

**PROCEEDINGS OF THE SPECIAL CALL MEETING OF THE FINANCE COMMITTEE OF THE CREWE TOWN COUNCIL HELD ON MONDAY, APRIL 2, 2018, AT 4:00PM IN THE OFFICE OF THE TOWN MANAGER AT THE CREWE TOWN HALL**

Attending: Council Members Robbie Knight, Anne Stinson, Billy Abel

Also attending: Mayor Greg Eanes, Town Manager Wade Walker, and Administrative Assistant P.J. Wilborn

The meeting was called to order by Robbie Knight, Chairman of the Finance Committee. The purpose of the meeting was to discuss approval for the installation of replacement windows at the Crewe Town Hall.

P. J. Wilborn began discussion on the bid process and the steps taken to receive bids on the project. Mr. Wilborn stated we had received a total of four bids on the project. Window World of Richmond bid \$18,378.00, Renewal by Anderson bid \$49,641.00, Grants Glass of Farmville bid \$14,480.00, and Benson Construction bid \$17,875.00. Mr. Wilborn stated that after reviewing each bid and comparing product efficiency and warranties it was determined that we should accept the bid from Window World of Richmond in the amount of \$18,378.00. Their overall product was better rated and their warranty exceeded all others. Additionally, they would be installing in only one or two days and would do so on a weekend so as not to disturb the normal course of business at the Town Hall.

After discussion, the Finance Committee voted to approve the bid and begin the process. Formal approval will take place during the upcoming April 9, 2018 meeting of the Crewe Town Council.

Town Manager Walker then began discussion concerning the continued loss of employees to other entities due to our lower hourly rate provided for required Commercial Drivers Licenses. Walker stated the going rate is \$15.00 to \$16.00 per hour and we are averaging \$11.00 for our employees. He stated we must consider increases that would allow us to maintain our current work force.

Walker also touched on the need to reserve for future replacement of operational equipment such as garbage trucks, plant machinery, and water tank maintenance; all necessary to maintain operations within the town. He stated reserves should be anticipated for the future of these types of necessities. It was suggested by Mayor Eanes that we create a list of items that will need repair or replacement within the next five years and begin to reserve for them.

Hearing not further business, the meeting was adjourned.

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Greg Eanes Mayor

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Wade Walker Town Manger

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