DIGHTON HOUSING AUTHORITY

LAUNDRY ROOM POLICY

The laundry room is open twenty-four hours per day/seven days a week for your convenience.

If anyone is using the laundry room facilities on your behalf, please instruct them on the proper use of the equipment.

The washers/dryers can only be used to wash/dry Lincoln Village Residents clothing. Do not use more than two washers/dryers at a time. This will enable others to use the facilities when necessary. If there is someone waiting to use the machines, be considerate and only use one machine until there is no one waiting.

Promptly remove your clothes from the washer/dryer when the cycle is finished. If clothes are left unattended in the washer/dryer and the cycle finishes any resident waiting for a washer/dryer may take the clothes out and leave them on the table.

Please remember to:

- Clean out the washing machine after use.
- Clean out the lint traps after use.
- Do not wash/dry rugs or animal blankets.
- Follow posted instructions on how to use the machines.

The Dighton Housing Authority is not responsible for any clothes being damaged, lost, or stolen.

If you have any problem, including loss of money, with the machines please call:

1-800-622-4729

Approved by Board Action at its <u>Tuesday</u>, <u>April 14</u>, <u>2015</u> Meeting. *Amended by Board Action at its August 16*, <u>2021</u>.

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