

**Dighton Housing Authority (DHA)
Board of Commissioners Meeting
October 11, 2022**

Called to Order: Chairman Edward J. Olney called the Board of Commissioners (BOC) Meeting of the Dighton Housing Authority (DHA) to order at 9:30 a.m. on October 11, 2022.

Attendance: Adele L. Collard, William G. Fontaine, Alan B. Medeiros, Edward J. Olney, Alice Souza, and Executive Director Robbie A. DeSouza were present.

Minutes of Previous Meetings: The Board reviewed and discussed the August 23, 2022, minutes. Motion to accept the minutes of August 23, 2022, meeting was made by Adele L. Collard, seconded by William G. Fontaine, passed unanimously.

Snow Plow Quotes: The Board reviewed and discussed the snow plow quotes we received and noted it was very difficult to get anyone to provide a quote with the cost of gas. Motion to hire Souza Landscaping LLC who was the low bidder was made by William G. Fontaine, seconded by Adele L. Collard, passed unanimously.

Bank Signatures Bay Coast: The Board reviewed and discussed the fact that some signers on our Bay Coast Accounts are no longer Board Members. Motion to have as signers on all DHA Bay Coast Accounts: Robbie A. DeSouza, Edward J. Olney, Alice E. Souza, Alan B. Medeiros, Adele Collard, and William G. Fontaine was made by Adele L. Collard, seconded by William G. Fontaine, passed unanimously.

FY 2022 HUD Income Limits: The Board reviewed and discussed the FY 2022 HUD Income Limits. Motion to adopt the FY 2022 HUD Income Limits was made by Adele L. Collard, seconded by William G. Fontaine, passed unanimously.

PHN 2022-13 Mandatory Data Reporting: The Board reviewed and discussed PHN 2022-13 Mandatory Data Reporting that is due 9/30/22, R. DeSouza explained she has already completed this report and submitted it to DHCD. No motion was made.

FY 2022 PMR Desk Report: The Board reviewed and discussed the FY 2022 PMR Desk Report. The onsite PMR will be on October 20, 2022. No motion was made.

PHN 2022-17 Fire Alarm Testing: The Board reviewed and discussed PHN 2022-17 regarding Fire Alarm Testing. No motion was made.

Resident Services Report: The Board reviewed and discussed the Resident Services Report. Motion to accept the Resident Services Report was made by Alan B. Medeiros, seconded by Adele L. Collard, passed unanimously.

Executive Director's Report: The Board reviewed and discussed the Executive Director's Report. Motion to accept the Executive Director's Report was made by William G. Fontaine, seconded Adele L. Collard, passed unanimously.

Treasurer's Report(s):

August / September 2022: The Treasurer's Reports for the months of August and September 2022 were reviewed and discussed by the Board. Motion to approve the August and September 2022 Treasure's Reports was made by William G. Fontaine, seconded by Adele L. Collard, passed unanimously.

Next Meeting: November 8, 2022

Adjournment: Motion to adjourn the October 11, 2022, Board of Commissioners Meeting was made by William G. Fontaine, seconded by Adele L. Collard, passed unanimously.

Materials: Cover Letter / Clerk's Certificate / Agenda / Minutes from Previous Meeting and/or Extract from Minutes / Treasures Report(s) / ED Robbie A. DeSouza Monthly Time Sheet(s) / RSC Report / ED Report / Snow Plow Quotes / FY 2022 HUD Income Limits / PHN 2022-13 / PHN 2022-17 / PMR Desk Audit

Robbie A. DeSouza

Robbie A. DeSouza
Executive Director
FOR THE AUTHORITY