

**Dighton Housing Authority (DHA)
Board of Commissioners Meeting
October 18, 2023**

Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on October 18, 2023.

Attendance: Adele L. Collard, Alan B. Medeiros, Edward J. Olney, Alice Souza, Fee Accountant Thomas J. Joy, and Executive Director Robbie A. DeSouza were present. No one was absent.

Minutes of Previous Meetings: The Board reviewed and discussed the September 12, 2023, minutes. Motion to accept the minutes of September 12, 2023, meeting was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

667 FY 2024 Budget (Public Housing Notice 2023-14): Motion: Adele L. Collard moved that the proposed Operating budget for State-Aided Housing of the Dighton Housing Authority, Program Number 400-1 for Fiscal Year Ending 6/30/2024 showing Total Revenue of \$428,180 and Total Expenses of \$458,780 thereby requesting a subsidy of \$51,080, and further that the Executive Director's total annual salary of \$0.00 for fiscal year ending 6/30/2024 be submitted to the Executive Office of Housing & Livable Communities for its review and approval. Alan B. Medeiros seconded the motion, which upon roll-call, was passed by a vote of 4 to 0.

689 FY 2024 Budget (Public Housing Notice 2023-14): Motion: Adele L. Collard moved that the proposed Operating budget for State-Aided Housing of the Dighton Housing Authority, Program Number 689-1 for Fiscal Year Ending 6/30/2024 showing Total Revenue of \$48,300 and Total Expenses of \$100,750 thereby requesting a subsidy of \$0.00, and further that the Executive Director's total annual salary of \$0.00 for fiscal year ending 6/30/2024 be submitted to the Executive Office of Housing & Livable Communities for its review and approval. Alice E. Souza seconded the motion, which upon roll-call, was passed by a vote of 4 to 0.

689 Bathroom Repair Project Bids (076045): The Board reviewed and discussed the bids received for the 689 Bathroom Repair Project Bids (076045). Motion to hire the lowest qualified bidder, 3-A Construction Services, LLC., in the amount of \$80,500 was made by Adele L. Collard, seconded by Alice E. Souza, passed unanimously.

Tenant Board Member Vacancy: The Board reviewed and discussed the current vacant tenant seat on the Board, and the fact no resident volunteered to be a Tenant Board Member. Motion to have the Board recommend to the Town of Dighton Selectmen Anabela Powell as a temporary Board member until the position is filled by a resident of the Dighton Housing Authority was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

Resident Services Report: The Board reviewed and discussed the Resident Services Report. Motion to accept the Resident Services Report was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Executive Director's Report: The Board reviewed and discussed the Executive Director's Report. Motion to accept the Executive Director's Report was made by Alan B. Medeiros, seconded Adele L. Collard, passed unanimously.

Treasurer's Report(s):

September 2023: The Treasurer's Reports for the month of September 2023 were reviewed and discussed by the Board. Motion to approve the September 2023 Treasurer's Reports was made by Adele L. Collard, seconded by Alice E. Souza, passed unanimously.

Next Meeting: November 14, 2023

Adjournment: Motion to adjourn the October 18, 2023, Board of Commissioners Meeting was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Materials: Cover Letter / Clerk's Certificate / Agenda / Minutes from Previous Meeting and/or Extract from Minutes / Treasures Report(s) / RSC Report / ED Report / PHN 2023-14 / 076045 Bids / Budget Request 667 & 689/

Respectfully submitted,

Robbie A. DeSouza

Robbie A. DeSouza

Executive Director

FOR THE AUTHORITY