

**VILLAGE OF LYNDON STATION**  
**Board Meeting Minutes**  
**Wednesday, May 3, 2023**

**Call to Order/Roll Call**

President Welsh called the meeting to order at 7:00 pm. Present: Trustee Rebecca Coley, Trustee Morgan Place and President Ed Welsh.

Absent: None

Also Present: Rachel Dombroski, Utility Clerk and Steve Klicko from Public Works.

**Pledge of Allegiance**

**Discussion and/or Approval of Village Board Meeting Minutes from April 10, 2023**

A motion was made by Trustee Coley to approve the Village Board Meeting Minutes from April 10, 2023, seconded by President Welsh. Motion carried unanimously.

**Review and Approve Agenda**

A motion was made by President Welsh to remove agenda item number 12 from the agenda, seconded by Trustee Place. Motion carried unanimously.

**Discussion and/or Approval of Draw Request for Bills Regarding the WWTP Project**

A motion was made by Trustee Coley to approve the Draw Request for Bills Regarding the WWTP, seconded by Trustee Place. Motion carried unanimously.

**Discussion and/or Approval of Setting Village Board Regular Meeting Dates**

A motion was made by Trustee Coley to approve all 2023 Regular Board Meetings be held on the 2<sup>nd</sup> Monday of each month at 6:30pm, seconded by Trustee Place. Motion carried unanimously.

**Discussion Regarding a Slingshot Rental Operation Located in the Lydon Station BP Location**

A discussion was held to inform the Board of a new Slingshot Rental business.

**Discussion and/or Approval Regarding Rezoning Properties Located at 111 and 113 E Flint Street**

A motion was made by President Welsh to Table Rezoning Properties Located at 111 and 113 E Flint Street, seconded by Trustee Coley. Motion carried unanimously.

**Discussion Regarding Lot Line Adjustment for Bill Blank's Properties**

A discussion was held informing the Board of the status of adjusting the lot line.

**Discussion Regarding the Possibility of a Grant Through Juneau County for New Playground Equipment**

Trustee Coley received a message from Gina Laack, Juneau County, Aging Disability Resource Center

Director regarding a previously denied request from the County for ARPA funds to help with new playground equipment. Community Action Group of Juneau County is now looking into allocating funds out to smaller communities for Community Revitalization Projects. Since Lyndon Station was one of the communities' requesting funds; Juneau County is keeping the Village in mind. Possible allowances around \$25,000 – \$50,000 with some sort of collaborative funding efforts might be available. This could be in combination of donations that have come forward and contributions from the Park Board. Trustee Coley will be revisiting the plans that were originally

proposed to have them ready to send in. She also mentioned that the Town of Kildare might give around \$10,000 and Ken Roberts from the Edge-O-the-Dells would donate as well.

**Clerk/Treasurer Report**

Clerk Klein presented the General Fund check register dated April 14<sup>th</sup> to May 3<sup>rd</sup> along with a print out of all Village account balances from the online account information.

**Discussion and/or Approval of Water/Sewer Payables Report for March 2023 and April 2023**

A motion was made by Trustee Coley to Approve the Water/Sewer Payables Report for March 2023 and April 2023, seconded by Trustee Place. Motion carried unanimously.

**Discussion and/or Approval Regarding the Resignation of Utility Clerk, Rachel Dombroski**

A motion was made by President Welsh to Approve the Resignation of Utility Clerk, Rachel Dombroski, seconded by Trustee Coley. Motion carried unanimously.

**Discussion and/or Approval Regarding the Retirement Party for Utility Clerk, Rachel Dombroski**

A motion was made by President Welsh to Approve the Retirement Party for Utility Clerk, Rachel Dombroski, seconded by Trustee Coley. Motion carried unanimously.

**Discussion and/or Approval Regarding Posting the Vacant Utility Clerk Position**

A motion was made by President Welsh to Approve Posting the Vacant Utility Clerk, seconded by Trustee Place. Motion carried unanimously.

**Discussion and/or Approval of Renewing QuickBooks**

A motion was made by Trustee Coley to Approve Renewing QuickBooks in the Amount of \$1464 annually, seconded by Trustee Place. Motion carried unanimously.

**Discussion and/or Approval of Operator's License for Justin Ayers at Swagger's Inn**

A motion was made by President Welsh to Approve the Operator's License for Justin Ayers at Swagger's Inn, seconded by Trustee Place. Motion carried unanimously.

**Discussion and/or Approval of Operator's License for Rylee Payne at Swagger's Inn**

A motion was made by President Welsh to Approve the Operator's License for Rylee Payne at Swagger's Inn, seconded by Trustee Coley. Motion carried unanimously.

**Discussion and/or Approval of Operator's License for Samantha Pittman at Swagger's Inn**

A motion was made by President Welsh to Approve the Operator's License for Samantha Pittman at Swagger's Inn, seconded by Trustee Place. Motion carried unanimously.

**Discussion and/or Approval of Operator's License Renewal for Juston Walker at Swagger's Inn**

A motion was made by Trustee Place to Approve the Operator's License for Juston Walker at Swagger's Inn, seconded by President Welsh. Motion carried unanimously.

**Discussion regarding the Fire Departments 501(c)(3) Non-Profit Status**

No discussion held.

**Public Works Report**

Discussion held regarding fixing the watermain on the block near Beagles. Vierbecher Engineering gave a rough cost estimate of \$200,000 for the project. If the Village wanted to apply for a grant to help in this cost, we would need to have a bigger project that would cost over \$500,000. Then we could look into the Clean Water Fund Program. Other idea is to do bigger projects or do a few sections at a time. Chemical pumps are not pumping out properly. It may be that the pump isn't big enough. Steve will be submitting a request to the DNR Plan of Review to see if we can get a bigger pump. Start looking into what streets need seal coating and finish the crack filling for the remaining streets. It is now mandatory that the Village test for PFAS in the water. These test cost \$2800 each and the Village might have to do this test 4 times a year. It depends on each test

result if the first 2 quarters are fine then we can ask for a waiver from the DNR to not have to text for the next 2 quarters.

**Fire Chief Report**

No Discussion Held.

**Police Chief Report**

Clerk Klein reported on behalf of the Police Chief. There were 20 calls last month and 2 traffic stops. Lexipol policy is being reviewed. The Chief was fitted for new Body Armor and will be looking at a grant to help pay for it. Also looking into using the PD ARPA dollars for the east end speed sign. On May 1<sup>st</sup> Chief had a meeting with the rep for School Safety. There has been lots of progress on the building at 121 Wisconsin. A discussion was held regarding an agreement for servicing our sirens. The cost is \$450 a year and the contract can be signed to set that amount per year for up to 5 years. We have been having issues with the BP Credit Cards not working at the pump. Clerk Klein contacted BP Customer Service to correct the error of the statement date and the due date only being 1 day apart.

**Motion to Go into Closed Session**

A motion was made by President Welsh to go into Closed session, seconded by Trustee Place. Motion carried unanimously. Present: Trustee Morgan Place, Trustee Rebecca Coley, President Ed Welsh and Clerk Michelle Klein.

**Any Announcements from Closed Session**

A motion was made by President Welsh to Approve Resolution No. 2023-02R, seconded by Trustee Place. Motion carried unanimously.

**Motion to Adjourn**

A motion was made by President Welsh to adjourn at 8:32pm, seconded by Trustee Coley. Motion carried unanimously.

Respectfully submitted,

Michelle L. Klein  
Village Clerk/Treasurer