

**Dighton Housing Authority (DHA)
Board of Commissioners Meeting
April 19, 2024**

Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on April 19, 2024.

Attendance: Adele L. Collard, Alan B. Medeiros, Edward J. Olney, Kathleen M. Perry, and Executive Director Robbie A. DeSouza were present. Alice E. Souza was absent.

Minutes of Previous Meetings: The Board reviewed and discussed the March 12, 2024 minutes. Motion to accept the minutes of the March 12, 2024, meeting was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

Board Officers: Motion to postpone the discussion of the Board Officers was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Department of Labor Standards/ Maintenance Mechanic I / \$32.62 / 4/1/2024 to 3/31/2025: The Board reviewed and discussed the letter dated February 27, 2024 from The Commonwealth of Massachusetts Executive Office of Labor and Workforce Development Department of Labor Standards stating the Maintenance Mechanic I wages from April 1, 2024 to March 31, 2025 is \$32.62 per hour. Motion to approve the Maintenance Mechanic I wage rate of \$32.62 per hour was made by Kathleen M. Perry, seconded by Adele L. Collard, passed unanimously.

A6 Collection Loss \$327.00: The Board reviewed and discussed the collection loss of \$327.00 for Apartment A6. Motion to approve and write off for Apartment A6 in the amount of \$327.00 collection loss was made by Alan B. Medeiros, seconded by Kathleen M. Perry, passed unanimously.

Updated Lincoln Village Exterior and Grounds Policy: The Board reviewed and discussed the updated Lincoln Village Exterior and Grounds Policy with Surveillance Cameras added. Motion to approve and adopt the Updated Lincoln Village Exterior and Grounds Policy was made by Adele L. Collard, seconded by Kathleen M. Perry, passed unanimously.

Resident Services Report: The Board reviewed and discussed the Resident Services Report. Motion to accept the Resident Services Report was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

Executive Director's Report: The Board reviewed and discussed the Executive Director's Report. Motion to accept the Executive Director's Report as given was made by Adele L. Collard, seconded by Kathleen M. Perry, passed unanimously.

Treasurer's Report(s):

February 2024: The Treasurer's Reports for the month of February 2024 were reviewed and discussed by the Board. Motion to approve the February 2024 Treasurer's Reports was made by Adele L. Collard, seconded by Kathleen M. Perry, passed unanimously.

March 2024: The Treasurer's Reports for the month of March 2024 were reviewed and discussed by the Board. Motion to approve the March 2024 Treasurer's Reports was made by Adele L. Collard, seconded by Kathleen M. Perry, passed unanimously.

Next Meeting: Motion to have our next meeting on Tuesday, June 4, 2024, at 9:30 a.m. was made by Kathleen M. Perry, seconded by Alan B. Medeiros, passed unanimously.

Adjournment: Motion to adjourn the April 19, 2024 meeting was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Materials: Cover Letter / Clerk's Certificate / Agenda / Minutes from Previous Meeting and/or Extract from Minutes / Treasures Report(s) / RSC Report / ED Report / Board Officers / Labor Standards / Lincoln Village Exterior & Grounds Policy / A6 Collection Loss /

Respectfully submitted,

Robbie A. DeSouza

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Executive Director

FOR THE AUTHORITY