

Nassau-Suffolk HIV Health Services Planning Council
STRATEGIC ASSESSMENT & PLANNING COMMITTEE
UNITED WAY OF LONG ISLAND, DEER PARK, NY

January 4, 2017

Members Present

Joseph Pirone
Carolyn McCummings
Joseph Pirone
James Colson
Maria Mezzatesta
Cristina Witzke
Katelin Thomas
Lisa Benz-Scott, PhD
Susanne Smoller
Corinne Kyriacou, PhD
Felix Ruiz
Arthur Brown
Carolyn McCummings, NCDOH

Members Absent

Anthony Marmo, Chair
Wendy Abt, Vice-Chair
Juli Grey-Owens
Barbara Martens
Angie Partap
Marci Egel
Keith Anderson
Victoria Osk, Esq.
Lance Marrow
Steven Chassman
Kevin McHugh

Guests

Staff

Georgette Beal
JoAnn Henn
Victoria White
Myra Alston
Stephanie Moreau
Carolyn McCummings, NCDOH

I. Welcome and Introductions

Ms. Smoller, filled in as chair and opened the meeting of the Strategic Assessment and Planning Committee (SAP) at 10:10 am. She thanked everyone for attending and asked for introductions. A moment of silence was observed in order to remember those living with HIV/AIDS and those whom we have lost.

II. Approval of September 7, 2016 minutes

The minutes of September 7, 2016 were not approved as there were questions regarding attendance and motions.

There were no abstentions because the committee accepted the motion to present the priorities as a slate to the Planning Council at the next meeting.

Questions regarding the attendance and motions were addressed; after a review of meeting notes, attendance, and signed Conflict of Interest forms, the attendance as recorded in the September 7, 2016 was shown to be correct. Corrections were made as to who made and seconded the motions.

III. Core/Support Waiver

The Uniform Standard for Waiver of Core Medical Services Requirement for Grantees was shared with committee members. The purpose of this policy is to outline the Health Resources and Services Administration (HRSA) HIV/AIDS Bureau (HAB) requirements for applying for a waiver of the 75% of Ryan White HIV/AIDS program funds to be spent on core medical services by providing an overview of the application requirements and added flexibility as well as the process for reviewing waiver applications:

- Application must be signed by Chief Elected Official or Project Director (Ms. Carolyn McCummings).
- Documentation includes a letter signed by the Director of RW Grantee indicating that there is no current or anticipated ADAP services waiting list in the state.
- Evidence that all Core Medical Services are available within 30 days, by including care and treatment services inventories, HIV/AIDS client/patient service utilization data such as Medicaid and Surveillance data and other sources that provide information on people getting services. LI Health Collaborative may be able to provide information regarding data trends.
- Letters from HIV/AIDS entitlement and benefits programs such as Medicaid, private insurers, the LIFQHC, and state or local-funded HIV health care programs.
- Evidence of a public input process. At a minimum, documentation must include a letter from Planning Council Chair and state HIV/AIDS Director.
- A narrative of up to ten pages that explains the underlying state or local issues, how submitted documentation supports assertion that Core Medical Services are available, and how the waiver will contribute to the Grantee's ability to address service needs for HIV/AIDS non-core services, including outreach, linkage, and retention for individuals not currently in care.
- Description of how the waiver is consistent with: provided proposed percentage allocation of resources, The Integrated HIV Prevention and Care Plan, Statewide Coordinated Statement of Need (SCSN) and the grant application.
- All applicants must also provide a proposed allocation table.

The Core/Support Waiver needs to be submitted no later than (4) four months into the grant year for which it is being requested. Grantees who are granted a waiver are not required to use the waiver; no penalty is incurred if the waiver is not used. The waiver will allow a certain amount of flexibility. The committee agreed to continue with plans to apply for the waiver.

IV. Preparation for 2017 PSRA for FY18-19

A review of the timeline for 2017 Priority Setting and Resource Allocation (PSRA) began with the 2017 Calendar of meeting dates. The Administrative Mechanism will be updated for 2017. The SAP PSRA is scheduled for August 16, 2017. The Finance Subcommittee will meet the following week on the 23rd. These dates are subject to change.

The members reviewed the community forums from last year to assess whether new locations need to be added. In order to best meet the needs of our consumers and find locations that are more centrally located as well as provide more bi-lingual forums, it was suggested that HRHCare could host a Spanish speaking forum and perhaps Hispanic Counseling as well.

V. Announcements/Adjournment

There is a Care Coordination meeting today at 12:30-2:30. Mr. Stephen Crowe will present on *Buprenorphine Expansion & Access Points*.

MOTION was made by Ms. Witzke to adjourn the January 4, 2017 Strategic Assessment and Planning meeting, which was seconded by Mr. Brown

All in favor-Motion carried.