

**Dighton Housing Authority (DHA)
Board of Commissioners Meeting
June 13, 2023**

Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on June 13, 2023.

Attendance: Adele L. Collard, William G. Fontaine, Alan B. Medeiros, Edward J. Olney, Alice Souza, and Executive Director Robbie A. DeSouza were present. No one was absent.

Minutes of Previous Meetings: The Board reviewed and discussed the April 11, 2023 and April 20, 2023 minutes. Motion to accept the minutes of April 11, 2023 and April 20, 2023, meeting was made by William G. Fontaine, seconded by Alan Medeiros, passed unanimously.

PHN 2023-05 New Inspector General Guidance Regarding Fiscal Responsibilities of LHA Board Members: The Board reviewed and discussed PHN 2023-05. No motion was made.

PHN 2023-07 Revised Income Limits for Admission & FMRs for Continued Occupancy Effective May 15, 2023: The Board reviewed and discussed PHN 2023-07. Motion to approve the new income limits for admission & FMRs for continued Occupancy effective May 15, 2023 was made by Adele L. Collard, seconded by William G. Fontaine, passed unanimously.

Electrician RFQ 076-04-05-23 Bid Quotes: The Board reviewed and discussed the Bid Quotes received for Electrician (RFQ 076-04-05-23). Motion to hire low Connor Tilton at the quoted \$7,944.20 was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

076044 Change Order #076044-CO-0001-Roof Project: The Board reviewed and discussed Change Order #1 for the Roof Project 076044. Motion to approve Change Order #1 for project 076044 was made by William G. Fontaine, seconded by Alan B. Medeiros, passed unanimously

076044 Substantial & Final Completion – Roof Project: The Board discussed the Substantial and Final Completion of the 076044 Roof Project. Motion to approve the Substantial and Final Completion of the 076044 Roof Project was made by Alice E. Souza, seconded by Alan B. Medeiros, passed unanimously.

Grievance Panel Member Renewal – Robert D. Fredericks – 08/01/2023 – 07/31/2028: The Board reviewed and discussed the fact that Mr. Robert D. Fredericks's Grievance Panel Member term was ending on 07/31/2023. Motion to start another 5-year term with Robert D. Fredericks being one of the two Grievance Panel Members was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

DHA Board Officers Reorganized: The Board reviewed and discussed the current DHA Board Officers. Motion to keep the board the same was made by William G. Fontaine, seconded by Alan B. Medeiros, passed unanimously. DHA Board Reorganized: Chairman-Edward J. Olney, Vice Chairman-Alan B. Medeiros, Treasurer-Alice E. Souza, Commissioners- Adele L. Collard and William Fontaine.

MA Conflict of Interest Law: The Board all received the Summary of the Conflict-of-Interest Law and signed the last page. No motion was made.

Board Member B. Fontaine requested to discuss the following: construction, tenant meeting regarding pull cords, and dumpsters: The Board reviewed and discussed all topics. The discussion got heated and William B. Fontaine left the meeting. No motion was made.

Resident Services Report: The Board reviewed and discussed the Resident Services Report. Motion to accept the Resident Services Report was made by Alice E. Souza, seconded by Adele L. Collard, passed unanimously.

Executive Director's Report: The Board reviewed and discussed the Executive Director's Report. Motion to accept the Executive Director's Report as given was made by Adele L. Souza, seconded Alice E. Souza, passed unanimously.

Treasurer's Report(s):

April & May 2023: The Treasurer's Reports for the month of April and May 2023 were reviewed and discussed by the Board. Motion to approve the April and May 2023 Treasure's Reports was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Chairman Edward J. Olney wanted to go on the record as supporting the amazing job that Executive Director Robbie A. DeSouza does for the Dighton Housing Authority, Alan B. Medeiros seconded that, passed unanimously.

Next Meeting: July 11, 2023

Adjournment: Motion to adjourn the June 13, 2023, Board of Commissioners Meeting was made by Alice E. Souza, seconded by Adele L. Collard, passed unanimously.

Materials: Cover Letter / Clerk's Certificate / Agenda / Minutes from Previous Meeting and/or Extract from Minutes / Treasures Report(s) / RSC Report / ED Report / PHN 2023-05 / PHN 2023-07 / Bids RFQ 076-04-05-23 / 076044 Change Order / Board Officers / Summary of the Conflict of Interest Law for Massachusetts / Resident Memo dated April 21, 2023

Respectfully submitted,

Robbie A. DeSouza

Robbie A. DeSouza

Executive Director

FOR THE AUTHORITY