

**Dighton Housing Authority (DHA)
Board of Commissioners Meeting
December 13, 2022**

Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on December 13, 2022.

Attendance: Adele L. Collard, William G. Fontaine, Alan B. Medeiros, Edward J. Olney, Alice Souza, and Executive Director Robbie A. DeSouza were present. No one was absent.

Minutes of Previous Meetings: The Board reviewed and discussed the November 8, 2022 minutes. Motion to accept the minutes of November 8, 2022, meeting was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Roof Project Bids (076044): The Board reviewed and discussed the bids received for the Roof Replacement Project (076044). Motion to hire the low bidder, JD & D Construction, in the amount of \$111,000 + \$6,000 for Alternate One (1) was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

PHN 2022-22 MA State-Aided Housing Programs Property, Boiler & Machinery and Crime Insurance for Policy Period 11/17/22 to 11/17/23: The Board reviewed and discussed PHN 2022-22 regarding property insurance for 11/17/22 to 11/17/23. Motion to approve the per-door rate of \$204 per unit for insurance renewal for policy 11/17/22 to 11/17/23 was made by Adele L. Collard, seconded by William G. Fontaine, passed unanimously.

Emergency Pull Cords: The Board reviewed and discussed apartments with and without emergency pull cords, PHN 2017-03, and the DHAs Emergency Pull Cords Policy that was approved by Board Action on August 22, 2018. Motion to have any resident that is interested in having the Emergency Pull Cords go to the office was made by William G. Fontaine, seconded by Alan B. Medeiros, passed unanimously.

Resident Services Report: The Board reviewed and discussed the Resident Services Report. Motion to accept the Resident Services Report was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

Executive Director's Report: The Board reviewed and discussed the Executive Director's Report. Motion to accept the Executive Director's Report as given was made by Adele L. Collard, seconded Alan B. Medeiros, passed unanimously.

Treasurer's Report(s):

November 2022: The Treasurer's Reports for the month of November 2022 were reviewed and discussed by the Board. Motion to approve the November 2022 Treasure's Reports was made by Adele L. Collard, seconded by William G. Fontaine, passed unanimously.

Next Meeting: January 10, 2023

Adjournment: Motion to adjourn the December 13, 2022, Board of Commissioners Meeting was made by ---- William G. Fontaine, seconded by Alan B. Medeiros, passed unanimously.

Materials: Cover Letter / Clerk's Certificate / Agenda / Minutes from Previous Meeting and/or Extract from Minutes / Treasures Report(s) / RSC Report / ED Report / PHN 2022-22 / 076044 Bids / DHAs Emergency Pull Cords Policy / PHN 2017-03

Respectfully submitted,

Robbie A. DeSouza

Robbie A. DeSouza
Executive Director
FOR THE AUTHORITY