



Santa Russ Lewis
7876 Sea Salt Ave. Fontana Ca 92336
Phone: 909.307.4544
Email: SantaRussLewis@gmail.com



Real Bearded Santa

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Real Joy

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Insured

Booking Agreement

Event Day	Time: From <u> X </u> am pm To <u> X </u> am pm
Event Date	<i>Note: Santa will arrive approximately XX minutes before the event. Please ensure Coordinator monitors their cell phone</i>
Client Name (If business include contact person)	
Mailing Address:	Email Address
Work Phone:	Cell Phone
Event Address:	Event Phone Number
Event Coordinator & Phone Number: (if different from above)	

EVENT DETAILS

Rate Schedule available at santarusslewis.com

Base fee (includes Santa, candy canes)	1st hour (min)	1 @	\$	
(Note: Rate is discounted for 1st time client)	Add'l hours	X @	\$	
See extra services available:			\$	
Giveaways to be provided by Performer:			\$	
Reindeer Mlleage <u> XX </u> From Fontana CA	Over 25 miles	\$50.00		
* For home or private visits performer(s) will arrive within a +/- 30-minute window of scheduled time due to traffic or other unforeseeable circumstances. A break of ten minutes after each full hour of work is appropriate. Cool water is always welcome.			TOTAL	
Thank you for allowing Santa Russ to spread Christmas joy at your event.			Gratuity Not Included	
☒ Event Booked Through Gig Salad (Payments will filter through GigSalad Website)				



PAYMENT SCHEDULE < non- Gig Salad bookings >

Non- Refundable Retainer - Payable to Russell Levine (via Zelle, Venmo, or credit card only)

To guarantee rates & terms quoted:

1. Agreement must be signed and returned to **Santa Russ Lewis** by _____
2. A non-refundable retainer of 50% of base fee + additional costs (if applicable) \$

Retainers not received within five (5) days after the above due date may result in the event time being released.
Contact **Santa Russ Lewis** immediately should you need to adjust the Down Payment date or make other arrangements.

Balance Due and Payable at Event

The balance due of _\$ _____ is due upon arrival at the event and before performance.

Note: Gratuity is not included

⇒ ⇒ ⇒ **When payment is given on the day of the visit – Santa should not be seen accepting money,
Please place payment inside an envelope and present it to Santa as a Christmas card.**

Refund policy:

Should it become necessary for client to cancel this booking a cancellation fee will be charged:

1. For cancellations more than 90 days before the event, a refund of the Retainer, less 15 % of the total booking fee;
2. For cancellations between 45 and 90 days before, the cancellation fee will be 40% of the total booking fee;
3. For cancellations between 14 and 44 days before, the cancellation fee will be 65 % of the total booking fee;
4. For bookings cancelled less than 14 days prior to the event, the full amount of the booking fee is due.
5. If, due to inclement weather and/or restricted travel to event causes **Santa Russ** to be unable to travel to event, Client will be entitled to 50% refund of Retainer or (if Santa Russ is available) rebooking event within the same holiday season.

Bookings - Length and Policies/ Procedures

1. It is understood by the Client that the Booking Agreement is to reserve a specific time with the Performer. As such, the Performer has the right to compensation IF the performance is cancelled or postponed due to no fault of the Performer. Client understands that once booked, Performer is limited in reselling the time slot and therefore is entitled to compensation for the time according to the Payment schedule stated above.
2. Booking length is computed by time (each hour or any portion thereof) at the event. Please ensure the Booking Agreement is correct before signing.
3. Client should book an appropriate amount of time for all events that include expected tasks to be completed.
Projected time needed ___ Pictures/Visits - 1 to 2 minutes per group / ___ Gift Giveaways - 1 minute per gift
4. Rates include mileage not travel time to and from Fontana California unless stated in the Booking Agreement.
5. All costumes are standard Holiday Dress unless a variation is requested by the Client.
6. Any giveaways to guests are at the client's expense unless otherwise stated above.
7. **Santa Russ Lewis** can, upon request, provide up to two Santa Bags for Clients to load with presents for distribution. *The presents must be clearly marked. Time for giving gifts is billable in the fees for the event. If time to complete tasks requires additional time, extra time is computed by the following:*

Fees for Additional Time (Must be agreed to, in advance, by Performer)

Client is responsible to pay **Performer** at the end of the event for the additional time according to the rate schedule below < Based on 1st hour rate >

5 - 15 mins - 25%	16 - 30 - 50%	31 - 45 - 75%	46 - 59 - 100 %
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**NOTE: Due to other bookings later in the day, Santa Russ Lewis may not be able to provide this service.
Please book the initial time accordingly.**

Santa's Arrival

8. For this event, Santa will arrive approximately 15 minutes prior to appearance unless otherwise stipulated above in this agreement. Performer will contact Coordinator using the cell phone on the Booking Agreement. Please answer.
9. Requests to arrive more than 15 minutes before for the purposes of walk-thrus or rehearsals will be billed at 50% of the applicable 1st hour rate.
10. Client or a representative of the client MUST meet **Santa Russ Lewis** outside the event and escort him into the event.
11. A parking space within 100 feet of the entrance to the venue MUST be provided. *Parking spot should be out of view of the general public especially if Santa's entrance is to be a surprise.*

Event Location Necessities

12. Appropriate breaks will be necessary for the health and safety of the Performer.
13. A break of ten minutes after each full hour of work is requested, and in no instance, shall any performer be required to work longer than 75 (seventy five) minutes without a break.
14. Due to the nature of Performer's traditional outfits, it is necessary that the performance location be cool and comfortable.
15. If indoors or outdoors in a warm environment, the client will supply a fan(s) for the performer.
16. It is assumed that all events will be indoors, or that arrangements have been made to relocate indoors or protect Santa's performance location from the weather if the event is held outdoors. Therefore cancellations due to inclement weather are not accepted.

Preservation of Santa's Public Image and Persona

17. Should any activities at the event venue, create a volatile or harmful situation that may endanger the talent; or be of a nature unbecoming or negative to traditional Christmas/Holiday activities; or if there is any presence of illegal substances or activities; **Santa Russ Lewis** has full rights to immediately terminate appearance, leave, and remove his person from the venue. If this occurs, the Client will be liable for the full value of the contract.

Image Rights of Performer

18. *All photos taken of Santa Russ, whether by individuals associated with the client, professional photographers, or venue are assumed to be for private or personal use of the client/s, photographer, and their guests.*
19. *Photos may not be used to promote products or services nor posted on stock photo sites (such as Getty Images etc) for sale in perpetuity without written permission of **Santa Russ Lewis**.*
20. *Nor shall any photo or video of Santa Russ Lewis be used to promote an event where Santa Russ Lewis is not a part of the event without prior written permission and separate fee for image usage is negotiated and paid,*

Right to Substitute Performer

21. **Should certain circumstances arise that prevent the Performer from attending an event, Santa Russ** reserves the right to substitute performers of equal type and value before or during the event.

I have read the above Booking Agreement and agree to its Terms and Conditions. I understand that this booking will remain tentative, subject to cancellation by Performer, until both the signed contract and deposit are received by Santa Russ Lewis (aka Russell Levine). Confirmation of receipt will be sent by email to Client

Signed Russ Levine (aka Santa Russ Lewis) *Russell Levine*

Date 11/22/2025

Signed for Client by

Date

Printed Name

*Signed Agreements may be scanned and emailed to **santarusslewis@gmail.com***