

Dighton Housing Authority (DHA)
Board of Commissioners Meeting
November 9, 2021
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Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on November 9, 2021.

Attendance: Adele L. Collard, Alan B. Medeiros, Edward J. Olney, Anabela Powell, Alice E. Souza, and Executive Director Robbie A. DeSouza were present. No one was absent.

Minutes of Previous Meetings: The Board reviewed and discussed the October 12, 2021 minutes. Motion to accept the minutes of the October 12, 2021 meeting was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

667 FY22 Budget (Public Housing Notice 2021-20): Motion: Anabela Powell moved that the proposed Operating budget for State-Aided Housing of the Dighton Housing Authority, Program Number 400-1 for Fiscal Year Ending 6/30/2022 showing Total Revenue of \$352,250 and Total Expenses of \$380,636 there by requesting a subsidy of \$0 be submitted to the Department of Housing and Community Development for its review and approval. Adele L. Collard seconded the motion, which upon roll-call, was passed by a vote of 5 to 0.

689 FY22 Budget (Public Housing Notice 2021-20): Motion: Anabela Powell moved that the proposed Operating budget for State-Aided Housing of the Dighton Housing Authority, Program Number 689-1 for Fiscal Year Ending 6/30/2022 showing Total Revenue of \$42,900 and Total Expenses of \$42,663 there by requesting a subsidy of \$0 be submitted to the Department of Housing and Community Development for its review and approval. Adele L. Collard seconded the motion, which upon roll-call, was passed by a vote of 5 to 0.

FY22 Health Care Incentive (Public Housing Notice 2021-20): The Board reviewed and discussed Public Housing Notice 2021-20 / FY22 Budget Guidelines page 42 regarding the \$1,000 Health Care Incentive. Motion to give the \$1,000 FY22 Health Care Incentive to Executive Director Robbie A. DeSouza because she gets her health insurance from her spouse and it saves the Authority thousands of dollars was made by Adele L. Collard, seconded by Alice E. Souza, passed unanimously.

Bids - Hydrants Annual Testing and Maintenance: The Board reviewed and discussed the bids received for the Hydrants Annual Testing and Maintenance. Motion to hire Easton Electronics (Canton, MA) in the amount of \$975 was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Resident Services Report: The Board reviewed and discussed the Resident Services Report. Motion to accept the Resident Services Report was made by Alan B. Medeiros, seconded by Anabela Powell, passed unanimously.

Executive Director's Report: The Board reviewed and discussed the Executive Director's Report. Motion to accept the Executive Director's Report was made by Anabela Powell, seconded by Adele L. Collard, passed unanimously.

Treasurer's Report(s):

October 2021: The Treasurer's Report for the month of October 2021 was reviewed and discussed. Motion to approve the October 2021 Treasurer's Report was made by Anabela Powell, seconded by Alan B. Medeiros, passed unanimously.

Executive Director’s Time Sheet

October 2021: The Board reviewed and discussed Robbie A. DeSouza’s time sheet for the month of October 2021. Motion to approve Robbie A. DeSouza’s October 2021 Time Sheet was made by Anabela Powell, seconded by Alice E. Souza, passed unanimously.

Next Meeting: December 14, 2021 at 9:30 a.m.

Adjournment: Motion to adjourn the November 9, 2021 Board of Commissioners Meeting was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Materials: Cover Letter / Clerk’s Certificate / Agenda / Minutes From Previous Meeting and/or Extract from Minutes / Treasures Report(s) / ED Robbie A. DeSouza Monthly Time Sheet(s) / RSC Report / ED Report / FY22 Budget Guidelines PHN 2021-20 / Hydrant Bid Summary / Letter to Residents dated 10/12/2021 / MEMO to Residents dated 11/4/2021

Robbie A. DeSouza

Robbie A. DeSouza
Executive Director
FOR THE AUTHORITY