

**RENTAL APPLICATION FOR:** \_\_\_\_\_ (Property Address & Apt. #)

Please return the completed Application to: \_\_\_\_\_

**NOTE: Each Applicant, eighteen (18) years of age or older, who will be residing in the Premises, MUST fill out a SEPARATE Rental Application. If additional space is needed, please write on the back of the form.**

**Applicant's Name:** \_\_\_\_\_ Date of Birth: \_\_\_\_\_ SS#: \_\_\_\_\_  
Driver's License No.: \_\_\_\_\_ State: \_\_\_\_\_ Other Photo ID: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Vehicle Make: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_ License Plate: \_\_\_\_\_ State: \_\_\_\_\_

**If you are a full-time student, please complete the following:**

Permanent Address: \_\_\_\_\_  
Street Apt.# City State Zip  
Mother's Name: \_\_\_\_\_  
Mother's Address: \_\_\_\_\_  
Street Apt.# City State Zip  
Father's Name: \_\_\_\_\_  
Father's Address: \_\_\_\_\_  
Street Apt.# City State Zip

**Emergency Contact (if other than Parents):**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Street Apt.# City State Zip

**Other Occupants:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ DOB: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ DOB: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ DOB: \_\_\_\_\_  
Who will be the Main Resident Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

**RESIDENT HISTORY – PLEASE COMPLETE FOR PAST 5 YEARS**

**Current Address:** \_\_\_\_\_  
Street Apt.# City State Zip Rental Dates  
Landlord's/Manager's Name/If Dorm, R.A.'s Name Phone Rental Dates  
Monthly Payment: \_\_\_\_\_ Reason for Moving: \_\_\_\_\_

**Previous Address:** \_\_\_\_\_  
Street Apt.# City State Zip  
Landlord's/Manager's Name/If Dorm, R.A.'s Name Phone Rental Dates  
Monthly Payment: \_\_\_\_\_ Reason for Moving: \_\_\_\_\_

**Previous Address:** \_\_\_\_\_  
Street Apt.# City State Zip  
Landlord's/Manager's Name/If Dorm, R.A.'s Name Phone Rental Dates  
Monthly Payment: \_\_\_\_\_ Reason for Moving: \_\_\_\_\_

**BACKGROUND**

If you answer "Yes" to any question, please explain below and on the back of form if more space is needed. **Have you ever:**

Been evicted from any leased premises?  Yes  No

Broken a rental agreement?  Yes  No

Filed for bankruptcy?  Yes  No

Appeared before CU Judicial Affairs?  Yes  No

Been charged with a violation in ANY Court, including Municipal Court, other than a traffic violation?  Yes  No

Been convicted, pleaded guilty or no contest, received a deferred sentence, deferred prosecution, diversion, continued adjudication, continued petition, of any felony or misdemeanor?  Yes  No

Are you registered or under consideration for registration as a sexual offender?  Yes  No If yes, where: \_\_\_\_\_

If yes, type of offense: \_\_\_\_\_

Are you currently facing prosecution for any misdemeanor or felony?  Yes  No

**EMPLOYMENT & FINANCIAL INFORMATION**

Present Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Business Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Street City State Zip

Name of Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ Employed Since: \_\_\_\_\_

Gross Monthly Income: \_\_\_\_\_ Additional Income: \_\_\_\_\_ Source: \_\_\_\_\_

Name of Bank: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Checking Acct No.: \_\_\_\_\_ Savings Acct No.: \_\_\_\_\_

**OTHER INFORMATION**

Are you a student?  Yes  No If yes, check box next to year in school at time of move-in:  Soph.  Junior  Senior  Graduate

List ANY other names you have used, including maiden name: \_\_\_\_\_

Do you require any special Accommodations?  Yes  No

Do you smoke?  Yes  No

Do you intend to have pets on the premises?  Yes  No If yes, how many? \_\_\_\_\_

Type/Breed: \_\_\_\_\_ Age: \_\_\_\_\_ Weight: \_\_\_\_\_ Color: \_\_\_\_\_

**DEPOSIT AND FEES**

I understand the application fee is a non-refundable payment for a credit, background and criminal check and processing fee for this Application and such sum is not a rental payment or security deposit. This amount will be retained by Owner/Agent regardless if the Applicant is approved or denied. Any false or misleading information or intentional omission will constitute grounds for rejection of the application. THIS APPLICATION IS PRELIMINARY ONLY AND DOES NOT OBLIGATE OWNER/AGENT TO EXECUTE A LEASE OR TO DELIVER POSSESSION OF THE DWELLING UNIT TO APPLICANT. THE RENTAL AGREEMENT WILL NOT BECOME EFFECTIVE UNTIL THIS APPLICATION IS APPROVED BY OWNER/AGENT.

I understand the deposits and fees to be: Non-Refundable Application Fee: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

All monies deposited with Owner/Agent, less the non-refundable application fee, will be refunded within seven (7) business days if the Application is denied. Owner/Agent will notify Applicant of acceptance or denial via phone, fax, email and/or mail. If the Application is accepted and the Applicant fails to sign the Lease within \_\_\_\_\_ calendar days of notification of acceptance of the Application, the deposited amount may be retained by Owner/Agent as liquidated damages. If Applicant is accepted as a resident and enters into a lease agreement, this document shall become part of the lease.

