

**Dighton Housing Authority (DHA)
Board of Commissioners Meeting
September 14, 2021
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Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Virtual Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on September 14, 2021. Due to social distancing guidelines related to the COVID-19 state of emergency, this meeting was held by teleconference.

Attendance: Adele L. Collard, Alan B. Medeiros, Edward J. Olney, Anabela Powell, Alice E. Souza, and Executive Director Robbie A. DeSouza were present. No one was absent.

Minutes of Previous Meetings: The Board reviewed and discussed the August 16, 2021 minutes. Motion to accept the minutes of the August 16, 2021 meeting was made by Adele L. Collard, seconded by Anabela Powell, passed unanimously.

Washer/Dryers Lease: The Board reviewed and discussed the quotes received to lease the washer/dryers in the community building. Motion to lease the washers/dryers from Automatic Laundry at a commission split of 52% was made by Adele L. Collard, seconded by Anabela Powell, passed unanimously.

PHN 2021-15 – Mandatory Data Reporting: The Board reviewed and discussed PHN 2021-15 and the fact that the Executive Director Robbie DeSouza completed the Mandatory Data Report and submitted it to DHCD on August 10, 2021. No motion was made.

PHN 2021-16 – Board Member Attendance Application Reminders: The Board reviewed and discussed PHN 2021-15 and the fact that Executive Director has kept DHAs Board Member Attendance up to date. No motion was made.

PHN 2021-18 – Continued COVID-19 Vigilance in light of Delta Variant and increasing transmission rates: The Board reviewed and discussed PHN 2021-18 and the fact the DHA is still being very cautious of COVID-19. No motion was made.

Resident Services Report: The Board reviewed and discussed the Resident Services Report. Motion to accept the Resident Services Report was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Executive Director's Report: The Board reviewed and discussed the Executive Director's Report. Motion to accept the Executive Director's Report was made by Anabela Powell, seconded by Alan B. Medeiros, passed unanimously.

Treasurer's Report(s):

August 2021: The Treasurer's Report for the month of August 2021 was reviewed and discussed. Motion to approve the August 2021 Treasure's Report was made by Anabela Powell, seconded by Adele L. Collard, passed unanimously.

Executive Director's Time Sheet

August 2021: The Board reviewed and discussed Robbie A. DeSouza's time sheet for the month of August 2021. Motion to approve Robbie A. DeSouza's August 2021 Time Sheet was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

Next Meeting: October 12, 2021 at 9:30 a.m. Motion to have the October 12, 2021 Board Meeting in person at the DHA Community Center was made by Anabela Powell, seconded by Alice E. Souza, passed unanimously.

Adjournment: Motion to adjourn the September 14, 2021 Board of Commissioners Phone Meeting was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Materials: Cover Letter / Clerk's Certificate / Agenda / Minutes From Previous Meeting and/or Extract from Minutes / Washer/Dryer Bid Summary / PHN 2021-15 / PHN 2021-16 / Treasures Report(s) / ED Robbie A. DeSouza Monthly Time Sheet(s) / RSC Report / ED Report / Town Clerk Letter regarding Tenant Board Member / Fire Hydrants Letter

Robbie A. DeSouza
Executive Director
FOR THE AUTHORITY