

EXECUTIVE COMMITTEE

November 10, 2020

1:00pm-2:00pm

MINUTES

MEMBERS PRESENT:

Lawrence Eisenstein, MD
Gregson Pigott, MD
Felix Ruiz
Traci Shelton
James Colson
Kevin McHugh
Victoria Osk, Esq.
Katelin Thomas

MEMBERS ABSENT:

Clara Crawford
Angie Partap
Joseph Pirone

STAFF

Georgette Beal, UWLI
JoAnn Henn, UWLI
Nina Sculco, NCDOH

STAFF ABSENT

Tavora Buchman PhD., NCDOH

I. Welcome & Introductions

Mr. Ruiz began the November 10, 2020 Executive Committee conference call at 1:07pm with a welcome and introductions, followed by a moment of silence for those affected and infected by HIV/AIDS and COVID.

II. Approval of September 8, 2020 Executive Committee Minutes

Ms. Shelton made a motion to accept the minutes as read, seconded by Ms. Thomas.
2 Abstentions 0 Opposed 6Approved

III. Approval of November 18, 2020 Planning Council Agenda

The Planning Council agenda includes the Administrative Mechanism Report, update on Part A COVID resources and funded agencies, data presentation on Ryan White service delivery for FY19-20, and the results of the Member Needs Training Assessment Survey. Ms. Shelton made a motion to approve the Planning Council agenda, which was seconded by Mr. McHugh. All in favor-motion carried.

IV. Administrative Update

Ms. Beal welcomed Ms. Sculco back from maternity leave. United Way is conducting the first round of provider check-ins to assess fiscal year spenddown and determine if there are any regional issues or barriers to care that are occurring, of utmost importance is assessing spenddown on the COVID-19 funds. The allowable expenditures have been expanded as to what can be covered, to include rental assistance, tablets for consumers, and receipt of HEPA filters. The HRSA Project officer monitors COVID-19 spend down on a monthly basis. HRSA is revising the methodology for determining unmet need. The new framework will be included in the next grant application. Beginning in FY 22 the Ryan White Part A grant will be a multi-year award. Although exempted from face-to-face meetings the EMA is still required to monitor sub recipients. As a result, site-visit protocols are being developed for virtual comprehensive visits.

V. Membership Update-

All nominees have been appointed to the Planning Council. Currently, there are 31 Planning Council members, with unaligned membership at 35%. The HRSA requirement is 33% unaligned consumer membership. On September 30, 2021, four members will be ending their second term, two of whom are consumers. Recruitment efforts are ongoing, with plans to host a virtual open house to increase membership.

IV. Adjournment.

A motion was made by Ms. Shelton and seconded by Mr. Eisenstein to adjourn the November 10, 2020 executive committee conference call. All in favor-motion carried.

V. Next Executive Committee conference call TBA.