

Dighton Housing Authority
Board of Commissioners Meeting
March 11, 2025

Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on March 11, 2025.

Attendance: Christine Blanchard, Edward J. Olney, Kathleen M. Perry, Andre Maynard, and Executive Director Robbie A. DeSouza were present. Alan B. Medeiros were absent.

Minutes of Previous Meetings: The Board reviewed and discussed the February 11, 2025, minutes. Christine Blanchard made the motion to accept February 11, 2025 minutes, seconded by Andre Maynard, and passed unanimously.

Public Hearing—FY 2026 Annual Plan & Capital Needs Assessment: The Board reviewed and discussed the FY 2026 Annual Plan and Capital Needs Assessment. No comments were received. Christine Blanchard made the motion to approve the FY 2026 Annual Plan and Capital Needs Assessment, which was seconded by Andre Maynard and passed unanimously.

Public Hearing – 3-Year Management Agreement with the Dartmouth Housing Authority: The Board reviewed and discussed going into a 3-Year Management Agreement with the Dartmouth Housing Authority, and no comments were received. Christine Blanchard motioned to go into a 3-Year Management Agreement with the Dartmouth Housing Authority effective July 1, 2025 to June 30, 2028. The motion was seconded by Andre Maynard and passed unanimously.

CFA 5010 Amendment #3 \$27,225: The Board reviewed and discussed Amendment #3 to CFA 5010 for \$27,225. Christine M. Blanchard motioned to approve and have Chairman Edward J. Olney sign CFA 5010 Amendment #3 for \$27,225. Andre Maynard seconded the motion, and it passed unanimously.

076049 ASHP Installation – Community Center – Certificate of Substantial Completion: The Board reviewed and discussed the Certificate of Substantial Completion for Project 076049 ASHP Installation. Christine Blanchard motioned to approve the Certificate of Substantial Completion for Project 076049 ASHP Installation. The motion was seconded by Andre Maynard and passed unanimously.

076049 ASHP Installation – Community Center – Certificate of Final Completion: The Board reviewed and discussed the Certificate of Final Completion for Project 076049 ASHP Installation. Christine Blanchard motioned to approve the Certificate of Final Completion for Project 076049 ASHP Installation. The motion was seconded by Andre Blanchard and passed unanimously.

076046 Fire Alarm Replacement Project – 667-1 – Certificate of Substantial Completion: The Board reviewed and discussed the Certificate of Substantial Completion for Project 076046 Fire Alarm Replacement Project. Christine Blanchard motioned to approve the Certificate of Substantial Completion for Project 076046 Fire Alarm Replacement Project. The motion was seconded by Andre Maynard and passed unanimously.

076046 Fire Alarm Replacement Project – 667-1 – Certificate of Final Completion: The Board reviewed and discussed the Certificate of Final Completion for Project 076046 Fire Alarm Replacement Project. Christine Blanchard motioned to approve the Certificate of Final Completion for Project 076046 Fire Alarm Replacement Project. The motion was seconded by Andre Maynard and passed unanimously.

CPC DHA APPOINTMENT: The Board reviewed and discussed that one of the DHA Board Members needs to be appointed to the Town of Dighton CPC Committee as a representative of the Dighton Housing Authority. Christine Blanchard motioned that Kathleen M. Perry would represent the DHA on the Town of Dighton CPC Committee. The motion was seconded by Andre Maynard and passed unanimously.

Executive Director's Report & Resident Services Report: The Board reviewed and discussed the Executive Director's and Resident Services reports. Andre Maynard motioned to accept both reports, seconded by Kathleen M. Perry, and passed unanimously.

Treasurer's Report(s):

February 2025: The board reviewed and discussed the Treasurer's Report for February 2025. Kathleen M. Perry motioned to approve the February 2025 Treasurer's Reports, which was seconded by Christine M. Blanchard and passed unanimously.

Next Meeting: April 8, 2025

Adjournment: A motion to adjourn the March 11, 2025, Board of Commissioners Meeting was made by Christine Blanchard, seconded by Kathleen M. Perry, and passed unanimously.

Materials: Cover Letter / Clerk's Certificate / Agenda / Minutes from Previous Meeting / Treasures Report(s) / RSC Report / ED Report / Certificate of Substantial & Final Completion 076049 and 076046 / FY2026 Annual Plan and Capital Needs Assessment / Posted Public Hearing Notice-3 Year Management Agreement

Respectfully submitted,
Robbie A. DeSouza
Robbie A. DeSouza
Executive Director
FOR THE AUTHORITY