

**Dighton Housing Authority (DHA)**  
**Board of Commissioners Meeting**  
**February 9, 2021**  
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**Called to Order:** Chairman Edward J. Olney called the Board of Commissioners (BOC) Virtual Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on February 9, 2021. Due to social distancing guidelines related to the COVID-19 state of emergency, this meeting was held by teleconference.

**Attendance:** Adele L. Collard, Alan B. Medeiros, Edward J. Olney, Anabela Powell, Alice E. Souza, and Executive Director Robbie A. DeSouza were present. No one was absent.

**Minutes of Previous Meetings:** The Board reviewed and discussed the January 12, 2021 minutes. Motion to accept the minutes of the January 12, 2021 meeting was made by Alan B. Medeiros, seconded by Alice E. Souza, passed unanimously.

**Collection Loss – Ramos -\$115.00:** The Board reviewed and discussed the Collection loss for Ramos in the amount of \$115 who moved out on 11/2/2020. Motion to approve the Collection Loss for Ramos in the amount of \$115 and to wright it off was made by Alan B. Medeiros, seconded by Alice E. Souza, passed unanimously.

**Collection Loss – McCarthy -\$917.50:** The Board reviewed and discussed the Collection loss for McCarthy in the amount of \$917.50 who moved out on 11/19/2020. Motion to approve the Collection Loss for McCarthy in the amount of \$917.50 and to wright it off was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

**Resident Services Report:** The Board reviewed and discussed the Resident Services Report. Motion to accept the Resident Services Report was made by Anabela Powell, seconded by Adele L. Collard, passed unanimously.

**Executive Director's Report:** The Board reviewed and discussed the Executive Director's Report. Motion to accept the Executive Director's Report was made by Alice E. Souza, seconded by Adele L. Collard, passed unanimously.

**Treasurer's Report(s):**

*January 2021:* The Treasurer's Report for the month of January 2021 was reviewed and discussed. Motion to approve the January 2021 Treasure's Report was made by Anabela Powell, seconded by Adele L. Collard, passed unanimously.

**Executive Director's Time Sheet**

*January 2021:* The Board reviewed and discussed Robbie A. DeSouza's time sheet for the month of January 2021. Motion to approve Robbie A. DeSouza's January 2021 Time Sheet was made by Alan B. Medeiros, seconded by Alice E. Souza, passed unanimously.

**Next Meeting: March 9, 2021 at 9:30 a.m.** This meeting will be held by teleconference due to social distancing guidelines related to the COVID-19 state of emergency.

**Adjournment:** Motion to adjourn the February 9, 2021 Board of Commissioners Phone Meeting was made by Alan B. Medeiros, seconded by Anabela Powell, passed unanimously.

**Materials:** Cover Letter / Clerk's Certificate / Agenda / Minutes From Previous Meeting and/or Extract from Minutes / Ramos Collection Loss / McCarthy Collection Loss / DHCD Covid Office Adaptation 076042 / Treasures Report(s) / ED Robbie A. DeSouza Monthly Time Sheet(s) / RSC Report / ED Report / Collection Loss Report / 1/5/2021 Memo to Residents / Dighton Food Bank Schedule with Time

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Robbie A. DeSouza  
Executive Director  
FOR THE AUTHORITY