

**Minutes of the Regular Meeting of the Council
April 22, 2024
Council Chamber Administration Office, Kannata Valley, SK**

Present:

Mayor Bob Gordon
Councillor Ken MacDonald
Councillor Craig Francis
Councillor Dustin Plett

Absent: Councillor Tom Fink

Administration: Shannon Ulsifer, Acting Chief Administrative Officer

1. CALL TO ORDER:

Mayor Gordon called the meeting to order at 6:42 p.m.

2. APPROVAL OF AGENDA

2024-082

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT the April 22, 2024, agenda be adopted with the addition under New Business of PBI Certificate of Appointment and Boat Slip Policy.

CARRIED

3. ADOPTION OF MINUTES

2024-083

Moved by Councillor Ken MacDonald
Seconded by Councillor Craig Francis

THAT the Minutes from March 27, 2024, regular meeting of Council be approved as presented by the Acting Chief Administrative Officer.

CARRIED

4. ACCOUNTS FOR APPROVAL

2024-084

Moved by Dustin Plett
Seconded by Councillor Tom Fink

THAT the List of Accounts for Approval, including cheque 2899 to cheque 2935 and online payments in the total of \$35,474.15 as attached hereto and forming a part of these minutes, be approved for payment.

CARRIED

5. ADMINISTRATION REPORTS

5.1 Water Treatment Plant Daily Report

2024-085

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT Council accepts the Water Treatment Plant Daily Report as presented for the month of March 2024.

CARRIED

5.2 Administration Report

2024-086

Moved by Councillor Craig Francis
Seconded by Councillor Ken MacDonald

THAT Council accepts the verbal administrative report as presented.

CARRIED

6. FINANCIALS

6.1 Statement of Financial Activities

2024-087

Moved by Councillor Ken MacDonald
Seconded by Councillor Dustin Plett

THAT the Statement of Financial Activities for the month of March be approved as presented.

CARRIED

2024-088

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT the Statement of Financial Activities Monthly Water Revenue and Expense Report for the month of March be approved as presented.

CARRIED


Initials

6.2 Bank Reconciliation

2024-089

Moved by Councillor Dustin Plett
Seconded by Councillor Ken MacDonald

THAT Council has reviewed and approves the Bank Reconciliation for the Business Chequing Account as presented for the month of March 2024.

CARRIED

2024-090

Moved by Councillor Dustin Plett
Seconded by Councillor Ken MacDonald

THAT Council has reviewed and approves the Water Levy Account as presented for the month of March 2024.

CARRIED

7. REPORTS OF COUNCIL

8. NEW BUSINESS

8.1 2024 General Election

2024-091

Moved by Councillor Ken MacDonald
Seconded by Councillor Craig Francis

THAT Council approve an advance poll for the July 2024 General Election.

CARRIED

2024-092

Moved by Councillor Dustin Plett
Seconded by Councillor Ken MacDonald

THAT the Resort Village of Kannata Valley appoint Administrator Shannon Ulsifer as the Returning Officer for the upcoming municipal general election and for the remainder of the 2024 year.

CARRIED

2024-093

Moved by Craig Francis
Seconded by Dustin Plett

THAT the Resort Village of Kannata Valley set the remuneration at \$450 for the Poll Clerk at the general election and advance poll inclusive.

CARRIED


Initials

8.2 AED

2024-094

Moved by Councillor Ken MacDonald
Seconded by Councillor Craig Francis

THAT Council approves the purchase of an AED for Village use, to be located in the Village office at the cost of \$2,641.84.

CARRIED

8.3 UMAAS Convention 2024

2024-095

Moved by Councillor Craig Francis
Seconded by Councillor Ken MacDonald

THAT Council approves Administration's attendance at the May 28-31, 2024, UMAAS Convention with one night hotel lodgings.

CARRIED

8.4 Star Link Internet Service

2024-096

Moved by Councillor Dustin Plett
Seconded by Craig Francis

THAT Council approves the cancellation of the star link internet service.

CARRIED

8.5 KVSF Lagoon Audited Financial Statements 2023

2024-097

Moved by Councillor Ken MacDonald
Seconded by Councillor Craig Francis

THAT Council approves 2023 Lagoon Audited Financial Statements.

CARRIED

8.6 PBI Certificate of Appointment

2024-098

Moved by Councillor Dustin Plett
Seconded by Councillor Ken MacDonald

THAT Council acknowledges the PBI Certificate of Appointment changes as presented.

CARRIED

9.0 UNFINISHED BUSINESS


Initials

9.1 Bylaw No. 07-2024 – Fireworks Bylaw

2024-099

Moved by Councillor Ken MacDonald
Seconded by Councillor Dustin Plett

THAT Bylaw No. 07-2024 being a Bylaw for Fireworks, be read a second time.

CARRIED

Bylaw No. 07-2024

2024-100

Moved by Councillor Ken MacDonald
Seconded by Councillor Dustin Plett

THAT Bylaw No. 07-2024 being a Bylaw for Fireworks, be read a third time and adopted.

CARRIED

9.2 Paving Quote

2024-101

Moved by Councillor Craig Francis
Seconded by Councillor Ken MacDonald

THAT Council approved the paving quote from R & D Paving Ltd.

CARRIED

9.3 Policy #EH-001 – Refuse Transfer Station Policy

2024-102

Moved by Councillor Craig Francis
Seconded by Councillor Dustin Plett

THAT Council approves Policy #EH-001 being a Refuse Transfer Station Policy with amendments and adopted.

CARRIED

9.4 Policy #TS-001 – Snow Removal Policy


2024-103

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT Council approves Policy #TS-001 being a Snow Removal Policy with amendments and adopted.

CARRIED

Extension of Time


Initials

2024-104

Moved by Councillor Craig Francis
Seconded by Councillor Dustin Plett

THAT Council extend the meeting to 10:00 pm.

CARRIED

11.0 CORRESPONDENCE

2024-105

Moved by Councillor Dustin Plett
Seconded by Councillor Ken MacDonald

THAT the following correspondence for the April 22, 2024, meeting, as presented by the Acting Chief Administrative Officer, be filed:

- a) Ministry of Government Relations Letter of Acknowledgement of Bylaws
- b) Municipal Revenue Sharing

CARRIED

12.0 IN-CAMERA

2024-106

Moved by Mayor Robert Gordon
Seconded by Councillor Ken MacDonald

THAT Council having items to discuss relating to draft material and personnel that are exempt from public discussion under *The Local Authority Freedom of Information and Privacy Act* and *The Municipalities Act*, per Clause 120(2){a), move this meeting to an in-camera session.

CARRIED

Time: 9:40 p.m.

Shannon Ulsifer, Acting Chief Administrative Officer left the meeting at 9:50 p.m.

Shannon Ulsifer, Acting Chief Administrative Officer returned to the meeting at 9:58 p.m.

11.1 Out of Camera

2024-107

Moved by Mayor Robert Gordon
Seconded by Councillor Dustin Plett

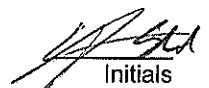
THAT this meeting be reconvened.

Time: 9:58 p.m.

CARRIED

Motions to Arise Out of Camera

2024-108


Initials

Moved by Councillor Ken MacDonald
Seconded by Councillor Dustin Plett

THAT Council direct Administration to send a letter to ratepayer regarding repairs to the boat launch road.

CARRIED

2024-109

Moved by Mayor Robert Gordon
Seconded by Councillor Craig Francis

THAT Council approves a 6% (six percent) increase to the Acting Chief Administrative Officer's salary, effective January 1, 2024

CARRIED

12.0 ADJOURNMENT

2024-110

Moved by Councillor Ken MacDonald
Seconded by Councillor Dustin Plett

THAT this meeting of the Council of the Resort Village of Kannata Valley be adjourned at 10:02 p.m.

CARRIED



Mayor, Robert Gordon

Acting CAO, Shannon Ulsifer



Initials

Resort Village of Kannata Valley Accounts for Approval

Date Printed
2024-04-23 11:40 AM

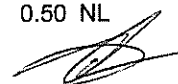
Batch: 2024-00014 to 2024-00018

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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2899	2024-03-31	VOID - Cheque Printing			
2900	2024-03-31	VOID - Cheque Printing			
2901	2024-03-31	VOID - Cheque Printing			
2902	2024-03-31	VOID - Cheque Printing			
2903	2024-03-31	VOID - Cheque Printing			
2904	2024-03-31	VOID - Cheque Printing			
2905	2024-03-31	VOID - Cheque Printing			
2906	2024-03-31	VOID - Cheque Printing			
2907	2024-03-31	Salary			
20240331		510-110-230 - GG - Cont. - Adm	March Month End 2024	1,678.67	1,678.67
2908	2024-03-31	Receiver General Canada			
20240331		510-110-230 - GG - Cont. - Adm	Feb CPP/InTx/EI	1,264.05	
		510-130-230 - GG - Benefits - P.	Feb CPP/EI	395.69	1,659.74
2909	2024-03-31	Danscok, Lloyd			
Utility 2023-12		440-100-100 - Water - Levy	Reverse Utility payment S/E	316.88	316.88
2910	2024-03-31	FORSYTH, Ken			
20240331		580-285-120 - UT - Water - WTF	March - Wtr tests	362.00	
		580-285-100 - UT - Water - WTF	March - WTP maintenance	93.60	455.60
2911	2024-03-31	HOWSE, Wayne			
20240229		580-285-120 - UT - Water - WTF	February WTR OP	268.00	268.00
2912	2024-03-31	HURST, Glen			
GH2024-03		580-285-120 - UT - Water - WTF	WTR OP II - March 2024	900.00	900.00
2913	2024-03-31	Iversen, Patti			
2024-03		510-110-330 - GG - Cont. - Adm	March 2024	1,664.00	1,664.00
2914	2024-03-31	KOLOSKI, Dennis			
Mar 2024-02		540-220-100 - EH&W - RTS Op	RTS OP/Garbage cans	436.80	436.80
2915	2024-03-31	MEPP			
137183		510-110-230 - GG - Cont. - Adm	March Remit	449.28	
		510-130-230 - GG - Benefits - P.	March Remit	449.28	898.56
2916	2024-03-31	SUMA (Sask Urban Munic Assoc)			
120337		510-130-230 - GG - Benefits - P.	Monthly remittance - March	252.69	
		110-340-110 - GST Rebate Rec	GST Tax Code	0.50	
		900-110-110 - GST Paid	GST Tax Code	0.50 NL	253.19




**Resort Village of Kannata Valley
Accounts for Approval**

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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2917 VE2403	2024-03-31	Vanstone Enterprises 580-285-120 - UT - Water - WTF	WTP OP - Mar 2024	268.40	268.40
2918 2024-001	2024-04-15	Salary 510-410-140 - GG - Maint. - Offi	Office - microwave	99.24	
		110-340-110 - GST Rebate Rec	Both Tax Code	4.69	
		900-110-110 - GST Paid	Both Tax Code	4.69 NL	103.93
ADV Apr 15-05		510-110-230 - GG - Cont. - Adm	Apr 15 PR Advance	1,600.00	1,600.00
			Payment Total:		1,703.93
2919 1107430	2024-04-15	CLEARTECH INDUSTRIES 580-430-100 - UT - Water - Matr	WTP-Electronic Cylinder Sc	4,290.89	
		900-110-110 - GST Paid	Both Tax Code	193.50 NL	4,290.89
2920 AirTech 02-05	2024-04-15	GORDON, Bob 580-430-100 - UT - Water - Matr	Wtr-couplings, fittings, valve	236.71	
		110-340-110 - GST Rebate Rec	Both Tax Code	11.16	
		900-110-110 - GST Paid	Both Tax Code	11.16 NL	247.87
2921 24 154	2024-04-15	Ground Engineering Cons Ltd 530-210-120 - TS - Maint. - Roa	Road Inspection Boat Laun	1,171.07	
		900-110-110 - GST Paid	GST Tax Code	55.77 NL	1,171.07
2922 2024-003	2024-04-15	HEDMAN-CHERNICK, Nicole 510-220-100 - GG - Cont. - Offic	Janitorial/ office cleaning M	68.75	68.75
2923 Counter Mar 13	2024-04-15	HOWSE, Wayne 580-285-120 - UT - Water - WTF	WTR OP	2,128.48	
		580-285-120 - UT - Water - WTF	WTR OP	0.00	
		900-110-110 - GST Paid	Both Tax Code	45.42 NL	2,128.48
202403/04		580-285-120 - UT - Water - WTF	March WTR OP	268.00	268.00
			Payment Total:		2,396.48
2924 0008067510	2024-04-15	LORAAS DISPOSAL 540-200-110 - EH&W - Cont. - V	Recycle Bins Mar	590.18	
		110-340-110 - GST Rebate Rec	GST Tax Code	29.51	
		900-110-110 - GST Paid	GST Tax Code	29.51 NL	619.69
00080607509		540-200-110 - EH&W - Cont. - V	RTS-container rent & empt	1,366.01	
		110-340-110 - GST Rebate Rec	GST Tax Code	68.30	
		900-110-110 - GST Paid	GST Tax Code	68.30 NL	1,434.31
			Payment Total:		2,054.00
2925 12649	2024-04-15	NORTH SHORE SEPTIC LTD. 580-300-130 - UT - Water - Sept	Septic Mar 21	66.67	
		110-340-110 - GST Rebate Rec	GST Tax Code	3.33	
		900-110-110 - GST Paid	GST Tax Code	3.33 NL	70.00
12659		580-300-130 - UT - Water - Sept	Septic Mar 25	66.67	
		110-340-110 - GST Rebate Rec	GST Tax Code	3.33	
		900-110-110 - GST Paid	GST Tax Code	3.33 NL	70.00
12701		580-300-130 - UT - Water - Sept	Septic Apr 2	66.67	
		110-340-110 - GST Rebate Rec	GST Tax Code	3.33	
		900-110-110 - GST Paid	GST Tax Code	3.33 NL	70.00
12676		580-300-130 - UT - Water - Sept	Septic Mar 27	66.67	
		110-340-110 - GST Rebate Rec	GST Tax Code	3.33	
		900-110-110 - GST Paid	GST Tax Code	3.33 NL	70.00
			Payment Total:		280.00
2926	2024-04-15	PROFESSIONAL BLDG. INSPECTION			

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Accounts for Approval**

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount	
24013126		560-200-110 - P&D - Cont. - Bui	110-340-110 - GST Rebate Rec	Inspections Jan	790.00		
		900-110-110 - GST Paid		GST Tax Code	39.50		
24033126		560-200-110 - P&D - Cont. - Bui	900-110-110 - GST Paid	Inspections Mar	950.00	829.50	
		110-340-110 - GST Rebate Rec		GST Tax Code	47.50		
		900-110-110 - GST Paid		GST Tax Code	47.50	997.50	
				Payment Total:		1,827.00	
2927	2024-04-15	ROY ROMANOW PROV. LAB					
		Issued to: Saskatchewan Health Authority					
1182494		580-290-100 - UT - Water - Lab	900-110-110 - GST Paid	Qtrly testing KV Lot 134	76.90		
		110-340-110 - GST Rebate Rec		GST Tax Code	3.85		
3465411		580-290-100 - UT - Water - Lab	900-110-110 - GST Paid	KV Testing	21.90	80.75	
		110-340-110 - GST Rebate Rec		GST Tax Code	1.10		
		900-110-110 - GST Paid		GST Tax Code	1.10	23.00	
				Payment Total:		103.75	
2928	2024-04-15	RV of SASK BEACH					
M24-001		530-210-120 - TS - Maint. - Roa		Rigby Road mtce 2024 shar	3,500.00	3,500.00	
2929	2024-04-15	Sask Research Council					
1243054-02		580-450-100 - UT - Water - Che	900-110-110 - GST Paid	Haloacetic Acids - testing	360.00		
		110-340-110 - GST Rebate Rec		GST Tax Code	18.00		
		900-110-110 - GST Paid		GST Tax Code	18.00	378.00	
2930	2024-04-15	Staples					
66024240		510-410-140 - GG - Maint. - Offi	900-110-110 - GST Paid	Envelopes blank-plain/wonc	61.09		
		110-340-110 - GST Rebate Rec		Both Tax Code	2.88		
		900-110-110 - GST Paid		Both Tax Code	2.88	63.97	
2931	2024-04-15	STRASBOURG, Town of					
2024-00073		510-240-100 - GG - Cont. - Merr		LSREMO Membership 2024	50.00	50.00	
2932	2024-04-15	SUMA (Sask Urban Munic Assoc)					
12675		510-130-230 - GG - Benefits - P.	900-110-110 - GST Paid	Monthly remittance - Apr	252.69		
		110-340-110 - GST Rebate Rec		GST Tax Code	0.50		
		900-110-110 - GST Paid		GST Tax Code	0.50	253.19	
2933	2024-04-15	WOOD WYANT					
229806		510-410-140 - GG - Maint. - Offi	900-110-110 - GST Paid	Paper Towel - 30 rolls	96.44		
		110-340-110 - GST Rebate Rec		Both Tax Code	4.55		
		900-110-110 - GST Paid		Both Tax Code	4.55	100.99	
235830		510-410-140 - GG - Maint. - Offi	900-110-110 - GST Paid	Dispensor - PTowel x 6	124.83		
		110-340-110 - GST Rebate Rec		Both Tax Code	5.89		
		900-110-110 - GST Paid		Both Tax Code	5.89	130.72	
				Payment Total:		231.71	
2934	2024-04-15	XEROX CANADA LTD					
F62053702		510-410-140 - GG - Maint. - Offi	900-110-110 - GST Paid	Copies Mar 5 - Mar 25/2024	62.40		
		110-340-110 - GST Rebate Rec		Both Tax Code	2.94		
		900-110-110 - GST Paid		Both Tax Code	2.94	65.34	
935	2024-04-15	NORTH SHORE SEPTIC LTD.					
12701B		580-300-130 - UT - Water - Sept	900-110-110 - GST Paid	Septic Apr 2	66.67		
		110-340-110 - GST Rebate Rec		GST Tax Code	3.33		
		900-110-110 - GST Paid		GST Tax Code	3.33	70.00	

Resort Village of Kannata Valley
Accounts for Approval
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
Total Computer Cheque:					27,555.79

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2024-0016	2024-04-01	Access Communications			
ACC2403		510-300-150 - GG - Utility - Inter	March service	84.75	
		110-340-110 - GST Rebate Rec	Both Tax Code	4.00	
		900-110-110 - GST Paid	Both Tax Code	4.00 NL	88.75
ACC2404		510-300-150 - GG - Utility - Inter	April service	84.75	
		110-340-110 - GST Rebate Rec	Both Tax Code	4.00	
		900-110-110 - GST Paid	Both Tax Code	4.00 NL	88.75
Payment Total:					177.50
2024-0017	2024-04-01	Canadian Batteries			
58901		580-430-100 - UT - Water - Matr	Sensus handheld - battery#	67.95	
		110-340-110 - GST Rebate Rec	GST Tax Code	3.40	
		900-110-110 - GST Paid	GST Tax Code	3.40 NL	71.35
2024-0018	2024-04-01	SASKTEL			
20240401		510-300-140 - GG - Utility - Tele	Service Mar 2024	110.26	
		110-340-110 - GST Rebate Rec	Both Tax Code	5.20	
		900-110-110 - GST Paid	Both Tax Code	5.20 NL	115.46
2024-0019	2024-04-02	SASK POWER			
20240306-01		580-300-120 - UT - Water - Pow	WTP Feb 6 - Mar 6/24	572.04	
		110-340-110 - GST Rebate Rec	GST Tax Code	28.61	
		900-110-110 - GST Paid	GST Tax Code	28.61 NL	600.65
20240306		580-300-120 - UT - Water - Pow	SW1721212 - Feb 6 - Mar 6	140.65	
		110-340-110 - GST Rebate Rec	Both Tax Code	6.66	
		900-110-110 - GST Paid	Both Tax Code	6.66 NL	147.31
20240307		580-300-120 - UT - Water - Pow	HCE Well Feb 7 - Mar 7/24	118.72	
		110-340-110 - GST Rebate Rec	GST Tax Code	5.94	
		900-110-110 - GST Paid	GST Tax Code	5.94 NL	124.66
20240306A		580-300-120 - UT - Water - Pow	LA B1 KV serv Feb 6 - Mar	168.91	
		110-340-110 - GST Rebate Rec	GST Tax Code	8.45	
		900-110-110 - GST Paid	GST Tax Code	8.45 NL	177.36
Payment Total:					1,049.98
2024-0020	2024-04-03	Canada Post Corporation			
April 3/24		510-400-110 - GG - Maint. - Pos	postage - stamps	239.20	
		580-400-110 - UT - Water - Post	postage - stamps	128.80	
		110-340-110 - GST Rebate Rec	GST Tax Code	18.40	
		900-110-110 - GST Paid	GST Tax Code	18.40 NL	386.40
2024-0021	2024-04-03	GOV'T of SASKATCHEWAN			
FR0001593537		210-210-110 - School Taxes Co	Mar 2024 EPT	3,984.89	3,984.89
1593661		210-210-110 - School Taxes Co	2022 Adjustment	71.45	71.45
Payment Total:					4,056.34
2024-0022	2024-04-08	Canada Post Corporation			
Apr 8 postage		580-400-110 - UT - Water - Post	Wtr Letters postage	21.85	
		510-400-110 - GG - Maint. - Pos	OCP planning & developme	21.64	
		110-340-110 - GST Rebate Rec	GST Tax Code	2.17	
		900-110-110 - GST Paid	GST Tax Code	2.17 NL	45.66
2024-0023	2024-04-08	ZOOM Video Communications			

Resort Village of Kannata Valley
Accounts for Approval
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OTHER

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
249552460		510-240-100 - GG - Cont. - Merr	zoom yearly membership	227.79	
		110-340-110 - GST Rebate Rec	Both Tax Code	10.75	
		900-110-110 - GST Paid	Both Tax Code	10.75	NL 238.54
2024-0024	2024-04-09	Starlink			
6614553-22324-		510-300-150 - GG - Utility - Inter	Internet - Apr 2024	148.40	
		110-340-110 - GST Rebate Rec	Both Tax Code	7.00	
		900-110-110 - GST Paid	Both Tax Code	7.00	NL 155.40
2024-0025	2024-04-15	SASK ENERGY			
20240429		580-300-110 - UT - Water - Hea	Service Mar 1 - Apr 2/24	264.49	
		110-340-110 - GST Rebate Rec	GST Tax Code	13.22	
		900-110-110 - GST Paid	GST Tax Code	13.22	NL 277.71
2024-0026	2024-04-15	SASK POWER			
20240405		580-300-120 - UT - Water - Pow	WTP Mar 6 - Apr 5/24	601.00	
		110-340-110 - GST Rebate Rec	GST Tax Code	30.05	
		900-110-110 - GST Paid	GST Tax Code	30.05	NL 631.05
20240405A		580-300-120 - UT - Water - Pow	LA B1 KV serv Mar 6 - Apr 1	173.41	
		110-340-110 - GST Rebate Rec	GST Tax Code	8.67	
		900-110-110 - GST Paid	GST Tax Code	8.67	NL 182.08
20240405B		580-300-120 - UT - Water - Pow	SW1721212 - Mar 5 - Apr 5	113.47	
		110-340-110 - GST Rebate Rec	Both Tax Code	5.37	
		900-110-110 - GST Paid	Both Tax Code	5.37	NL 118.84
20240307-01		530-290-100 - TS - Maint. - Stre	Service Feb 7 - Mar 7/24	392.43	
		110-340-110 - GST Rebate Rec	GST Tax Code	19.62	
		900-110-110 - GST Paid	GST Tax Code	19.62	NL 412.05
					Payment Total: 1,344.02
					Total Other: 7,918.36
					Total Bank1: 35,474.15

Certified correct and in accordance with the records presented to Council on this 17th day of April 2024.
Certified Correct This April 17, 2024.


Acting CAO, Shannon Ulsifer


Mayor, Robert Gordon

Reeve

Administrator

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending March 31, 2024

	Current	Year To Date	Budget	Variance
REVENUES				
TAXATION				
Penalties on Tax Arrears				
410-400-210 - Penalty on Municipal Tax Arrears		3,143.58		3,143.58
	0.00	3,143.58	0.00	3,143.58
TOTAL TAXATION:	0.00	3,143.58	0.00	3,143.58
FEES AND CHARGES				
Recreation Fees				
Recreation Program Fees				
420-520-700 - F&C - Rec - Boat Slip Fees		(20.00)		(20.00)
	0.00	(20.00)	0.00	(20.00)
	0.00	(20.00)	0.00	(20.00)
Licenses and Permits				
420-700-100 - F&C - Building Permits	350.00	820.00		820.00
	350.00	820.00	0.00	820.00
Other				
Tax Certificate				
420-800-100 - F&C - Tax Certificate	50.00	50.00		50.00
	50.00	50.00	0.00	50.00
Landfill/Waste Collection Fees				
420-850-110 - F&C - RTS User Fees - Rock Ridge		4,200.00		4,200.00
	0.00	4,200.00	0.00	4,200.00
	50.00	4,250.00	0.00	4,250.00
TOTAL FEES AND CHARGES:	400.00	5,050.00	0.00	5,050.00
UTILITIES				
Water				
440-100-100 - Water - Levy	39,243.64	39,243.64		39,243.64
440-110-100 - Water - Capital Levy	6,000.00	6,000.00		6,000.00
440-120-200 - Water - Custom Work		(0.02)		(0.02)
440-130-100 - Water - Truck Fills	1,532.33	3,850.80		3,850.80
440-160-400 - Water - Fines	1.78	1.78		1.78
440-160-500 - Water - Interest Revenue	119.15	538.52		538.52
	46,896.90	49,634.72	0.00	49,634.72
Sewer				
440-220-100 - Lagoon - Service Fees	67.09	67.09		67.09
	67.09	67.09	0.00	67.09
TOTAL UTILITIES:	46,963.99	49,701.81	0.00	49,701.81
CONDITIONAL GRANTS				




Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending March 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
Federal				
450-200-070 - Conditional - CCBF (Gas Tax Grant)	2,824.80	2,824.80		2,824.80
450-230-100 - Conditional - Fed/Prov - ICIP		5,543.00		5,543.00
	2,824.80	8,367.80	0.00	8,367.80
Provincial				
450-300-050 - Conditional - SGI Traffic Safety Grant		792.80		792.80
450-345-120 - Conditional - Asset Management Grant	50,000.00	50,000.00		50,000.00
	50,000.00	50,792.80	0.00	50,792.80
TOTAL CONDITIONAL GRANTS:	52,824.80	59,160.60	0.00	59,160.60
INVESTMENT INCOME AND COMMISSIONS				
Investment and Income Revenue				
470-100-100 - Interest Revenue		289.77		289.77
	0.00	289.77	0.00	289.77
TOTAL INVESTMENT INCOME AND COMMISSIONS:	0.00	289.77	0.00	289.77
TOTAL REVENUES:	100,188.79	117,345.76	0.00	117,345.76

[Handwritten Signature] SM.

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending March 31, 2024

	Current	Year To Date	Budget	Variance
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
Wages & Benefits				
Wages				
510-110-230 - GG - Cont. - Administrator EE (65%)	3,244.80	9,734.40		(9,734.40)
510-110-330 - GG - Cont. - Admin. Support/Mentor	1,664.00	6,032.00		(6,032.00)
	4,908.80	15,766.40	0.00	(15,766.40)
Benefits				
510-130-230 - GG - Benefits - P/R deductions ER (65%)	713.48	2,304.69		(2,304.69)
	713.48	2,304.69	0.00	(2,304.69)
	5,622.28	18,071.09	0.00	(18,071.09)
Professional/Contract Services				
510-200-110 - GG - Cont. - Legal		25.00		(25.00)
510-200-130 - GG - Cont. - Audit	26.70	26.70		(26.70)
510-200-150 - GG - Cont. - Assessment - SAMA	4,558.00	4,558.00		(4,558.00)
510-200-190 - GG - Cont. - Advertising	654.06	654.06		(654.06)
510-200-200 - GG - Cont. - Munisoft		5,310.60		(5,310.60)
510-210-170 - GG - Admin. - Training, Travel & Meals	115.54	498.57		(498.57)
510-210-180 - GG - Cont.- Office Repairs & Maintenance		357.77		(357.77)
510-220-100 - GG - Cont. - Office Janitorial (70%)	39.37	69.99		(69.99)
510-230-100 - GG - Cont. - Insurance		20,620.00		(20,620.00)
510-240-100 - GG - Cont. - Memberships & Subscriptions	218.33	1,103.97		(1,103.97)
510-250-100 - GG - Cont. - Web Services		469.84		(469.84)
510-290-100 - GG - Cont. - Bank Charges & Interest		70.00		(70.00)
	5,612.00	33,764.50	0.00	(33,764.50)
Utilities				
510-300-140 - GG - Utility - Telephone	114.49	224.96		(224.96)
510-300-150 - GG - Utility - Internet	233.15	614.70		(614.70)
	347.64	839.66	0.00	(839.66)
Maintenance, Material and Supplies				
510-410-140 - GG - Maint. - Office Supplies (65%)	252.03	471.70		(471.70)
	252.03	471.70	0.00	(471.70)
TOTAL GENERAL GOVERNMENT SERVICES:	11,833.95	53,146.95	0.00	(53,146.95)
PROTECTIVE SERVICES				
FIRE PROTECTION				
Professional/Contractual Services				
525-210-110 - PS - Fire - Contract Serv/Fire ban sign	4,550.00	4,550.00		(4,550.00)
525-210-120 - PS - Fire - Dispatching Fees		252.00		(252.00)
	4,550.00	4,802.00	0.00	(4,802.00)
TOTAL FIRE PROTECTION:	4,550.00	4,802.00	0.00	(4,802.00)
TOTAL PROTECTIVE SERVICES:	4,550.00	4,802.00	0.00	(4,802.00)
TRANSPORTATION SERVICES				

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending March 31, 2024

	Current	Year To Date	Budget	Variance
MAINTENANCE				
Professional/Contractual Services				
530-290-100 - TS - Maint. - Street Lights	392.43	392.43		(392.43)
	392.43	392.43	0.00	(392.43)
TOTAL MAINTENANCE:	392.43	392.43	0.00	(392.43)
SNOW REMOVAL				
Professional/Contractual Services				
537-210-100 - TS - Snow - Contracted Removal	2,650.00	4,240.00		(4,240.00)
	2,650.00	4,240.00	0.00	(4,240.00)
TOTAL SNOW REMOVAL:	2,650.00	4,240.00	0.00	(4,240.00)
TOTAL TRANSPORTATION SERVICES:	3,042.43	4,632.43	0.00	(4,632.43)
ENVIRONMENTAL SERVICES				
Professional/Contractual Services				
540-200-110 - EH&W - Cont. - Waste Collection - RTS	1,298.52	2,585.59		(2,585.59)
540-220-100 - EH&W - RTS Operator	436.80	1,154.40		(1,154.40)
	1,735.32	3,739.99	0.00	(3,739.99)
TOTAL ENVIRONMENTAL SERVICES:	1,735.32	3,739.99	0.00	(3,739.99)
PLANNING AND DEVELOPMENT SERVICES				
Professional/Contractual Services				
560-200-110 - P&D - Cont. - Building Permits	630.00	630.00		(630.00)
	630.00	630.00	0.00	(630.00)
TOTAL PLANNING AND DEVELOPMENT SERVICES:	630.00	630.00	0.00	(630.00)
RECREATION AND CULTURAL SERVICES				
Professional/Contractual Services				
570-290-100 - R&C - Library Levy		985.95		(985.95)
	0.00	985.95	0.00	(985.95)
Grants and Contributions				
570-500-120 - R&C - Grants - Sask Lotteries Grant	1,128.75	1,128.75		(1,128.75)
	1,128.75	1,128.75	0.00	(1,128.75)
TOTAL RECREATION AND CULTURAL SERVICES:	1,128.75	2,114.70	0.00	(2,114.70)
UTILITIES				
WATER				
Professional/Contractual Services				
580-280-100 - UT - Water - Janitorial (30%)	16.88	30.01		(30.01)
580-285-100 - UT - Water - WTP Repairs & Maintenance	93.60	358.80		(358.80)
580-285-120 - UT - Water - WTP Operators	1,798.40	5,064.80		(5,064.80)
580-285-150 - UT- Water Breaks/Froz/Hydrant (KV Only)		2,126.78		(2,126.78)
580-290-100 - UT - Water - Lab Testing	175.20	284.70		(284.70)
580-295-100 - UT - Water - Administrator EE (35%)	1,747.20	5,241.60		(5,241.60)
580-295-120 - UT - Water -P/R Deduction ER (35%)	384.18	1,240.98		(1,240.98)
580-295-200 - UT - Water - Agreements/Easements		100.00		(100.00)
	4,215.46	14,447.67	0.00	(14,447.67)

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending March 31, 2024

	Current	Year To Date	Budget	Variance
Utilities				
580-300-110 - UT - Water - Heat - SKEnergy	523.01	523.01		(523.01)
580-300-120 - UT - Water - Power	121.45	1,096.21		(1,096.21)
580-300-130 - UT - Water - Septic	266.68	666.70		(666.70)
	911.14	2,285.92	0.00	(2,285.92)
Maintenance, Materials and Supplies				
580-400-110 - UT - Water - Postage (35%)		69.42		(69.42)
580-410-100 - UT - Water - Office Supplies (35%)	135.71	253.99		(253.99)
580-430-100 - UT - Water - Materials & Supplies	68.02	274.81		(274.81)
580-450-100 - UT - Water - Chemicals		475.52		(475.52)
	203.73	1,073.74	0.00	(1,073.74)
TOTAL WATER:	5,330.33	17,807.33	0.00	(17,807.33)
TOTAL UTILITIES:	5,330.33	17,807.33	0.00	(17,807.33)
TOTAL EXPENDITURES:	28,250.78	86,873.40	0.00	(86,873.40)
CHANGE IN GENERAL SURPLUS	71,938.01	30,472.36	0.00	30,472.36

Certified correct and in accordance with the records.
Presented to Council on this 22nd day of APRIL, 2024.



Mayor



Acting Chief Administrative Officer

Resort Village of Kannata Valley
Statement of Financial Activities - Detailed
For the Period Ending March 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
ACCOUNT BALANCES				
Cash and Investments				
110-110-120 - Bank - Chequing Conexus	62,546.06	(210,139.11)	223,766.14	
110-110-130 - Bank - Water		289.77	103,906.91	
110-110-140 - Bank - Lagoon			52,236.75	
110-110-150 - Bank - Redeemable Equity			454.67	
110-110-160 - Bank - Conexus Term Deposit Lagoon			9,857.40	
110-110-170 - Conexus - Redemable Term 2		150,000.00	150,000.00	
Total Cash and Investments:	62,546.06	(59,849.34)	540,221.87	
Municipal Taxes Receivable				
110-200-100 - Municipal - Tax Receivable - Current	(21.79)	(21.79)	17,366.94	
110-200-110 - Municipal - Tax Receivable - Arrears	(5,921.22)	(8,391.98)	(5,239.15)	
Total Municipal Taxes Receivable:	(5,943.01)	(8,413.77)	12,127.79	
Capital Assets				
170-100-100 - Land - Cost			616,299.00	
170-100-110 - Land Improvements - Cost			70,581.00	
170-100-200 - Buildings - Cost			435,539.70	
170-100-350 - Operating Equipment - Cost			1,113,501.10	
170-100-540 - Office Technology - Software - Cost			32,337.82	
170-100-600 - Linear Assets - Cost			374,534.13	
Total Capital Assets:	0.00	0.00	2,642,792.75	
Reserves				
310-100-200 - Appropriated Reserves - Utilities			54,403.22	
Total Reserves:	0.00	0.00	54,403.22	

Resort Village of Kannata Valley
Monthly Water Revenue & Expense Report
For the Period Ending March 31, 2024

	Current	Year To Date	Budget	Variance
REVENUES				
UTILITIES				
Water				
440-100-100 - Water - Levy	39,243.64	39,243.64		39,243.64
440-110-100 - Water - Capital Levy	6,000.00	6,000.00		6,000.00
440-120-200 - Water - Custom Work		(0.02)		(0.02)
440-130-100 - Water - Truck Fills	1,532.33	3,850.80		3,850.80
440-160-400 - Water - Fines	1.78	1.78		1.78
440-160-500 - Water - Interest Revenue	119.15	538.52		538.52
	46,896.90	49,634.72	0.00	49,634.72
TOTAL REVENUES:	46,896.90	49,634.72	0.00	49,634.72
EXPENDITURES				
UTILITIES				
WATER (KV & USERS)				
Professional/Contractual Services				
580-280-100 - UT - Water - Janitorial (30%)	16.88	30.01		(30.01)
580-285-100 - UT - Water - WTP Repairs & Maintenance	93.60	358.80		(358.80)
580-285-120 - UT - Water - WTP Operators	1,798.40	5,064.80		(5,064.80)
580-290-100 - UT - Water - Lab Testing	175.20	284.70		(284.70)
580-295-100 - UT - Water - Administrator EE (35%)	1,747.20	5,241.60		(5,241.60)
580-295-120 - UT - Water -P/R Deduction ER (35%)	384.18	1,240.98		(1,240.98)
580-295-200 - UT - Water - Agreements/Easements		100.00		(100.00)
	4,215.46	12,320.89	0.00	(12,320.89)
Utilities				
580-300-110 - UT - Water - Heat - SKEnergy	523.01	523.01		(523.01)
580-300-120 - UT - Water - Power	121.45	1,096.21		(1,096.21)
580-300-130 - UT - Water - Septic	266.68	666.70		(666.70)
	911.14	2,285.92	0.00	(2,285.92)
Maintenance, Materials and Supplies				
580-400-110 - UT - Water - Postage (35%)		69.42		(69.42)
580-410-100 - UT - Water - Office Supplies (35%)	135.71	253.99		(253.99)
580-430-100 - UT - Water - Materials & Supplies	68.02	274.81		(274.81)
580-450-100 - UT - Water - Chemicals		475.52		(475.52)
	203.73	1,073.74	0.00	(1,073.74)
TOTAL WATER (KV & USERS):	5,330.33	15,680.55	0.00	(15,680.55)
TOTAL EXPENDITURES:	5,330.33	15,680.55	0.00	(15,680.55)
SURPLUS/DEFICIT	41,566.57	33,954.17	0.00	33,954.17
CHANGE IN SURPLUS	41,566.57	33,954.17	0.00	33,954.17

Report Date
2024-04-14 3:22 PM

Resort Village of Kannata Valley
Monthly Water Revenue & Expense Report
For the Period Ending March 31, 2024

Current Year To Date Budget Variance

Certified correct and in accordance with the records.

Presented to Council on this 22nd day of April, 2024.



Mayor



Acting Chief Administrative Officer