

**Dighton Housing Authority (DHA)  
Board of Commissioners Meeting  
September 12, 2023**

**Called to Order:** Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on September 12, 2023.

**Attendance:** Adele L. Collard, Alan B. Medeiros, Edward J. Olney, Alice E. Souza, and Executive Director Robbie A. DeSouza were present. No one was absent.

**Minutes of Previous Meetings:** The Board reviewed and discussed August 22, 2023, minutes. Motion to accept the minutes of the August 22, 2023, meeting was made by Alan B. Medeiros, seconded by Adele L. Collard, and passed unanimously.

**Electrical Upgrade Project Change Order 076039-CO-003:** The Board reviewed and discussed the Electrical Upgrade Project Change Order 076039-CO-003. Motion to approve and have Executive Director Robbie A. DeSouza sign Change Order 076039-CO-003 was made by Adele L. Collard, seconded by Alan B. Medeiros, and passed unanimously.

**Electrical Upgrade Project Substantial Completion:** The Board reviewed and discussed the Electrical Upgrade Project Substantial Completion. Motion to approve the Substantial Completion and have Executive Director Robbie A. DeSouza or Chairman Edward J. Olney sign was made by Adele L. Collard, seconded by Alice E. Souza, and passed unanimously.

**C19 – Collection Losee - \$5,166:** The Board reviewed and discussed the account statement for apartment C19 and the balance left owed of \$5,166. Motion to approve the Collection Loss of \$5,166 was made by Alice E. Souza, seconded by Adele L. Collard, and passed unanimously.

**Executive Director's Report:** The Board reviewed and discussed the Executive Director's Report. Motion to approve and accept the Executive Director's Report as given was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

**Resident Services Report:** The Board reviewed and discussed the Resident Services Report. Motion to accept the Resident Services Report was made by Alan B. Medeiros, seconded by Alice E. Souza, and passed unanimously.

**Treasurer's Report(s):**

*August 2023:* The Treasurer's Report for the months of August 2023 was reviewed and discussed. Motion to approve the August 2023 Treasure's Reports was made by Alan B. Medeiros, seconded by Adele L. Collard, and passed unanimously.

**Next Meeting:** Wednesday, October 18, 2023, 9:30 a.m.

**Adjournment:** Motion to adjourn the September 12, 2023, Board of Commissioners Meeting was made by Alan B. Medeiros, seconded by Alice E. Souza, and passed unanimously.

**Materials:** Cover Letter / Agenda / Minutes from Previous Meeting and/or Extract from Minutes / Treasures Report(s) / RSC Report / 076039 Change Order / C19 Statement

Respectfully submitted,

*Robbie A. DeSouza*

Robbie A. DeSouza

Executive Director

FOR THE AUTHORITY