

**VILLAGE OF LYNDON STATION**  
**Board Meeting Minutes**  
**Monday, January 9, 2023**

**Call to Order/Roll Call**

President Welsh called the meeting to order at 6:30pm. Present: President Ed Welsh, Trustee Morgan Place and Trustee Rebecca Coley.

Absent: None

Also Present: Gene Churchill and Steve Klicko from Public Works, Utility Clerk Rachel Dombroski, Police Chief Bonikowske (arriving late due to other obligations), and Fire Chief Madland.

**Pledge of Allegiance**

**Discussion and/or Approval of Village Board Meeting Minutes from December 12, 2022, Village Board Special Meeting Minutes from November 17, 2022 and December 22, 2022**

A motion was made by Trustee Place to approve the Village Board Meeting Minutes from December 12, 2022, seconded by President Welsh. Motion carried unanimously.

A motion was made by Trustee Place to approve the Village Board Special Meeting Minutes from November 17, 2022, seconded by Trustee Coley. Motion carried unanimously.

A motion was made by Trustee Coley to approve the Village Board Special Meeting Minutes from December 22, 2022, seconded by Trustee Place. Motion carried unanimously.

**Clerk/Treasurer Report - Review of Budget Year to Date and Check Detail**

Village Clerk/Treasurer Klein explained that no new bills have been paid since that last meeting therefore this is nothing to report and provided a copy of the Check Register for the Board to review. At future meeting a print out will be provided showing each Departments beginning balance, their expenses and ending balance for the month. The copy of the Check Register for bills that are to be paid will also be provided to the Board so they may discuss and/or approve them for payment.

**Discussion and/or Approval of Water/Sewer Payables Report December 2022**

A motion was made by Trustee Coley to approve the water report for December 2022 as read by Rachel Dombroski, seconded by Trustee Place. Motion carried unanimously.

A motion was made by Trustee Place to approve the sewer report for December 2022 as read by Rachel Dombroski, seconded by President Welsh. Motion carried unanimously.

**Discussion and/or Approval Regarding WWTP Project**

Steve Klicko explained that Davy Construction needed the Legal Description of the Village WWTP updated before they could move forward on the WWTP Project. An updated description was presented to the board and Steve explained what was updated.

A motion was made by President Welsh to approve the updated Legal Description and forward to the Village Attorney for proper filing with Juneau County, seconded by Trustee Coley. Motion carried unanimously.

**Discussion and/or Approval of Loan Options for the Water/Sewer Department in Regards to the WWTP-USDA Project**

A motion was made by Trustee Coley to table the loan options until next meeting, seconded by President Welsh. Motion carried unanimously.

**Discussion and/or Approval Regarding Issues of Various Properties**

A discussion was held regarding the old potato factory at the end of water street about what it is zoned and if the various vehicles there are legal. There is a concern about an alleged faucet being used and the usage being billed to another resident. Public Works is going to check to see if there is a curb stop. Police Chief Bonikowske is being asked to look into the vehicles that are on the property and to get together with the Board to explain what the status is on all of these issues. The Village will look to see what the property is zoned and also look into getting an update zoning map. A question was raised regarding what is the priority of enforcement for the Chief of Police. A clarification was made regarding when an ordinance is in effect and what has been grandfathered in. A question was also raised regarding the timeframe of letters and tickets being giving out for various properties. A discussion was held regarding which Village ordinances are in effect and it was explained that in the past that improper filing the ordinances may result in them not being up to date and that any new ordinances that have passed my not actually be in effect. It was asked that the

Planning Commission address this at their next meeting. President Welsh reported on the property at 121 S Wisconsin that it is being fixed up.

**Public Comments by Non-Board Members during which information may be received from the public for referral to an appropriate committee and/or action at a subsequent meeting**

A concern was brought up that there is a building that has an open sewer drain. Public works will look into this and take action as needed.

**Discussion and/or Approval Resolution 2023-01R Rescinding the Raze Order from Resolution 2022-04R**

A motion was made by President Welsh to approve Resolution 2023-01R, seconded by Trustee Coley. Motion carried unanimously.

**Discussion and/or Approval of Legal Services for the USDA**

A motion was made by President Welsh to approve the Legal Services, seconded by Trustee Place. Motion carried unanimously.

**Discussion and/or Approval Regarding the Required Village Board Member's Training for the WWTP Project**

A discussion was held regarding getting the proper training for the Village Board. Lisa Totten from Great Lakes Community Action Partnership (GLCAP) will be contacted to get this set up.

**Planning Commission Report**

Trustee Place reported that the Planning Commission is now meeting every other month. The next meeting is this coming Monday. She explained that there is a lot more that needs to be done with the ordinances to get them pushed through than what was done in the past. Currently the status of the ordinances needs to be addressed.

**Fire Chief Report**

Chief Madland asked if the BP Card issues has been fixed. Clerk Klein is working with BP to get this resolved. President Welsh asked the Chief to look into the possibility of the Village getting their own gas pump. The FD received a new application and will be brought up in Closed Session. The PD FEMA Grant application has been denied, however, they will be reapplying for a lesser amount and that they will be using the ARPA funds for new turn out gear.

**Police Chief Report**

Chief Bonikowske reported on the calls for the Village in 2022: total Sheriff's calls were 577 and the Chief's call were 112. Chief averaged 31.4 hours a month for patrolling. Chief Bonikowske went over the report that was provided. The Village received the grant payment for the squad laptop and the AED. Chief shared a report that Juneau County dispatch ran from when he started in November of 2019. Since 1/1/2019 there has been 2,286 calls in the Village and he will be breaking that down into specific categories. A discussion was held regarding the budget for the Police department and that it is not nearly enough for what the Village all wants done.

**Discussion Regarding Upcoming Elections**

Village Clerk asked Chief Election Inspector to explain the need for the use of the board room the night before all elections and wanted to inform the Fire Department so that they know to make other arrangements for their training.

**New Business for Subsequent Meetings**

Concerns regarding where the snow is being placed after plowing.

**Motion to Go into Closed Session**

A motion was made by President Welsh to go into Closed session, seconded by Trustee Place. Motion carried unanimously. Present: Trustee Morgan Place, Trustee Rebecca Coley, President Ed Welsh Clerk Michelle Klein.

**Any Announcements from Closed Session**

The board approved the hiring of a new Fire Fighter. A discussion was held regarding the Police Chiefs actions and status of various properties that was discussed during tonight's meeting and approved the compensation for a Village Employee.

**Motion to Adjourn**

There being no further business, Trustee Coley made a motion to adjourn at 9:23pm, President Welsh seconded the motion. The motion carried unanimously.

Respectfully submitted,

Michelle L. Klein  
Village Clerk/Treasurer