

Dighton Housing Authority (DHA)
Board of Commissioners Meeting
May 10, 2022
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Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on May 10, 2022.

Attendance: Adele L. Collard, William G. Fontaine, Alan B. Medeiros, Edward J. Olney, Alice E. Souza, and Executive Director Robbie A. DeSouza were present. No one was absent.

Minutes of Previous Meetings: The Board reviewed and discussed April 12, 2022, minutes. Motion to accept the minutes of the April 12, 2022, meeting was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

Executive Director Search Update: The Board reviewed and discussed the applications Attorney Patricia Grace received for the Executive Director Position effective July 1, 2022. Motion to not hire an Executive Director and enter into a three-year management agreement with the Dartmouth Housing Authority at a fee of \$56,655 per year was made by Adele L. Collard, seconded by Alice E. Souza, passed unanimously.

PHN 2021-20, Addendum #1 – Mileage Reimbursement Increase: The Board reviewed and discussed PHN 2021-20, Addendum #1. Motion to increase the mileage reimbursement from \$0.45 to \$0.585 was made by William G. Fontaine, seconded by Alan B. Medeiros, passed unanimously.

PHN 2022-06 – Calendar of Submissions and Certifications: The Board reviewed and discussed PHN 2022-06 regarding the Calendar of Submissions and Certifications. No motion was made.

PHN 2022-07 – Local Housing Authority Requirements to Post Key information and Grievance Rights: The Board reviewed and discussed PHN 2022-07 and the fact that DHA already posts this key information. No motion was made.

DHCD Top 5 Compensation Form Clarification: The Board reviewed and discussed DHCDs Top 5 Compensation Clarification. No motion was made.

Resident Services Report: The Board reviewed and discussed the Resident Services Report. Motion to accept the Resident Services Report was made by Adele L. Collard, seconded by Alice E. Souza, passed unanimously.

Executive Director's Report: The Board reviewed and discussed the Executive Director's Report. Motion to accept the Executive Director's Report was made by Alan B. Medeiros, seconded Adele L. Collard, passed unanimously.

Treasurer's Report(s):

March 2022: The Treasurer's Report for the month of March 2022 was reviewed and discussed. Motion to approve the March 2022 Treasure's Report was made by Adele L. Collard, seconded by William G. Fontaine, passed unanimously.

Executive Director's Timesheet

March 2022: The Board reviewed and discussed Robbie A. DeSouza's timesheet for the month of March 2022. Motion to approve Robbie A. DeSouza's March 2022 timesheet was made by Adele L. Collard, seconded by Alan B. Medeiros, passed unanimously.

Next Meeting: June 14, 2022, at 9:30 a.m.

Adjournment: Motion to adjourn the May 10, 2022 Board of Commissioners Meeting was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

Materials: Cover Letter / Clerk's Certificate / Agenda / Minutes From Previous Meeting and/or Extract from Minutes / Treasures Report(s) / ED Robbie A. DeSouza Monthly Time Sheet(s) / RSC Report / ED Report / Management Services Agreement / PHN 2021-20 #1 / PHN 2022-06 / PHN 2022-07 / Top 5 Compensation Form Clarification /

Robbie A. DeSouza

Robbie A. DeSouza
Executive Director
FOR THE AUTHORITY