



Town of Crewe
Town Manager's Office
 125 E. Carolina Avenue
 Crewe, VA 23930
 (434) 645-9453 (Phone)
 (434) 645-1240 (Fax)

Permit Number _____
Date _____
Tax Map # _____
Zoning District _____
 Note: Office Use Only Section

ZONING APPLICATION

*Information must be typed or printed and completed in full.
 Attach additional pages where necessary.*

Zoning permits are granted on the basis of specific applications/plans and shall authorize only the construction, arrangement or use set forth by such approved applications or plans. Any construction, arrangement or use not in compliance with that which is specifically authorized by approval of this application shall be considered a zoning violation.

If you have any questions regarding the zoning ordinance or processes, please contact the Town Manager/Zoning Administrator at (434) 645-9453 or jscudder@townofcrewe.com.

Application Type:

- Zoning Compliance (New Buildings, Alterations, Repairs, Additions, Demolition)
- Zoning Compliance (Proposed Use Compliance with Zoning District Use Regulations)

Note: Business license issuance is contingent upon receipt of a zoning compliance permit

- Home Occupation
- Subdivision Review
- Right of Way Vacation Request
- Plat Review
- Site Plan Review
- Zoning Verification Letter

Description of Request/Proposed Use of Property: _____

Business Name (If applicable): _____

Hours of Operation: _____

Applicant/Agent Information:

Is the applicant: Property Owner (If property owner skip to next section) Contract Purchaser Other: _____

Agent(s): _____ Phone # _____

Address: _____

Email Address: _____

Property Owner Information:

Property Owner (s): _____ Phone # _____

Address: _____

Email Address: _____

Subject Parcel Information

Property Tax Parcel Number: _____

Property Information _____

Street Address of Property _____

Existing Use of Property _____

Is the property located in a flood plain? Yes No If so, at what elevation? _____

Building Height(s) with Proposed Change _____

Number of Dwelling Units/Density Calculations _____

Number of Parking Spaces or Loading Berths _____

Site Plan, Plot Plan or Reports Required by Zoning Ordinance Attached? Yes No

Zoning District: R-1 R-2 R-3 RMH C-1 M-1 M-2

List any deed restrictions, restrictive covenants, or other considerations involving the property. (if none, state "none")

This zoning application is accompanied by 2 copies of site plan/plot plan drawn to scale, showing the following:

- the actual dimensions of the parcel of land to be built upon;
- survey plat attached;
- the size and location of existing buildings on the lot;
- the size and location of proposed building(s) or alterations with required setbacks annotated;
- off-street parking to be provided;
- and such other information as may be deemed necessary by the zoning administrator:

Applicant(s) Remarks:

Application Fee: An application fee per the Town of Crewe fee schedule (**Zoning Code Appendix A. Article 17. Fees**) of the Crewe Town Code must be paid upon submission of this application. All fees due the Town must be paid before any action is taken. The fees are non-refundable.

In making this application, the Applicant requests that the Town of Crewe approve the proposed use, location, modifications, construction, etc. of the above proposed use on the property described above.

Property Owner Signature

Date

Agent Signature

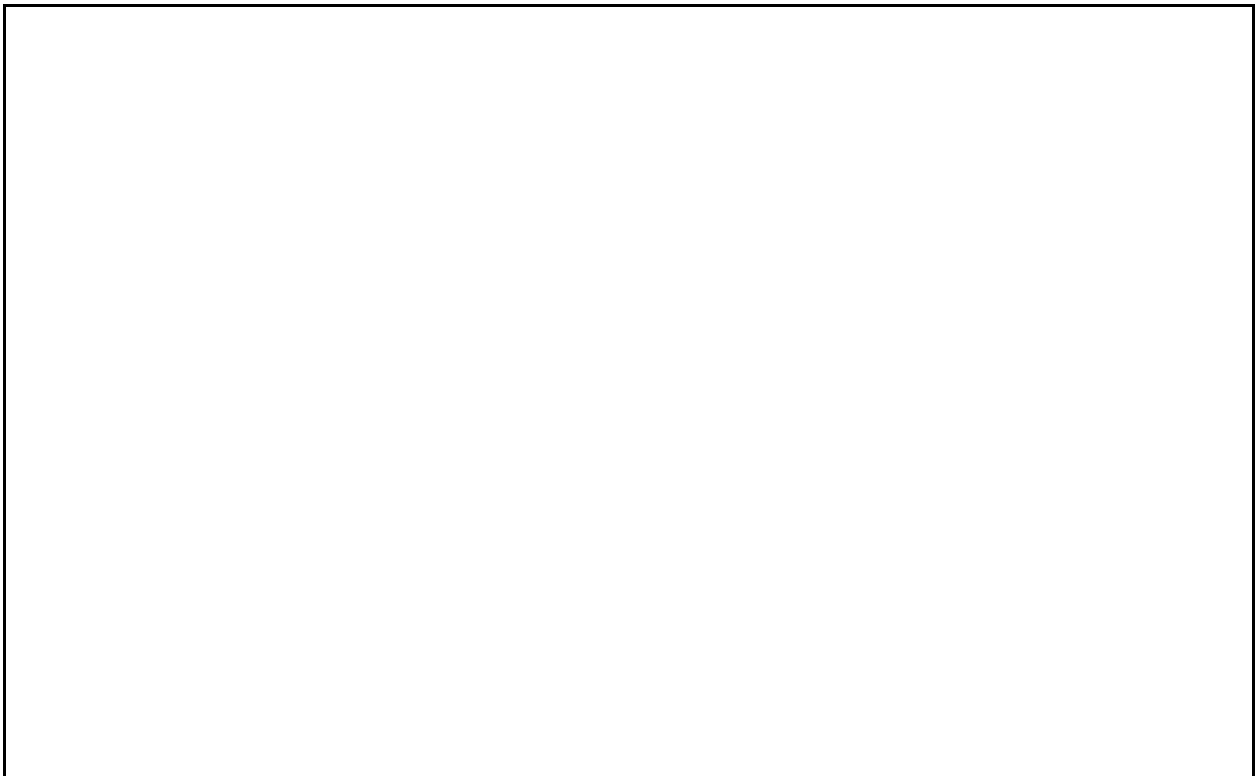
Date

TOWN OF CREWE
ZONING PERMIT APPLICATION PLOT PLAN

Approval of plans is based on information submitted by the applicant. Any approval found to be procured by misrepresentation of facts or conditions, misstatements, or error in any or all application materials shall be deemed to void the zoning permit.

PROPOSED USE: _____

PLOT PLAN



Plan must show location of all proposed new and existing buildings, along with front, side, and rear setbacks from all property lines. Plan shall identify names of all abutting streets. Additional information may be required by the Town Manager/Zoning Administrator. I certify the above information is true and correct.

Signature of Applicant: _____ Date: _____

For Office Use Only

Departmental Approvals

Zoning: Approved Denied _____ Date _____

E911 Street Address (new): _____

For Office Use by the Town of Crewe

Zoning Code **Appendix A. Article 17. Fees - Fee Paid:**

Copy of Receipt attached

Action Taken:

Town Manager/Zoning Administrator

Date

Permit Fees

ZONING COMPLIANCE PERMIT	\$25.00
HOME OCCUPATION	\$25.00
PLAT APPROVAL	\$50.00
SITE PLAN REVIEW	\$200 + \$25 per acre or portion thereof
SUBDIVISION REVIEW – UNDER 5 LOTS (1-4)	\$25.00 each
SUBDIVISION REVIEW – OVER 5 LOTS	\$100 + \$50 per lot
RIGHT OF WAY VACATION REQUEST	Fees Based on Actual Costs Incurred
ZONING VERIFICATION LETTER	\$50.00