

**VILLAGE OF LYNDON STATION**  
**Board Meeting Minutes**  
**March 11, 2024**

**Call to Order/Roll Call**

Clerk Klein called the meeting to order at 6:30 pm. Present: Trustee Rebecca Coley and Trustee Morgan Place. President Ed Welsh absent.

Also Present: Michelle Klein - Clerk/Treasurer, Gene Churchill and Steve Klicko - Public Works and Jeremy Bonikowske - Police Chief and Fire Chief – Troy Madland

**Pledge of Allegiance**

**Discussion and/or Approval of Village Board Meetings from February 12, 2024 and Special Board Meeting from March 7, 2024**

A motion was made by Trustee Place to approve the Village Board Meeting Minutes from February 12, 2024 and the Special Village Board Meeting Minutes from March 7, 2024, seconded by Trustee Coley. Motion carried unanimously.

**Review and Approve Agenda**

A motion was made by Trustee Coley to Approve the Agenda as Written, seconded by Trustee Place. Motion carried unanimously.

**Discussion Regarding the Bids and Awards for Olympic Builders and Winona Mechanical for the WWTP Project**

A discussion was held regarding the bids that the Board approved at the Special Village Board Meeting on March 7<sup>th</sup>. The bid was awarded to Winona Mechanical out of Winona, MN for the Collection System Improvements part of the project. For the WWTP Improvements segment of the project the Board awarded the bid from Olympic Builders General Contractors out of Holmen, WI. The Board recommended both awards contingent upon receiving USDA-RD obligation funds for the projects. The Village also decided to include a remote read water meter system and to go to monthly billing with in the year.

**Schedule Special Meeting for a Public Discussion Regarding Water/Sewer Rates**

The Board has scheduled meeting for April 22, 2024 at 6:00pm to discuss the water and sewer rates.

**Review and Approve Draw Request for Bills Regarding the WWTP Project**

A motion was made by Trustee Place to approve the draw request for bills regarding the WWTP Project, seconded by Trustee Coley. Motion carried unanimously

**Review and Approve Clerk/Treasurer Report**

A motion was made by Trustee Coley to Approve the Clerk/Treasurer Report for February 2023, seconded by Trustee Place. Motion carried unanimously.

**Review and Approve Water/Sewer Payables Report**

A motion was made by Trustee Coley to Approve the Water and Sewer Payables Report for February 2023, seconded by Trustee Place. Motion carried unanimously.

**Review and Approve Building Permit for George Schmidt**

A motion was made by Trustee Place to Approve the Building Permit for George Schmidt, seconded by Trustee Coley. Motion carried unanimously.

**Review and Approve Temporary Picnic License for Lyndon Station Fire Dept. for March 17, 2024**

A motion was made by Trustee Place to Approve the temporary picnic license for Lyndon Fire Company, seconded by Trustee Coley. Motion carried unanimously.

**Discussion Regarding the Payment to Earl Verette for Snow Plowing**

A discussion was held regarding Earl Verette's snow plowing services and that this was an isolated occurrence. The Village will not approve future payments for services that were not preapproved.

**Review and Approve Payment of Playground Equipment**

A motion was made by Trustee Place to Approve the payment of playground equipment in the amount of \$68,923. The total amount will come from the Villages General Fund account and the rest will be covered by the Fundraising account. Once paid Juneau County will issue the block grant to the Village. Seconded by Trustee Coley. Motion carried unanimously.

#### **Discussion Regarding the Playground Revitalization Project**

Gina Laack reported that there are funds still available in the Playground Revitalization Fundraiser account and that they would like to work on phase 2 of the playground enhancements. Some of the additions would be giving a 'facelift' on some existing buildings as well as building new ones. More business has said they would like to contribute/sponsor/donate and there are many volunteers that have committed their time to help.

#### **Review and Approve Purchase of a Furnace for Village Hall**

A motion was made by Trustee Place to Approve purchase of new furnace from Statz Mechanical, LLC, in the amount of \$2971 and contingent upon the warranty, seconded by Trustee Coley. Motion carried unanimously.

#### **Public Discussion**

Mike Parrott, GEC, provided information regarding commercial building permits and inspections. He explained the difference between the state and GEC's availability of inspections. He explained the GEC would also assist the Village with creating the ordinance that are required when hiring a company to be the Villages building inspector for commercial properties. Gina Laack, ADRC – Juneau Co. Land and Water Department reported that a grant was awarded through DATCP (State of WI Department of Agriculture, Trade and Consumer Protection) that connects underserved communities with access to healthy food options that are locally grown and produced. The ADRC will be doing pop up events in local communities in the county distributing free food; such as fruits, vegetables and meat from local farms. Gina requested permission from the Village to provide this service. They would like to come to Lyndon Station in mid-July. She also asked that the Village share this information as much as possible with the community. Linda Churchill, the Village representative for MAAA (Mauston Area Ambulance Association) is stepping down and would like to be replaced by someone such as an EMT or a Fire Fighter attend on behalf of the Village. These meetings are held once a month.

#### **Public Works Report**

Gene Churchill - Public Works reported that there is still a water leak. Steve reported that Scott's Construction hasn't yet completed the work that the Village approved last year. Now we have more work needed and will be requesting the funds we receive from the state for transportation aid be used.

#### **Review and Approve Sewer Televising and Cleaning of Approx. \$4,300**

A motion was made by Trustee Coley to Approve the televising and cleaning for approx. \$4,300, seconded by Trustee Coley. Motion carried unanimously.

#### **Fire Chief Report Call and Purchases**

Chief Madland reported in January there were 102.5 hours and February 119.5 hours. YTD 266.5 compared to last year's 214.5 hours. There were two billable calls on the interstate in the Town of Kildare. One was \$902.50 and the other \$875.00 and both trucking companies were out of Canada. The FEMA grant application has been successfully submitted now waiting on the successful completion of registering with SAMS (System for Award Management) from the Federal Government.

#### **Review and Approve Water Bill**

A motion was made by Trustee Place to Approve the water bill, excluding the 5/26/23 for Arrowhead and 8/24/23 for Trout Springs, seconded by Trustee Coley. Motion carried unanimously.

#### **Regarding 2% Fire Dues Received from the State of WI**

Chief reported that they passed the 2% Fire Dues audit. He said though that during the audit it wasn't very clear on how those funds were spent. Possible add a line item so it more distinct. These dues pay for the fire inspection and anything related to fire prevention.

**Regarding Shared Review Received from the State of WI**

Clerk Klein reported that the Village received approximately \$40,000 more than last year.

**Police Chief Report**

Chief Bonikowske reported last month there were 10 calls for the Police Department, 22 for the Sheriff's Office and 3 for the State Patrol. He applied for 2 different grants, 1 for refurbished computers through Alliant Energy and he was rewarded them. The second was from the DNR for \$,2000 and waiting to hear back from them.

**Motion to Go into Closed Session per State Statute 19.85(1) (c); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility**

A motion was made by Trustee Place to go into closed session at 8:44pm, seconded by Trustee Coley. Motion carried unanimously.

**Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session**

A motion was made by Trustee Coley to approve the hiring of 2 Fire Fighters, seconded by Trustee Place. Motion carried unanimously.

**Motion to Adjourn**

A motion was made by Trustee Place to adjourn at 8:47pm, seconded by Trustee Coley. Motion carried unanimously.

Respectfully submitted,

Michelle L. Klein  
Village Clerk/Treasurer