



Enrolment & Payment Policy

Peacock Gymnastics Academy

1. Enrolment Process

- All new participants must complete an online application form and waiver before attending any class.
- A separate application must be submitted for each child.
- After submitting the form, our admin team will contact you to arrange a trial session (subject to availability).
- Following the trial, if you decide to join us, we'll guide you through the next steps to secure your place in the class.
- Once confirmed, you'll receive an email with everything you need to get started, including how to set up your monthly payments.

2. Trial Sessions

- Trial sessions are compulsory for all new members.
- Trial fees must be paid in advance to secure a space.
- Trial session fees are non-refundable.

Trial Fees:

- **Peachick Trials:** £12.00
- **Avocation Beginner & Parkour Trials:** £17.00
- **Avocation Advanced Trials:** £20.00

3. Monthly Fees & Payment Terms

- Class fees are payable **monthly**, in advance, via **standing order or bank transfer**.
- Payments are due on the **1st of each month**.
- Members must set up a standing order upon successful enrolment.
- Fees are calculated based on a 48-week year and averaged monthly, including scheduled holiday closures.

- Missed classes (due to illness, holidays, or other reasons) are **non-refundable** and **non-transferable**.

3A. Joining Fee

- All gymnasts are required to pay an annual, non-refundable joining fee upon enrolment.
- This fee covers IGA insurance, PGA membership, and associated administrative costs.
- The joining fee applies to all participants across our programmes.

Fee Schedule

- The full joining fee of £59.50 is renewed every September.

If you enrol between May and August, the fee is reduced to £33.50 to reflect the shortened membership period.

This fee is separate from monthly class fees and is required before your child can be fully registered and begin classes.

4. Late or Missed Payments

- If payment is not received by the **5th of the month**, a **£10.00 admin fee** will be applied to your account.
- If payment is not received by the **7th of the month**, your child's place may be suspended until payment is made in full.
- Continued non-payment may result in permanent removal from the class register.

5. Cancellation Policy

PLEASE NOTE:

Peacock Gymnastics Academy requires **one full calendar month's notice** if you wish to cancel your child's place in a class.

How It Works:

- Notice can be given at any time during a month.
- Your child's **final month of attendance will be the full calendar month following the notice**.

Example:

If notice is given on **any date in February**, the full month's fees for **March** will still be required, and your child will be removed from the class register on **1st April**.

Your child is welcome to continue attending their usual class throughout the notice period (**February and March** in this example).

Important:

- Notice must be submitted **in writing**, either by email or through our official contact form.
- If proper notice is not given, the next month's fees will be charged in full.

6. Class Changes & Waiting Lists

- Requests to change class days, times, or levels must be made through our admin team and are subject to availability.
- If a class is full, your child will be added to a waiting list and contacted when a space becomes available.

7. Holidays & Closures

- Monthly fees are calculated across the full year and already account for scheduled breaks (e.g. Christmas, Easter).
- These holiday closures will be communicated to all members in advance and **do not affect your monthly fee**.

8. Refunds

- Class fees are non-refundable.
- Refunds for trial sessions or missed classes will not be issued unless under exceptional circumstances, at the discretion of management.

9. Health & Safety

- All medical conditions or additional needs must be clearly stated on the application form.
- Parents must inform coaches or admin staff of any changes that may affect participation.
- Children must wear appropriate sports clothing. Long hair must be tied back, and all jewellery must be removed before class for safety reasons.