

Dighton Housing Authority  
DightonHousingAuthority.org  
300 Lincoln Avenue  
North Dighton, MA 02764  
(508) 823-8361 Office

## **COVID-19 CONTROL PLAN**

All businesses in the state of MA must develop a written control plan outlining how its workplace will comply with the mandatory safety standards for operation in the COVID-19 reopening period. This template may be filled out to meet the requirement. Control plans do not need to be submitted for approval but must be kept on the premise and made available in the case of an inspection or outbreak.

### **BUSINESS INFORMATION**

Business Name: Dighton Housing Authority (DHA), 300 Lincoln Avenue, North Dighton, MA 02764  
Contact Information (Owner/Manager): Robbie A. DeSouza, Executive Director, (508) 823-8361  
Number of workers on-site: 2

### **SOCIAL DISTANCING**

The DHA certifies that we have:

- Ensured that all persons, including employees, customers, and vendors remain at least six feet apart.
- Established protocols to ensure that employees can practice adequate social distancing.
- Posted signage for safe social distancing.
- Required face coverings or masks for all employees.

### **HYGIENE PROTOCOLS**

The DHA certifies that we have:

- Provided hand washing capabilities throughout the workplace.
- Ensured frequent hand washing by employees and provided adequate supplies to do so.
- Provided regular sanitization of high touch area, such as work stations, equipment, screens, doorknobs, restrooms throughout the work site.

### **STAFFING & OPERATIONS**

The DHA certifies that we have:

- Provided training for employees regarding the social distancing and hygiene protocols.
- Ensured employees who are displaying COVID-19 like symptoms do not report to work.
- Established a plan for employees getting ill from COVID-19 at work and return to work.

### **CLEANING & DISINFECTING**

The DHA certifies that we have:

- Established and maintained cleaning protocols specific to the business.
- Ensured that when an active employee is diagnosed with COVID-19, cleaning and disinfecting is performed.
- Prepared to disinfect all common surfaces at intervals appropriate to said workplace.

Effective Date: May 20, 2020