

Dighton Housing Authority
Rent Collection Policy

Rents are due and payable by the 1st of every month. Checks or money orders are to be made payable to the ***Dighton Housing Authority*** and should state the apartment for which the rent is to be applied. Payments can be made by:

- Being dropped off at the Main Office during regular office hours.
- Being Mailed to: Dighton Housing Authority
 300 Lincoln Avenue
 North Dighton, MA 02764
- Being dropped in the mail slot located on the Main Office door.

Delinquency Policy:

Reminder Call: Between the 5th and the 10th of the month the Executive Director calls the tenant to remind them their rent is due and gives the tenant an opportunity to discuss any problems.

14-Day Notice to Quit: Between the 10th and 15th of the month the tenant is served a 14-Day Notice to Quit unless they have made other arrangements with the Dighton Housing Authority or have entered into a Formal Repayment Agreement with the Dighton Housing Authority.

Attorney: When the 14-Day Notice to Quit is ready to expire the Dighton Housing Authority forwards the matter to the Attorney for legal guidance and to start the eviction proceedings for non-payment of rent.

Late Fees: There is a \$25.00 late fee that will be charged if monthly rent is more than 30 days late unless the tenant has entered into a Formal Repayment Agreement with the Dighton Housing Authority.

Approved by Board action at its Tuesday, June 13, 2017 Meeting.