

# Transitions Education

## Student Code of Conduct

Signed by:

C.Manton

Director

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## Statement of intent

**Transitions Education** believes that in order to facilitate a suitable environment for education, acceptable behaviour must be displayed in all aspects of hub life.

We are committed to:

- Promoting positive behaviour.
- Promoting self-esteem, self-discipline, and positive relationships based on mutual respect.
- Ensuring equality and fairness of treatment for all.
- Encouraging and rewarding good behaviour.
- Challenging and sanctioning unacceptable behaviour.
- Providing a safe environment free from disruption, violence, discrimination, bullying and any form of harassment.
- Encouraging a positive relationship between the hub and parents.
- Developing appropriate relationships with our students which ensure early intervention is possible.
- A shared approach which involves students in the implementation of the provision's policy and associated procedures.
- Promoting a culture of praise and encouragement in which all students can achieve.

## **1. General conduct**

Students will be expected to:

- Be polite to all members of the hub community and to all visitors to the provision.
- Promote an inclusive and tolerant environment.
- Report any incidents of bullying or sexual harassment to a member of staff.
- Always be ready to offer help and support to others.
- Attend all lessons and other provision activities punctually.
- Accept the provision's sanctions in line with the Behaviour Policy.
- Take pride in the provision environment and keep it tidy.
- Not bring to provision any items banned by the provision, including drugs, alcohol and cigarettes/vaping.
- Not swear or use offensive language.
- Not engage in gambling or games of chance.
- Show consideration for provision property and the property of others.
- Adhere to this code of conduct any time they are representing the provision, including when in the community.

### **Classroom behaviour**

Students will always try their best in the classroom and ask for help when needed. Students must not:

- Be disrespectful, argumentative, rude, confrontational or intimidating.
- Lie or answer back to staff.
- Disrupt a class or make it difficult for others to learn.
- Leave the classroom or provision premises without permission.
- Disobey a reasonable request from staff

### **Attendance and punctuality**

All students will be expected to arrive at provision on time and be present for morning registration. All absences will need to be authorised. Students arriving late should report to the teacher.

Students will remain on provision premises unless they have been granted permission by a member of staff, with parental consent where appropriate, to leave.

## **2. Illness whilst at provision**

If students are involved in an accident or feel ill during the provision day, they must inform a member of staff and attend the office in the first instance. No student may go home without permission from a member of staff who will contact the students parents.

## **3. Relationships**

The provision will not intervene between students starting age-appropriate relationships with one another.

The provision is a working environment; therefore, public displays of affection are not appropriate on the provision premises.

#### **4. Appearance**

The following are not to be worn while on the premises:

- Jewellery, including rings and large earrings
- Excessive Make-up including fake eyelashes / fake tan

Hair is to be kept clean and tidy. Long hair must be tied back. Hair should be of a natural colour. Unnatural coloured hair or various coloured hair is not allowed.

We have an appropriate dress code in place and students need to be suitably covered up for Education.

#### **5. Mobile technology**

Mobile phones are to be switched off when on provision premises and may only be used with the permission of a member of staff. Any misuse of mobile phones will result in requests from staff to put them away / not bring them in to the hub.

#### **6. Monitoring and review**

This code of conduct will be reviewed on an annual basis by the Director and any changes made will be communicated to all students and staff at the provision.

A copy of this code of conduct will be displayed on the wall and students will be required to familiarise themselves with it.