

**Nassau-Suffolk HIV Health Services Planning Council**  
**STRATEGIC ASSESSMENT & PLANNING COMMITTEE**  
**UNITED WAY OF LONG ISLAND, DEER PARK, NY**

**January 16, 2019**

**Members Present**

Victoria Osk, Esq Co-Chair  
Angie Partap, Co-Chair  
Wendy Abt  
Ilvan Arroyo  
James Colson  
William Doepper  
Barbara Martens  
Louise Square  
Katelin Thomas  
Kevin McHugh  
Joseph Pirone

**Members Absent**

Lisa Benz-Scott, PhD  
Arthur Brown  
Clara Crawford  
Marci Egel  
Margret Henry  
Felix Ruiz

**Guests**

June Tappan

**Staff**

Georgette Beal  
JoAnn Henn  
Katie Ramirez

**I. Welcome and Introductions**

Ms. Partap opened her first meeting as co-chair of the SAP committee at 10:10 am. She welcomed everyone and thanked them for attending. A moment of silence was requested to center ourselves and to remember why we are here as well as those we serve. Introductions were then made.

**II. Approval of Minutes**

The minutes of the November 7, 2018 meeting were reviewed. Attendance and typos were corrected. Unclear sentences which did not take away from the meaning of the paragraph were removed. A motion was made by Ms. Thomas and seconded by Mr. Doepper to accept the minutes as corrected.

6 abstentions                      4 approved                      0 opposed                      Motion carried

**III. Review and Update Community Forum Questions.**

The annual PSRA process utilizes data that is gathered directly from the annual public community forums that are held in Nassau and Suffolk Counties. The community forum questions were reviewed and the following changes were made:

- Question #1- regarding the Part A services which have been used in the last year, *Substance Abuse Services* was removed from the list of services, since it is currently not being funded.
- Question #5- has been rewritten as: *Are you satisfied with location, hours of operation, and ability to access the services you currently use. If not satisfied, what are your suggestions for improvement?*
- Question #6- has been changed to: *What difficulties, if any, have you had enrolling in and maintaining health insurance?*

- Question #8- refer to U=U as, *The U=U Campaign*.
- Question #10- rewritten as: *What is the most important message to give to people who do not know their status*

Under demographics on the bottom of the page:

- Transgender has been replaced with *trans male* and *trans female*.
- Add *Decline to Answer* to gender category in order to be consistent
- Change Consumer (HIV+) to Consumer (Living with HIV)
- Add category of other, please specify for attendees to check off.

The statement, \*All information given at today's forum is CONFIDENTIAL\* has been moved to the front of page. A note indicating that *Identifying information will not be shared or reported* has been added to the front of the questionnaire as well.

Community forums hosted by Northwell (Spanish and English) and Nassau-Suffolk Law Services, have already been scheduled and confirmed. Other agencies who have participated in the past will be contacted and a community forum schedule will be generated and distributed.

#### **IV. Provider Survey**

A Provider Survey is administered every two years. The survey is instrumental in providing information to assist the Planning Council in setting priorities and allocating resources for HIV/AIDS on Long Island through Ryan White Part A and Minority AIDS Funding (MAI). The Planning Council is a planning body that provides effective planning for the region and promotes the development of HIV/AIDS services that meet the needs of Long Islanders living with the disease. The SAP committee develops and updates the questions contained in the Provider Survey. The 2017 Provider Survey was reviewed and compared to a Provider Survey from the Cuyahoga County Board of Health in order to get a sense of what other regions are asking prior to updating the N-S EMA's survey.

Meeting attendees were asked to review the Cuyahoga survey in more detail in preparation for the next SAP meeting.

#### **V. Preparation for 2019 PSRA for FY2019-20**

The calendar of meeting dates, including the SAP PSRA and Finance meetings, was made available to those present.

#### **VI. Announcements/Adjournments**

- Ms. Osk informed the committee that a number of clients have received threatening scam IRS phone calls. The office is working on the problem. She added that the IRS does not contact people by phone.
- Ms. Ramirez gave an update on the Consumer Survey. It is up and running, agencies have already completed and dropped off some of the surveys.
- 2-1-1 is a valuable resource to learn about available services.
- There is an immigration forum on April 4, 7pm-9pm, in Hempstead at Circulo de la Hispanidad.

**MOTION** was made by Ms. Thomas and seconded by Ms. Abt to adjourn the January 16, 2019, Strategic Assessment and Planning meeting. All in favor- Motion carried.

