

**Dighton Housing Authority (DHA)
Board of Commissioners Meeting
April 11, 2023**

Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on April 11, 2023.

Attendance: Adele L. Collard, William G. Fontaine, Alan B. Medeiros, Edward J. Olney, and Executive Director Robbie A. DeSouza were present. Alice E. Souza was absent.

Minutes of Previous Meetings: The Board reviewed and discussed the March 14, 2023 minutes. Motion to accept the minutes of March 14, 2023, meeting was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Minimum Wage Rate – Maintenance Mechanic I - \$31.59: The Board reviewed and discussed the Minimum Wage Rate effective April 1, 2023. Motion to approve the Minimum Wage Rate for the Maintenance Mechanic I at a hourly wage of \$31.59 was made by William G. Fontaine and seconded by Alan B. Medeiros, passed unanimously.

B15 Collection Loss: The Board reviewed and discussed the balance the last tenant in apartment B15 left on the books at move-out. Motion to write off the B15 Collection Loss of \$905.00 was made by Adele L. Collard, seconded by William G. Fontaine, passed unanimously.

Memorandum Town Clerk Conflict of Interest Training: The Board reviewed and discussed the Memorandum from the Town Clerk regarding Conflict of Interest Training. No motion was made.

Resident Service Report: The Board reviewed and discussed the Resident Service Report. Motion to approve and accept and the Resident Service Report was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Executive Director's Report: The Board reviewed and discussed the Executive Director's Report. Motion to accept the Executive Director's Report as given was made by Adele L. Collard, seconded Alan B. Medeiros, passed unanimously.

Electrical Project – 076039 – Change Order #1: The Board reviewed and discussed change order number #1 for Electrical Project. Motion to approve and accept Change Order #1 of Project 076039 was made by William G. Fontaine, seconded by Adele L. Collard, passed unanimously.

Treasurer's Report(s):

March 2023: The Treasurer's Reports for the month of March 2023 were reviewed and discussed by the Board. Motion to approve the March 2023 Treasure's Reports was made by Adele L. Collard, seconded by William G. Fontaine, passed unanimously.

Next Meeting: June 13, 2023

Adjournment: Motion to adjourn the April 11, 2023, Board of Commissioners Meeting was made by William G. Fontaine, seconded by Adele L. Collard, passed unanimously.

Materials: Cover Letter / Clerk's Certificate / Agenda / Minutes from Previous Meeting and/or Extract from Minutes / Treasures Report(s) / RSC Report / ED Report / Wage Rates effective 4/1/2023 / B15 Collection Loss / Conflict of Interest Training / 076039 Change Order #1 / PHN 2023-03

Respectfully submitted,

Robbie A. DeSouza

Robbie A. DeSouza
Executive Director
FOR THE AUTHORITY