GG - Benefits - P/R deductions ER (65%)	685.03	8,862.95	9,485.00	622.05
510-130-234 - GG - Benefits - WCB (35%)		765.94	766.00	0.06
	685.03	9,628.89	10,251.00	622.11
	12,866.55	82,578.54	88,025.00	5,446.46
Professional/Contract Services				
510-200-110 - GG - Cont. - Legal		25.00	2,500.00	2,475.00
510-200-130 - GG - Cont. - Audit		7,605.70	8,500.00	894.30
510-200-150 - GG - Cont. - Assessment - SAMA		4,558.00	4,560.00	2.00
510-200-170 - GG - Cont. - Assessment Appeals			450.00	450.00
510-200-190 - GG - Cont. - Advertising		1,023.06	1,010.00	(13.06)
510-200-200 - GG - Cont. - Munisoft		5,374.20	6,000.00	625.80
510-210-120 - GG - Council - Training, Travel, & Meals	57.60	57.60	600.00	542.40
510-210-170 - GG - Admin. - Training, Travel & Meals	526.00	1,530.99	2,170.00	639.01
510-210-180 - GG - Cont. - Office Repairs & Maintenance		357.77		(357.77)
510-220-100 - GG - Cont. - Office Janitorial (70%)	91.25	470.34	730.00	259.66
510-230-100 - GG - Cont. - Insurance 35%		7,217.00	7,220.00	3.00
510-240-100 - GG - Cont. - Memberships & Subscriptions	336.76	2,270.42	2,040.00	(230.42)
510-250-100 - GG - Cont. - Web Services	143.88	836.22	760.00	(76.22)
510-260-150 - GG - Cont. - Elections		160.35	1,050.00	889.65
510-290-100 - GG - Cont. - Bank Charges & Interest	32.00	601.00	645.00	44.00
	1,187.49	32,087.65	38,235.00	6,147.35
Utilities				
510-300-140 - GG - Utility - Telephone	220.49	1,328.37	1,350.00	21.63
510-300-150 - GG - Utility - Internet	84.75	1,610.60	2,350.00	739.40
510-300-160 - UT - Wtr Line Repair - KV Res	31.20	31.20	30,000.00	29,968.80
510-300-170 - UT - Wtr Line Repair Non KV Res			500.00	500.00
	336.44	2,970.17	34,200.00	31,229.83
Maintenance, Material and Supplies				
510-400-110 - GG - Maint. - Postage (65%)		177.12	800.00	622.88
510-410-140 - GG - Maint. - Office Supplies (65%)	92.87	5,043.75	7,500.00	2,456.25
510-490-100 - GG - Maint. - Office Repairs & Maint.			1,000.00	1,000.00
510-490-110 - GG - Maint. - Annual Meeting		100.00	100.00	
	92.87	5,320.87	9,400.00	4,079.13
Grants and Contributions				
510-500-110 - GG - Grants - Ratepayer Drainage			10,000.00	10,000.00
510-500-120 - GG - Contributions - Donations		750.00	130.00	(620.00)

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2024

	Current	Year To Date	Budget	Variance
	0.00	750.00	10,130.00	9,380.00
TOTAL GENERAL GOVERNMENT SERVICES:	14,483.35	123,707.23	179,990.00	56,282.77
PROTECTIVE SERVICES				
POLICE PROTECTION				
Professional/Contractual Services				
520-210-110 - PS - RCMP - Contracted Services		7,453.85	7,460.00	6.15
	0.00	7,453.85	7,460.00	6.15
TOTAL POLICE PROTECTION:	0.00	7,453.85	7,460.00	6.15
FIRE PROTECTION				
Professional/Contractual Services				
525-210-110 - PS - Fire - Contract Serv/Fire ban sign		4,550.00	4,650.00	100.00
525-210-120 - PS - Fire - Dispatching Fees		252.00	250.00	(2.00)
	0.00	4,802.00	4,900.00	98.00
Other				
525-920-110 - PS - EMO Fees			50.00	50.00
	0.00	0.00	50.00	50.00
TOTAL FIRE PROTECTION:	0.00	4,802.00	4,950.00	148.00
TOTAL PROTECTIVE SERVICES:	0.00	12,255.85	12,410.00	154.15
TRANSPORTATION SERVICES				
MAINTENANCE				
Professional/Contractual Services				
530-210-120 - TS - Maint. - Road Repairs		67,770.87	38,000.00	(29,770.87)
530-290-100 - TS - Maint. - Street Lights	784.86	4,316.73	4,800.00	483.27
	784.86	72,087.60	42,800.00	(29,287.60)
Maintenance, Materials & Supplies				
530-440-100 - TS - Maint. - Gravel/Sand	622.69	622.69	620.00	(2.69)
530-470-100 - TS - Maint. - Road/Street Signs		516.49	300.00	(216.49)
530-470-110 - TS - Maint. - Shared Rd Mtce		3,500.00	3,500.00	
	622.69	4,639.18	4,420.00	(219.18)
TOTAL MAINTENANCE:	1,407.55	76,726.78	47,220.00	(29,506.78)
SNOW REMOVAL				
Professional/Contractual Services				
537-210-100 - TS - Snow - Contracted Removal	3,966.16	8,206.16	15,000.00	6,793.84
	3,966.16	8,206.16	15,000.00	6,793.84
TOTAL SNOW REMOVAL:	3,966.16	8,206.16	15,000.00	6,793.84
TOTAL TRANSPORTATION SERVICES:	5,373.71	84,932.94	62,220.00	(22,712.94)
ENVIRONMENTAL SERVICES				
Wages and Benefits				
540-110-120 - EH&W - Staff Appreciation	150.00	150.00		(150.00)
	150.00	150.00	0.00	(150.00)

SLU. 

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
Professional/Contractual Services				
540-200-110 - EH&W - Cont. - Waste Collection - RTS	4,090.11	33,625.94	34,080.00	454.06
540-210-100 - EH&W - Cont. - Pest Control Village	400.00	882.50	1,000.00	117.50
540-210-200 - EH&W - Cont. - Veg Control Village		718.75	500.00	(218.75)
540-210-210 - EH&W - Cont. - Veg Control - RTS		339.80	300.00	(39.80)
540-210-300 - EH&W - Cont. - Tree Chipping - RTS		6,466.00	6,000.00	(466.00)
540-220-100 - EH&W - RTS Operator	374.40	6,240.00	6,200.00	(40.00)
540-220-110 - EH&W - Cont. - Repairs & Maintenance-RTS		138.52		(138.52)
	4,864.51	48,411.51	48,080.00	(331.51)
Maintenance, Materials and Supplies				
540-420-100 - EH&W - Supplies - RTS		21.17	30.00	8.83
	0.00	21.17	30.00	8.83
TOTAL ENVIRONMENTAL SERVICES:	5,014.51	48,582.68	48,110.00	(472.68)
PLANNING AND DEVELOPMENT SERVICES				
Professional/Contractual Services				
560-200-110 - P&D - Cont. - Building Permits	1,585.00	5,860.00	5,000.00	(860.00)
560-200-120 - P&D - Cont. - Planning Services (OCP)			300.00	300.00
560-200-130 - P&D - Cont. - Asset Management Planning			100.00	100.00
	1,585.00	5,860.00	5,400.00	(460.00)
TOTAL PLANNING AND DEVELOPMENT SERVICES:	1,585.00	5,860.00	5,400.00	(460.00)
RECREATION AND CULTURAL SERVICES				
Professional/Contractual Services				
570-270-100 - R&C - Cont. - Janitorial - Biffy	76.19	780.65	530.00	(250.65)
570-280-100 - R&C - Cont. - Vegetation Control		806.25	2,500.00	1,693.75
570-290-100 - R&C - Library Levy		1,971.90	1,980.00	8.10
	76.19	3,558.80	5,010.00	1,451.20
Maintenance, Materials and Supplies				
570-420-120 - R&C - Maint. & Repairs - Playground			100.00	100.00
570-420-130 - R&C - Maint. & Repairs - Boat Launch		196.06	8,000.00	7,803.94
	0.00	196.06	8,100.00	7,903.94
Grants and Contributions				
570-500-120 - R&C - Grants - Sask Lotteries/Can Day	1,129.97	2,258.72	1,500.00	(758.72)
	1,129.97	2,258.72	1,500.00	(758.72)
TOTAL RECREATION AND CULTURAL SERVICES:	1,206.16	6,013.58	14,610.00	8,596.42
UTILITIES				
WATER				
Wages and Benefits				
580-110-110 - UT - Water - Council Remuneration		634.00	1,100.00	466.00
580-110-120 - UT - Staff Appreciation	600.00	600.00		(600.00)
580-120-110 - UT - Water - Benefits WCB (65%)		1,422.46	1,430.00	7.54
	600.00	2,656.46	2,530.00	(126.46)
Professional/Contractual Services				
580-230-100 - UT - Water - Travel, Meals & Subsistence		26.19	1,000.00	973.81
580-240-100 - UT - Water - Insurance 65%		13,403.00	13,390.00	(13.00)
580-250-100 - UT - Water - Memberships/Permits		5,106.00	2,700.00	(2,406.00)

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Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
 For the Period Ending December 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
580-260-100 - UT - Water - Training registration			430.00	430.00
580-280-100 - UT - Water - Janitorial (30%)	15.00	254.66	270.00	15.34
580-285-100 - UT - Water - WTP Repairs & Maintenance	5,568.22	18,585.07	20,000.00	1,414.93
580-285-110 - UT - Water - Cont. - Vegetation Control		123.75	200.00	76.25
580-285-120 - UT - Water - WTP Operators	1,973.60	23,892.52	40,000.00	16,107.48
580-285-150 - UT- Water Breaks/Froz/Hydrant (KV Only)	12,087.97	26,093.76		(26,093.76)
580-290-100 - UT - Water - Lab Testing	317.80	1,863.49	2,050.00	186.51
580-295-100 - UT - Water - Administrator EE (35%)		22,404.33	19,723.00	(2,681.33)
580-295-120 - UT - Water -P/R Deduction ER (35%)		4,976.27	4,410.00	(566.27)
580-295-200 - UT - Water - Agreements/Easements	1,000.00	1,100.00	100.00	(1,000.00)
	20,962.59	117,829.04	104,273.00	(13,556.04)
Utilities				
580-300-110 - UT - Water - Heat - SKEnergy	614.15	2,060.20	2,100.00	39.80
580-300-120 - UT - Water - Power	1,308.39	12,614.89	15,000.00	2,385.11
580-300-130 - UT - Water - Septic	312.38	1,455.29	2,500.00	1,044.71
	2,234.92	16,130.38	19,600.00	3,469.62
Maintenance, Materials and Supplies				
580-400-110 - UT - Water - Postage (35%)		315.44	560.00	244.56
580-410-100 - UT - Water - Office Supplies (35%)	31.20	2,835.42	3,020.00	184.58
580-430-100 - UT - Water - Materials & Supplies	48,281.89	62,104.85	20,000.00	(42,104.85)
580-450-100 - UT - Water - Chemicals	608.68	946.68	6,000.00	5,053.32
580-450-110 - UT - Water - Chemicals - Delivery Charge			400.00	400.00
	48,921.77	66,202.39	29,980.00	(36,222.39)
TOTAL WATER:	72,719.28	202,818.27	156,383.00	(46,435.27)
TOTAL UTILITIES:	72,719.28	202,818.27	156,383.00	(46,435.27)
TOTAL EXPENDITURES:	100,382.01	484,170.55	479,123.00	(5,047.55)
CHANGE IN GENERAL SURPLUS	(52,687.88)	74,294.09	54,330.00	19,964.09

Certified correct and in accordance with the records.
 Presented to Council on this 15 day of January, 2024.



 Mayor



 Chief Administrative Officer

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
ACCOUNT BALANCES				
Cash and Investments				
110-110-120 - Bank - Chequing Conexus	(49,724.29)	(133,940.59)	299,964.66	
110-110-130 - Bank - Water	145.83	51,263.19	154,880.33	
110-110-140 - Bank - Lagoon			34,817.56	
110-110-150 - Bank - Redeemable Equity			454.67	
110-110-160 - Bank - Conexus Term Deposit Lagoon			30,955.78	
110-110-170 - Conexus - Redemable Term 2		150,000.00	150,000.00	
Total Cash and Investments:	(49,578.46)	67,322.60	671,073.00	
Municipal Taxes Receivable				
110-200-100 - Municipal - Tax Receivable - Current	(13,331.26)	18,979.80	18,628.57	
110-200-110 - Municipal - Tax Receivable - Arrears		(20,714.90)	177.89	
Total Municipal Taxes Receivable:	(13,331.26)	(1,735.10)	18,806.46	
Capital Assets				
170-100-100 - Land - Cost			616,299.00	
170-100-110 - Land Improvements - Cost			98,726.49	
170-100-200 - Buildings - Cost			435,539.70	
170-100-350 - Operating Equipment - Cost			1,111,964.10	
170-100-540 - Office Technology - Software - Cost			32,337.82	
170-100-600 - Linear Assets - Cost			374,534.13	
Total Capital Assets:	0.00	0.00	2,669,401.24	
Reserves				
310-100-200 - Appropriated Reserves - Utilities	487.80	51,263.19	154,880.33	
Total Reserves:	487.80	51,263.19	154,880.33	

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Resort Village of Kannata Valley
Monthly Water Revenue & Expense Report
For the Period Ending December 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
REVENUES				
UTILITIES				
Water				
440-100-100 - Water - Levy	40,285.21	165,753.01	160,000.00	5,753.01
440-110-100 - Water - Capital Levy	5,958.42	23,971.21	24,000.00	(28.79)
440-120-200 - Water - Custom Work	31.20	31.18	250.00	(218.82)
440-130-100 - Water - Truck Fills	1,401.53	22,668.62	20,400.00	2,268.62
440-160-500 - Water - Interest Revenue	71.94	1,132.78	1,000.00	132.78
	47,748.30	213,556.80	205,650.00	7,906.80
TOTAL REVENUES:	47,748.30	213,556.80	205,650.00	7,906.80

EXPENDITURES				
UTILITIES				
WATER (KV & USERS)				
Wages and Benefits				
580-110-110 - UT - Water - Council Remuneration		634.00	1,100.00	466.00
580-110-120 - UT - Staff Appreciation	600.00	600.00		(600.00)
580-120-110 - UT - Water - Benefits WCB (65%)		1,422.46	1,430.00	7.54
	600.00	2,656.46	2,530.00	(126.46)
Professional/Contractual Services				
580-230-100 - UT - Water - Travel, Meals & Subsistence		26.19	1,000.00	973.81
580-240-100 - UT - Water - Insurance 65%		13,403.00	13,390.00	(13.00)
580-250-100 - UT - Water - Memberships/Permits		5,106.00	2,700.00	(2,406.00)
580-260-100 - UT - Water - Training registration			430.00	430.00
580-280-100 - UT - Water - Janitorial (30%)	15.00	254.66	270.00	15.34
580-285-100 - UT - Water - WTP Repairs & Maintenance	5,568.22	18,585.07	20,000.00	1,414.93
580-285-110 - UT - Water - Cont. - Vegetation Control		123.75	200.00	76.25
580-285-120 - UT - Water - WTP Operators	1,973.60	23,892.52	40,000.00	16,107.48
580-290-100 - UT - Water - Lab Testing	317.80	1,863.49	2,050.00	186.51
580-295-100 - UT - Water - Administrator EE (35%)		22,404.33	19,723.00	(2,681.33)
580-295-120 - UT - Water -P/R Deduction ER (35%)		4,976.27	4,410.00	(566.27)
580-295-200 - UT - Water - Agreements/Easements	1,000.00	1,100.00	100.00	(1,000.00)
	8,874.62	91,735.28	104,273.00	12,537.72
Utilities				
580-300-110 - UT - Water - Heat - SKEnergy	614.15	2,060.20	2,100.00	39.80
580-300-120 - UT - Water - Power	1,308.39	12,614.89	15,000.00	2,385.11
580-300-130 - UT - Water - Septic	312.38	1,455.29	2,500.00	1,044.71
	2,234.92	16,130.38	19,600.00	3,469.62
Maintenance, Materials and Supplies				
580-400-110 - UT - Water - Postage (35%)		315.44	560.00	244.56
580-410-100 - UT - Water - Office Supplies (35%)	31.20	2,835.42	3,020.00	184.58
580-430-100 - UT - Water - Materials & Supplies	48,281.89	62,104.85	20,000.00	(42,104.85)
580-450-100 - UT - Water - Chemicals	608.68	946.68	6,000.00	5,053.32
	48,921.77	66,202.39	29,580.00	(36,622.39)
TOTAL WATER (KV & USERS):	60,631.31	176,724.51	155,983.00	(20,741.51)
TOTAL EXPENDITURES:	60,631.31	176,724.51	155,983.00	(20,741.51)

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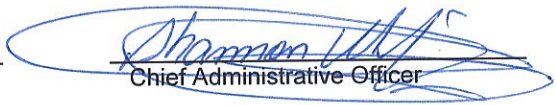
Resort Village of Kannata Valley
Monthly Water Revenue & Expense Report
For the Period Ending December 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
SURPLUS/DEFICIT	<u>(12,883.01)</u>	<u>36,832.29</u>	<u>49,667.00</u>	<u>(12,834.71)</u>
CHANGE IN SURPLUS	<u>(12,883.01)</u>	<u>36,832.29</u>	<u>49,667.00</u>	<u>(12,834.71)</u>

Certified correct and in accordance with the records.
Presented to Council on this 15 day of January, 2024.



Mayor



Chief Administrative Officer

Resort Village of Kannata Valley

Policy # EH-001

Policy Title: **REFUSE TRANSFER STATION (RTS) POLICY**

Policy Objective	This policy is to establish the general guidelines around the use of the Refuse Transfer Station (RTS) including the use and accepted refuse.
Authority	Resolution # 2024-101 Resolution #2024-262 Amend Hours of Operation
Supporting Bylaw	n/a
Related Policy	n/a
Effective Date	December 23, 2024/ April 22, 2024

Legislative Authority:

The Municipalities Act

Environmental Management and Protection Act, 2010

The Ministry of Environment regulates waste management and enforces landfill and transfer station compliance under The Environmental Management and Protection Act, 2010. Municipalities and private companies own and operate landfills throughout the province.

Policy:

1. WEATHER

1.1 The Resort Village of Kannata Valley sets the following weather restrictions on the use of the RTS on weekend hours when the operator is scheduled to be present:

- a. Ambient temperatures of -30°
- b. Wind chill of -45° or more

2. HOLIDAY HOURS

2.1 Winter holiday hours falling on a Saturday, the RTS will be open on the Sunday directly following instead.

3. PERMITTED USERS

3.1 Owners/residents of Kannata Valley and Rock Ridge may haul to the RTS as permitted users.

4. NOT PERMITTED ITEMS

4.1 The following items are NOT PERMITTED in the RTS:

- a. Propane tanks of any kind

- b. Tires
- c. No freon from fridges and deep freezers
- d. Paint Cans
- e. Electronics
- f. Oil
- g. Batteries
- h. Florescent Bulbs

5. TREES/BRANCHES/SHRUBS

- 5.1 Any chipping required will be completed annually.
- 5.2 Large trees and branches must be 6 feet or under in length and no more than 3" in diameter.

6. FURNITURE

- 6.1 Furniture with wood frames and/or main construction material.
- 6.2 Furniture must be broken/cut down before adding to the large red bins.
- 6.3 Acceptable furniture based on subsection 6.1:
 - a. Beds, couches, chairs, cabinets, end tables, coffee tables, dining tables, and similar outdoor furniture.
- 6.4 Metal furniture must be added to the steel pile after the removal of any other attached material.

7. RECYCLE BINS

- 7.1 No garbage will be accepted in the blue recycle bins.

8. PROPERTY DEMOLITIONS

- 8.1 All demolitions of residential buildings and accessory buildings over 300 sq ft must obtain their own bin for refuse.

9. HOURS OF OPERATION

- 9.1 The RTS hours of operation will be as follows:
 - a. Summer months – May 1st – October 31st – Saturdays and Sundays 10:00 a.m. – 12:00 noon and stat holidays that fall on Mondays.
 - b. Winter months – November 1st – April 30th – Saturdays only from 10:00 a.m. to 12:00 noon.

10. RTS KEYS

- 10.1 RTS keys are non-transferrable. All new property owners must obtain their own key. Key deposits will not be returned to property owners who have not paid the deposit.
- 10.2 RTS key deposit will be \$100.00/key.



Mayor, Dustin Plett



CAO, Shannon Ulsifer

December 23, 2024

Date

Resort Village of Kannata Valley

2025 Committees and Appointments

Internal Board Appointments

Finance Committee

Budget..... Dustin Plett
Tim Artemenko
Damian Flegel

Asset Management Committee..... Dustin Plett
Craig Francis
Tom Fink

Transportation Committee..... Dustin Plett
Damian Flegel
Craig Francis

Lagoon Committee..... Tom Fink
Dustin Plett

External Board Appointments

Emergency Measures Organization (E.M.O. Local/Reg)..... Tom Fink

Parkland Regional Library..... Tim Artemenko

Legislative Appointments

Assessor, Treasurer, Tax Collector, Returning Officer... Shannon Ulsifer, CAO
Board of Revision..... Western Municipal Consulting
Building Inspectors..... Professional Building
Inspectors Inc.
E.M.O. Coordinator..... Larry Doetzel
Fire Chief, Village of Silton Volunteer Fire Department... Steve Wallace
Municipal Auditor..... Dudley & Co, LLP
Pest Control Officer..... Ray Maffenbeier

Portfolio Appointments

Boat Launch Road/Dock/Gate..... Dustin Plett
RTS (Transfer Station)..... Tom Fink
WTP..... Damian Flegel
Village Maintenance..... Tim Artemenko