

Dighton Housing Authority (DHA)
Board of Commissioners Meeting
February 8, 2022
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Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on February 8, 2022.

Attendance: Adele L. Collard, Alan B. Medeiros, Edward J. Olney, Anabela Powell, Alice E. Souza, and Executive Director Robbie A. DeSouza were present. No one was absent.

Minutes of Previous Meetings: The Board reviewed and discussed the December 14, 2021 minutes. Motion to accept the minutes of the December 14, 2021 meeting was made by Alan B. Medeiros, seconded by Alice E. Souza, passed unanimously.

Preventive Maintenance Schedule: The Board reviewed and discussed the updated Preventative Maintenance Schedule. Motion to approve the Preventative Maintenance Schedule was made by Anabela Powell, seconded by Adele L. Collard, passed unanimously.

PHN 2021-23 Uploading Applicant Responses to Screening into CHAMP: The Board reviewed and discussed PHN 2021-23 regarding CHAMP. No motion was made.

PHN 2022-01 COVID-19 Omicron Variant and State-Aided Public Housing: The Board reviewed and discussed PHN 2022-01 regarding COVID-19 Variant and State-Aided Public Housing. No motion was made.

PHN 2022-02 LHA Executive Director Salary and Qualifications Schedule: The Board reviewed and discussed PHN 2022-02. Motion to approve the new Executive Director Salary of \$43,166.00 starting retroactively to July 1, 2021 was made by Anabela Powell, seconded by Alice E. Souza, passed unanimously.

Resident Services Report: The Board reviewed and discussed the Resident Services Reports for January and February 2022. Motion to accept the Resident Services Reports was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Executive Director's Report: The Board reviewed and discussed the Executive Director's Report. Motion to accept the Executive Director's Report was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Treasurer's Report(s):

December 2021: The Treasurer's Report for the month of December 2021 was reviewed and discussed. Motion to approve the December 2021 Treasurer's Report was made by Adele L. Collard, seconded by Anabela Powell, passed unanimously.

Executive Director's Time Sheet

December 2021: The Board reviewed and discussed Robbie A. DeSouza's time sheet for the month of December 2021. Motion to approve Robbie A. DeSouza's December 2021 Time Sheet was made by Anabela Powell, seconded by Alan B. Medeiros, passed unanimously.

Next Meeting: March 8, 2022 at 9:30 a.m.

Adjournment: Motion to adjourn the February 8, 2022 Board of Commissioners Meeting was made by Adele L. Collard, seconded by Anabela Powell, passed unanimously.

Materials: Cover Letter / Clerk's Certificate / Agenda / Minutes From Previous Meeting and/or Extract from Minutes / Treasures Report(s) / ED Robbie A. DeSouza Monthly Time Sheet(s) / RSC Report / ED Report / Preventative Maintenance Schedule / PHN 2021-23 CHAMP / PHN 2022-01 / PHN 2022-02 / 12/21/2021 Memo to Lincoln Village Residents / January & February 2022 Resident Services Infogram / Dighton Town Administrator Newsletter November/December

Robbie A. DeSouza

Robbie A. DeSouza
Executive Director
FOR THE AUTHORITY