

**NASSAU-SUFFOLK HIV HEALTH SERVICES PLANNING COUNCIL
BOARD ROOM, UNITED WAY OF LONG ISLAND, DEER PARK, NY**

November 14, 2018

9:30 am – 11:30 am

MINUTES

MEMBERS PRESENT

Anthony Santella, PhD, Chair
Joseph Pirone, Vice-Chair
Gloria Allen
Ilvan Arroyo
Lisa Benz-Scott, PhD
Arthur Brown
Tania Chiu
James Colson
Clara Crawford
William Doepper
Marci Egel
Lawrence Eisenstein, MD
Juli Grey-Owens
Kevin McHugh
Johnny Mora
Barbara Martens
Victoria Osk, Esq.
Erik Rios
Felix Ruiz
Traci Shelton
Katelin Thomas
James Tomarken, MD
Jessica Totino

MEMBERS ABSENT

Wendy Abt
Nancy Duncan
Margret Henry
Anthony Marmo
Martine Michel-Toure
Rev. Loring Pasmore
Louise Square

GUESTS

Denise Ragsdale
Jacqueline Colon
June Tappan
Marjorie Lessem
Michael Collins
Teresa Maestre
Debi Brown

UWLI STAFF

Georgette Beal
Myra Alston
Stephanie Moreau
Katie Ramirez
Victoria White

COUNTY STAFF

Tavora Buchman, MD
Nina Sculco

I. Welcome and Remembrance

Anthony Santella PhD, Chair, called the meeting to order at 9:40 am. He welcomed everyone and introductions were made. There was a moment of silence to reflect on the work we are doing and to remember those living

II. Public Comment

There were no comments at this time.

III. Approval of July 11, 2018 Minutes

The following changes were made to the July 11, 2018 meeting minutes:

The phrase, *with the criteria of qualified eligibility*, was removed as related to development of a universal standards

Referring to chart 4, the word *attached* was changed to *included* in reference to the service priorities, some grammatical issues, the Chronic Disease Self-Management class will start on September 14, 2018 and the correct spelling of Marie *Ferrari*,

Ms. Shelton made a motion to accept the minutes as amended, which was seconded by Mr. Rios.

17 Approved 4 Abstentions 0 Opposed - Motion Carried

IV. Administrative Update

The September meeting was cancelled due to the grant deadline.

HRSA informed us that the full budget was passed and to expect the full award FY19-20 by March 2019.

With continued resolution, contracting is difficult.

There was a HRSA call to outline monitoring standards and formulize guidance which are linked to parts of legislation and policy papers.

Imposition of charges- was the subject of a recent webinar. Some EMAs are not implementing the policy according to HRSA. The policy to charge consumers a nominal charge of at least one dollar for services raised more questions than it answered; What if consumers are unable to pay, is there a cap on charges, and what system exists to track this charge? There may be a sliding scale as determined by Federal Poverty Level; Individuals cannot be charged more than the cap for FPL. Some agencies already have something in place. There is a link to slide set regarding this issue. Dr. Tomarken asked about HRSA's expectation of those who have not paid these charges; no client should be denied services because of non-payment. That would be abandonment. Also, he questioned what would happen in the case of an audit.

Ms. Thomas asked what services would be affected. Mr. Pirone noted that the sliding scale for payment could be more than \$1, which may be prohibitive for some.

Dr. Eisenstein cited the Rand Study which states that asking for payment limits the usage of health care and questioned the administrative cost to track these funds

Further clarification is needed.

Monitoring tools are in the revision process and will be more compliance based. QMP and Quality Improvement will be separate. Agencies need to be aware of and familiarize themselves with the National Monitoring Standards.

V. Committee Reports

Executive Committee-

Dr. Santella reported on the Executive Committee which met at United Way on November 5, 2018.

Under Administrative Update-HRSA has not reviewed the EMA's corrective action plan that was submitted in late spring; the EMA was informed that the technical assistance which was requested in response to recommendation may be scheduled for early spring 2019. The committee was updated on two webinars presented by HRSA staff, the first was a Part A update, where EMAs were informed that a full budget has been passed and a full Ryan White Part A award is expected by March 2019. The subject of imposition of charges was the topic of the second webinar. There was a lengthy discussion of the implementation of this requirement and its challenges for the EMA. A link to the information on the Target Website was provided.

The Executive committee voted to reallocate \$127, 378 to ADAP from the Nassau County Oral Health RFP for FY18-19. These funds will be returned in FY 19-20 and a new RFP for Oral Health will be re-issued.

There was a brief overview of the Administrative Mechanism and a report will be presented at a future date. An ad-hoc committee was created to review and update the 2016 bylaws.

There will be a membership vote at the next Planning Council meeting,

Strategic Assessment & Planning Committee-

Ms. Osk reported on the SAP meeting that met on November 7, 2018. The committee reviewed the progress on the implementation of the workplan for the Integrated HIV prevention and Care Plan in addition to the goals and objectives from the EMA's Early Identification of Individuals with HIV/AIDS (EIHAA) Plan.

The committee was also updated on the progress of the Consumer Survey, which was last conducted four years ago. The goal is to have 500 participants with providers and peer certified workers assisting in the process. The timeframe is November 2018-February 2019.

Consumer Involvement Committee-

Ms. Crawford reported on the CIC meetings which occurred since the last Planning Council meeting. The meeting in August AIDS Healthcare Foundation (AHF) gave a presentation on its services, In October, except from the documentary *Keeping the Promise* was shown. Committee members were presented with the opportunity to set specific goals and objectives for 2019.

An update on the consumer survey was given, including the different ways in which to complete the survey. It will be offered in Spanish and English and an incentive of a \$15 gift card to Target or Walmart will be given to participants.

Our WAD event is scheduled for Friday evening, November 30, 2018 at the Heritage Club.

Quality Assurance and Membership Committee

Ms. Shelton reported that the Quality Assurance & Membership Committee met on October 25, 2018. The Clinical Quality Management Plan was resented to the committee, which included discussion about the collect of CQM data, the process, timeframe and selection of a QI project. It was decided that the QI project would be on Oral Health care (OHC) to determine how consumers are asked about their oral health care and if any referrals are being made. A consumer survey update was given. Two planning council applications were reviewed by the committee and will be on the ballot for the next Planning Council meeting.

VI. HIV & Aging Presentation-Debi Brown

Using a presentation that she had shown to doctors and residents, Ms. Brown spoke to the Planning Council on the subject of HIV and Aging. The Aging population is defined as 50+.

Approximately 45% of those individuals diagnosed and living with HIV are 50+. People are living longer and are more likely to die from another co-morbidity.

It was noted that the transgender and non-binary was a missing population in the presentation, it was explained that there is not enough data, to which the response was that the state needs to measure this group properly.

Education is important for this age group. Now widowed, divorced and finding themselves single and dating again, they need to be made aware of the risk factors.

One council member agreed, stating that in her experience, older women are unaware and don't think it's an issue and that it doesn't matter.

Stigma continues to be an issue. It is of particular concern because it adds to the present feelings of isolation. Living under the umbrella of stigma also encompasses mental health issues. One of the points Ms. Brown stressed was that the focus should be on who you are, not what you do.

Ms. Brown stated that in order to breakdown stigma, it is important to normalize HIV testing by making it a part of routine testing. She also mentioned the social media aspect; she felt stigma encourages those in the gay community to lie about their status.

The topic of microaggression was presented to the council as well. Microaggressions are the everyday verbal, nonverbal, and environmental slights, snubs, or insults, whether intentional or unintentional, which communicate hostile, derogatory, or negative messages to target persons based solely upon their marginalized group membership. Examples and how to respond to microaggressions stressed the importance of cultural competency.

Ms. Brown thanked the Planning Council for the opportunity to present on this topic.

VII. Clinical Quality Management Plan (CQM)

Ms. Moreau spoke to the Planning Council about the Clinical Quality Management Plan.

HRSA Ryan White Program (RWHAP) requires that Part A recipients have established and implemented a quality management plan with annual updates. Previously completed by an outside consulting firm, the infrastructure, performance measurement, and process has shifted. Rather than a specific percentage of charts reviewed, quality efforts are accomplished through data, training and working directly with agencies on implementation. Ms. Moreau stressed that this a living, breathing document that will be modified as needed.

In addition, Part A recipients are required to have established processes for ensuring that services are provided in accordance with the Department of Health and Human Services treatment guidelines and standards of care, as well as incorporated quality-related expectation into Request for Proposals (RFPs), Continuing Funding Application (CFAs) and EMA contracts including at the subrecipient level. CFAs together with the CQM will be reviewed annually and technical assistance will be available as needed.

The workplan in the CQM provides a breakdown. The QI project chosen by the QAM committee is Oral Health care education and services. A PSDA (Plan Study Do Act) will be discussed at the December QAM meeting.

In the interest of time, this remainder of this information will be presented at a future Planning Council meeting.

VIII. Public Comment

There was no public comment.

VII. Other Business/Announcements.

Ms. Thomas informed those in attendance that there will be a meeting of the SPARC Consortium on Friday, November 16, 2018 from 10am-12pm at United Way. The topic will be, ***Returning to Work for People with HIV.***

There will be a Peer training for assisting with the Consumer Survey after the QAM meeting on December 6, 2018.

CART holiday party, December 7, 2018 at Northwell from 6pm-9pm.m.

IX. Adjournment

Motion was made by Dr. Eisenstein and seconded by Mr. McHugh to adjourn the November 14, 2018 Planning Council meeting.

All in favor - Motion carried.