

**Dighton Housing Authority (DHA)
Board of Commissioners Meeting
March 12, 2024**

Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on March 12, 2024.

Attendance: Adele L. Collard, Alan B. Medeiros, Edward J. Olney, Kathleen M. Perry, and Executive Director Robbie A. DeSouza were present. Alice E. Souza was absent.

Minutes of Previous Meetings: The Board reviewed and discussed the January 17, 2024 minutes. Motion to accept the minutes of the January 17, 2024, meeting was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

Capital Improvement Plan (CIP) & Annual Plan FY25: The Board reviewed and discussed the FY25 CIP and Annual Plan. Motion to approve the FY25 CIP and Annual Plan as submitted was made by Adele L. Collard, seconded by Kathleen M. Perry, passed unanimously.

Tenant Board Member Executive Office of Housing & Livable Communities (EOHLC) Waiver: The Board reviewed and discussed the fact that the Tenant Board Member resigned, the Authority sent out a letter to all residents seeing if anyone was interested in sitting on the Board and received zero interest. Motion to request a Tenant Board Member waiver from EOHLC was made by Alan B Medeiros, seconded by Adele L. Collard, passed unanimously.

Lincoln Village (667-1) Fire Alarm Bid Results (076046): The Board reviewed and discussed the bids received for the Fire Alarm Project (076046). Motion to hire low bidder Brite-Lite Electrical Co, Inc., in the amount of \$444,000.00 was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Electrical Project Change Order # 076039-CO-0004: The Board reviewed and discussed Change Order #4 for the Electrical Project (076039). Motion to approve Change Order #4 for the Electrical Project (076039) was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

689 Bathroom Project (076045): The Board reviewed and discussed the change orders for the 689 Bathroom Project (076045) for additional tile work and to repair the window sash. Motion to approve both Change Orders to repair the window sash and for additional tile work was made by Kathleen M. Perry, seconded by Alan B. Medeiros, passed unanimously.

EOHLC Board Training: The Board reviewed and discussed the required EOHLC Board Training. Motion to meet on April 19, 2024, at 9:30 a.m., to do the training together was made by Kathleen M. Perry, seconded by Adele L. Collard, passed unanimously.

Resident Services Report: The Board reviewed and discussed the Resident Services Report. Motion to accept the Resident Services Report was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Executive Director's Report: The Board reviewed and discussed the Executive Director's Report. Motion to accept the Executive Director's Report as given was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

Treasurer's Report(s):

January 2024: The Treasurer's Reports for the month of January 2024 were reviewed and discussed by the Board. Motion to approve the January 2024 Treasure's Reports was made by Adele L. Collard, seconded by Kathleen M. Perry, passed unanimously.

Next Meeting: Friday, April 19, 2024, at 9:30 a.m., with Board Training to follow.

Materials: Cover Letter / Clerk's Certificate / Agenda / Minutes from Previous Meeting and/or Extract from Minutes / Treasures Report(s) / RSC Report / ED Report / FY25 CIP & Annual Plan / 076046 Bid Log / 076039 Change Order / 076045 Change Order

Respectfully submitted,

Robbie A. DeSouza

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Executive Director

FOR THE AUTHORITY