

**DIGHTON HOUSING AUTHORITY
300 LINCOLN AVENUE
NORTH DIGHTON, MA 02764**

FRANK G. COSTA
Chairman
OSMAN CROTTY
Vice Chairman
CONSTANCE DESBIENS
Executive Director

JOAN LAFRANCE
Treasurer
ALICE E. SOUZA
Secretary
JAMES MAGUIRE
State Appointee

POLICY REGARDING MAINTENANCE OVERTIME

The Dighton Housing Authority follows the following policy and procedure for overtime:

Should the maintenance man be called in for lock-outs or response to a fire alarm (i.e. one set off by toaster or steamy shower), he shall accrue 1/2 to 1 hour compensation time.

Should the maintenance man be called in for emergency reasons (i.e. no electricity, heat, etc.) or snow removal, he shall be paid 1 1/2 times his hourly wage for the time served.

This policy has been accepted and approved by both DHCD and the Board of Commissioners of the Dighton Housing Authority.