

**VILLAGE OF LYNDON STATION**  
**Board Meeting Minutes**  
**July 8, 2024**

**Call to Order/Roll Call**

President Welsh called the meeting to order at 6:35 pm. Present: President Ed Welsh, Trustee Rebecca Coley and Trustee Morgan Place.

Also Present: Michelle Klein - Clerk/Treasurer, Gene Churchill and Steve Klicko - Public Works, Utility Clerk Michelle Senzig, Jeremy Bonikowske - Police Chief and Troy Madland – Fire Chief

**Pledge of Allegiance**

**Discussion and/or Approval of Village Board Meetings from June 10, 2024**

A motion was made by Trustee Coley to approve the Village Board Meeting Minutes from June 10, 2024, seconded by Trustee Place. Motion carried unanimously.

**Review and Approve Agenda**

A motion was made by President Welsh to strike Agenda Item d and to Approve the rest of the agenda as Written, seconded by Trustee Coley. Motion carried unanimously.

**Review and Approve Ordinance 01-2024 Junk Storage**

A motion was made by Trustee Morgan to send Chapter 296 Ordinance 01-2024 to the Village Attorney to make revisions and revisit when he is finished, seconded by Trustee Coley.

**Discussion regarding Questioned Ordinances**

Clerk Klein was asked to share the status of a number of ordinances that have been in question. After some research Clerk Klein has come with 5 ordinances to work on as they are the most pressing. The Property Maintenance, Vehicle Parking Restriction, Burning, ATV and UTV and Fence Ordinances. The Property Maintenance will be the first one to be researched. She explained the process of how the ordinance is to be passed and that she is working with the attorney to expedite it.

**Public Discussion: Limited to 3 minutes per person**

President Welsh reminded the public that when speaking they are allowed 3 minutes.

Heidi Kutina asked whether there will be a grandfather rule to the Property Maintenance Ordinance. Trustee Coley read from the ordinance that all properties must meet compliance within 6 months from the date of adoption from this ordinance. She also asked about what type of 'junk' will be considered in the ordinance. This is one of the questions that the Board has for the Village Attorney's opinion. A question was asked whether unregistered motorcycles were considered 'junk'. President Welsh explained this is covered by an entire section in the ordinance. The noise ordinance was brought up and Clerk Klein will add this to the list of ordinances to look into. Barb Walsh asked questions regarding Parks and Recs and how Parkfest fits in with it. Trustee Coley explained that Parks and Rec receive \$5000 annually (in the Village Budget). This pays for the Little League Coach, Utilities and minor upkeep of the park. Parkfest is a fundraiser and is completely separate from Parks and Rec and has its own account. Barb also asked if there was a report that shows the expenses of Parkfest. Trustee Coley explained that she does a report every year. She admitted that last year's report was completed much later than normal.

**Review and Approve Clerk/Treasurer Report**

A motion was made by Trustee Place to Approve the Clerk/Treasurer Report for June 2024, seconded by President Welsh. Motion carried unanimously.

**Review and Approve Water/Sewer Payables Report**

A motion was made by Trustee Place to Approve of the Water and Sewer Payables Reports for June 2024, seconded by Trustee Coley. Motion carried unanimously.

**Review and Approval of Sign Permit Dollar General**

A motion was made by President Welsh to Table approving the Sign Permit for Dollar General, seconded by Trustee Coley. Motion carried unanimously.

**Review and Approval of Operator's Licenses**

A motion was made by President Welsh to Approve 2024 – 2025 Operator's License for Michelle Senzig and Christopher Gallagher, seconded by Trustee Coley. Motion carried unanimously.

**Review and Approval of Temporary Alcohol Beverage License for VFW Post 5970 Auxiliary, St. Mary's Catholic Parish and Lyndon Station Park Board for Parkfest**

A motion was made by President Welsh to Approve the Temporary Alcohol Beverage License for VFW Post 5970 Auxiliary and St. Mary's Catholic Parish, seconded by Trustee Place. Motion carried unanimously.

**Review and Approval of Road Closures for the Car Show and Parkfest**

A motion was made by President Welsh to Approve Road Closures from Wisconsin to N Washington for the Car show and on Friday night for Parkfest roads closed from Julius to Washington and on Saturday from Prospect to Washington until after the parade, seconded by Trustee Coley. Motion carried unanimously

**Discussion/Approval to Move August 12<sup>th</sup> Board Meeting to a Different Date Due to Election**

A motion was made by President Welsh to move the August 12<sup>th</sup> Regular Board Meeting to August 6<sup>th</sup>, due to the August 13<sup>th</sup>, 2024 Election, seconded by Trustee Place. Motion carried unanimously.

**Discussion Regarding the Playground Revitalization Project**

Trustee Coley reported that they are building the playground this coming weekend (July 13<sup>th</sup>). They already have the stakes in the ground, ready to dig holes and ready to start putting up poles this weekend. Looking to have the ribbon cutting after the parade at Parkfest. The fabric and chips are on order. Andres will be pouring concrete on Monday. Starting to get quotes for the new pavilion which will combine the footprint of the 3 buildings that are there now and be all one building. It will have rollup doors so the building can provide a shelter so it can be used 8 to 10 months out of the year. Trustee Coley explained that this will be better for our community. This building will cost approximately \$75,000. This does not cover the finishing parts such as the bathrooms. They have applied for the 'Big Dig' Grant to help with this cost. The bathrooms will have 3 stalls and 1 handicap accessible in both the men's and the women's. Hoping to have the storage area accessible as well from the same building, along with 2 service doors in so you don't have to use the overhead one.

**Discussion Regarding Housing Developer Tour Work Group**

A discussion was held.

**Public Works Report**

No discussion held

**Review and Approve Amendment to US Cellular Water Tower Contract**

A motion was made by President Welsh to Table approving the Amendment to US Cellular Water Tower Contract, seconded by Trustee Coley. Motion carried unanimously.

**Discussion Regarding Navis Construction Damaging Sewer Main at the Dollar General Site**

When Navis Constructions was attaching their lateral to the Villages 8-inch sewer main they damaged the bell end of the main. The bell end is what is supposed to seal the sewer main. Now there is a huge crack. Navis's proposed fix is to pour concrete over it but the Village said no and that they had to fix it with 8-inch PVC pipe with collars on each end of the concrete and collar each end and pack gravel underneath it so it doesn't sag. Navis ended up on holding off on fixing it and simply covered it and left for the weekend. During this time the Village had an extra 50,000 gallons of water pouring into the sewer. Steve called the company and explained to them that they had to fix this immediately and that they are being charged for this water. They said they will be coming on Wednesday to fix it. The Village will need to inspect it.

**Fire Chief Report Call and Purchases**

Fire Chief Madland provided a report that shows total fire calls and hours through May were 45 calls with 541.5 hours. Total EMS calls through May were 101 calls with 246 hours. 2023 total fire hours through May was 540.5. They sent out 2 bills in April for \$1225 and \$1200, 1 bill in May for \$975 and 1 bill in June for \$1700. Abbs donated crack filling and seal coating the Fire Department driveway.

**Police Chief Report**

Police Chief Bonikowske reported 22 calls in June, 1 referred to DA, which had theft, trespassing and taking owners vehicle without consent. 39 calls for Sheriff's Office and 2 for the State Patrol. The audit for 24 hours of law enforcement training that is required each year was submitted to the state.

When it is approved the state will issue a check reimbursing the training expense. This amount when up from \$160 last year to \$260 this year. Parking signs have been installed – making handicapped stalls in front of Millers. Rodney will be painting the curb yellow. Still deciding what type of stalls to put in at the corners of 12/16 and HH and whether they will be no parking or handicapped. He also had a discussion with an owner of one of the trailer parks and explained to the owner that they need to look over what is in the leases. CP Rail has been notified for both the Car Show and for Parkfest. Chief requested a flyer for Parkfest to share it with other officers that are going to be helping. Dropping off squad to repair deer damage. Requesting a loaner from the Sheriff's office.

**Motion to Go into Closed Session per State Statute 19.85(1) (c); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility**

A motion was made by Trustee Place to go into closed session at 8:23pm, seconded by President Welsh. Motion carried unanimously.

**Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session**

A motion was made by President Welsh at 8:29pm to approve the hire of a fire fighter, seconded by Trustee Coley. Motion carried unanimously.

**Motion to Adjourn**

A motion was made by President Welsh to adjourn at 8:29, seconded by Trustee Coley. Motion carried unanimously.

Respectfully submitted,

Michelle L. Klein  
Village Clerk/Treasurer