

MINUTES OF REGULAR TOWN BOARD MEETING
TOWN OF JOHNSTOWN
March 16, 2026

The regular monthly meeting of the Town Board of the Town of Johnstown was called to order by Chairman Mawhinney. Supervisors Fleming, Mair, O’Leary and Hillmann were all present, along with Deputy Clerk Kat Mawhinney and Treasurer Patsy Weber.

Following the posted agenda:

- Chairman Mawhinney called the meeting to order at 6:02 p.m.
- The Pledge of Allegiance was recited.
- **Approval of Agenda** – Motion by Mair, seconded by O’Leary, to approve the amended agenda removing Item 14, Ordinance Review. Motion carried.

Fire and EMS Report:

- No report was received, and no representative from the Fire Department, EMS, or the Sheriff’s Department was present.

Clerk Report:

- Deputy Clerk Mawhinney read the February meeting minutes. Motion by Hillmann, seconded by Fleming, to approve the minutes. Motion carried.
- A resolution recognizing retired Clerk Mary Mawhinney for nearly 40 years of service was presented. Motion by Mair, seconded by O’Leary, to adopt the resolution. Motion carried. Discussion followed regarding presenting the resolution to Mary Mawhinney, and it was decided to also honor her years of service at upcoming elections.
- Kat Mawhinney was appointed Town Clerk to complete the unexpired term of the retiring clerk through April 2027. Motion by Mair, seconded by O’Leary, to approve the appointment. Motion carried.
- Supervisor Fleming administered the Oath of Office to Kat Mawhinney.
- A request was made to purchase a phone and service plan for the Town, with a cost not to exceed \$1,000 annually. Motion by Mair, seconded by Hillmann, to approve the request. Motion carried. Discussion included using the phone hotspot for election purposes at the community center and reducing the need to update contact information with staff changes in the Clerk position.

Financial Report:

- The Treasurer’s Report was presented by Patsy Weber. Motion by O’Leary, seconded by Fleming, to approve the report. Motion carried.
- Motion by Hillmann, seconded by Mair, to transfer funds and pay bills in the amount of \$53,959.95. Motion carried.

Zoning Officer Report:

- Reported that a permit was issued to Erica George on Highway MM.

- A public hearing for the McNall Conditional Use Permit application will be scheduled for April 21, 2026. In response to a question from McNall regarding attendance, it was advised that it would be in his best interest to attend the hearing to answer questions related to the application.
- Chairman Mawhinney reported receiving an inquiry from a property owner on Townline Road regarding the operation of a pallet business on property zoned A-3.

Road Work:

- Discussion was held regarding damage to County Line Road and whether repair costs can be charged to the resident responsible for the damage.
- Discussion was held regarding a meeting with the County Department of Public Works concerning the Scharine Road bridge replacement project, including concerns about inadequate construction and questions about how the Town was placed on a “Do Not Post” list for spring road work.

Community Center:

- The Board discussed entering into a verbal agreement to lease the Community Center to a childcare provider. The arrangement was identified as a more suitable long-term use of the building, providing financial benefit to the Town and additional childcare options for local families. After discussion, the following was determined:
 - All existing reservations scheduled through 2026 will be honored.
 - Future reservations will be limited to Town residents, must be for small family gatherings, and alcohol will not be permitted.
- The lease is anticipated to be finalized at the April meeting, with a target opening date of June 2026. A review will be conducted in December 2026 to evaluate lease terms for 2027 and ensure both parties are satisfied with the arrangement.
- Motion by O’Leary, seconded by Hillmann, to approve the above changes to Community Center use. Motion carried.

Citizen Input:

- None

Correspondence:

- None

Board of Review Dates:

- Motion by Mawhinney, seconded by Mair, to approve the Board of Review dates as listed below. Motion carried. Discussion was held regarding posting requirements and an informational letter to notify residents of the upcoming market adjustment and revaluation.
- Open Book will be held on August 25, 2026, from 8:30–11:30 a.m. and 12:30–4:30 p.m.
- Board of Review will be held on October 6, 2026, from 8:30–10:30 a.m.

Ordinance Review:

- Review of Chapter 5 was postponed.

Next Meeting:

- A zoning hearing will be held at 5:30 p.m. on April 21, 2026.
- The next Town Board meeting will be held on April 21, 2026 at 6:00 p.m.
- The Annual Town Meeting, will be held on April 21, 2026, immediately following the Town Board meeting.

Adjournment:

- Motion by Mawhinney, seconded by Fleming, to adjourn the meeting at 7:32 p.m.
Motion carried.

Respectfully submitted,

Kat Mawhinney
Clerk
Town of Johnstown