

Dighton Housing Authority (DHA)
Board of Commissioners Meeting
April 8, 2025

Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on April 8, 2025.

Attendance: Christine Blanchard, Edward J. Olney, Alan B. Medeiros, Kathleen M. Perry, Andre Maynard, and Executive Director Robbie A. DeSouza were present. No one was absent.

Minutes of Previous Meetings: The Board reviewed and discussed the March 11, 2025 minutes. Andre Maynard made the motion to accept March 11, 2025 minutes, seconded by Christine Blanchard, and passed unanimously.

Authorization to Sign Contract for Financial Assistance (CFA): The Board reviewed and discussed signing the CFA's. Christine Blanchard motioned that the Executive Director, Robbie A. DeSouza, has the right to approve and is authorized to sign any/all CFA's for the DHA. The motion was seconded by Andre Maynard and passed unanimously.

Contract for Financial Assistance (CFA) 5001 – Amendment #20 - \$152,474.65: The Board reviewed and discussed CFA 5001, Amendment #20, for \$152,474.65. Alan B. Medeiros made the motion to approve CFA 5001, Amendment #20, for \$152,474.65 and have either Executive Director Robbie A. DeSouza or Chairman Edward J. Olney sign the CFA. The motion was seconded by Christine Blanchard and passed unanimously.

CFA - \$7,421 – EOHLC Compliance Reserve Fund – Automatic Door Opener: The Board reviewed and discussed the letter received from the Executive Office of Housing & Livable Communities (EOHLC) dated February 21, 2025, awarding DHA \$7,421 from EOHLC's Compliance Reserve Fund to cover the cost to address a reasonable accommodation to 667-01 install an automatic door opener at the 667-01 Lincoln Village development. Alan B. Medeiros made the motion to approve the award of \$7,421 from EOHLC's Compliance Reserve Fund, and either Executive Director Robbie A. DeSouza or Chairman Edward J. Olney to sign the amendment to DHA's CFA for \$7,421. The motion was seconded by Christine Blanchard and passed unanimously.

Maintenance Mechanic I - \$33.69 – Department of Labor Standards – Effective April 1, 2025: The Board reviewed and discussed the letter received from the Department of Labor Standards dated February 27, 2025. Christine Blanchard motioned to approve Maintenance Mechanic I minimum base rate/hour of \$33.69 per hour effective April 1, 2025. The motion was seconded by Alan B. Medeiros and passed unanimously.

Re-Organize Board Officers: The Board reviewed and discussed the current Board Officers. Alan B. Medeiros made a motion for the following: Chairman: Edward J. Olney, Vice-Chairman: Alan B. Medeiros, Treasurer: Andre Maynard, and Commissioners: Kathleen M. Perry and Christine Blanchard. The motion was seconded by Christine Blanchard and passed unanimously.

Bank Signatures Bay Coast: The Board reviewed and discussed the fact that some signers on the Bay Coast Accounts are no longer Board Members. Motion to have as signers on all DHA Bay Coast Accounts: Robbie A. DeSouza, Edward J. Olney, Alan B. Medeiros, Kathleen M. Perry, Christine Blanchard, and Andre Maynard was made by Christine Blanchard, seconded by Andre Maynard, and passed unanimously.

Executive Director's Report & Resident Services Report: The Board reviewed and discussed the Executive Director's and Resident Services reports. Christine Blanchard motioned to accept both reports, seconded by Andre Maynard, and passed unanimously.

Treasurer's Report(s):

April 2025: The board reviewed and discussed the Treasurer's Report for April 2025. Alan B. Medeiros motioned to approve the April 2025 Treasurer's Reports, which was seconded by Christine Blanchard and passed unanimously.

Next Meeting: May 13, 2025

Adjournment: A motion to adjourn the April 8, 2025, Board of Commissioners Meeting was made by Kathleen M. Perry, seconded by Alan B. Medeiros, and passed unanimously.

Materials: Cover Letter / Clerk's Certificate / Agenda / Minutes from Previous Meeting / Treasures Report(s) / RSC Report / ED Report / Authorization to Sign CFA / CFA 5001 Amendment 3 & 20 / 076051 Award Letter / Department of Labor / Bay Coast Form Signatures

Respectfully submitted,
Robbie A. DeSouza
Robbie A. DeSouza
Executive Director
FOR THE AUTHORITY