

**Dighton Housing Authority
Conventional Program Unit Offer Policy**

Send a Unit Offer to the applicant by First Class Mail or deliver it to the applicant in person.

Each applicant is entitled to one (1) offer of a unit of an appropriate bedroom size. The Dighton Housing Authority must offer another unit only when the applicant can provide documented evidence (such as court or medical records) that the first offer is not appropriate because there is a clear danger of personal harm or severe hardship to the applicant due to physical or mental handicap. For example, you would not expect a wheelchair bound applicant to live in a second floor walk up unit. If the Dighton Housing Authority does not have another appropriate unit available at this time, the applicant retains his/her place on the waiting list.

The applicant has seven (7) business days from the time he/she receives the offer to accept the unit. The Authority may extend the response time for good cause such as an illness in the applicant's family or some other overriding circumstance. If the applicant does not accept the offer in the seven (7) day time period, his/her name will be removed from the waiting list. At any time after this, he/she may reapply but lose any preference or priority status received on the prior application(s) for a period of three (3) years.

Approved by Board Action at its Tuesday, September 11, 2001 Meeting.