

**VILLAGE OF LYNDON STATION**  
**Board Meeting Minutes**  
**August 14, 2023**

**Call to Order/Roll Call**

President Welsh called the meeting to order at 6:30 pm. Present: President Ed Welsh and Trustee Rebecca Coley

Absent: Trustee Morgan Place

Also Present: Gene Churchill, Steve Klicko - Public Works, Jeremy Bonikowske - Police Chief, Troy Madland - Fire Chief, John Krus - LSF and Tim Stockman - Davy Engineering

**Pledge of Allegiance**

**Discussion and/or Approval of Village Board Meeting Minutes from July 10, 2023 and Special Meeting**

**Minutes from July 24, 2023**

A motion was made by President Welsh to approve the Village Board Meeting Minutes from July 10, 2023 and Special Meeting Minutes from July 24, 2023, seconded by Trustee Coley. Motion carried unanimously.

**Review and Approve Agenda**

A motion was made by President Welsh to approve the agenda, seconded by Trustee Coley. Motion carried unanimously.

**Review and Approval of Ordinance Amending Zoning Ordinance, codifying the zoning change of 150 E.**

**Wright Street from Residential to Commercial/Business which was previously introduced and duly adopted on August 13, 2020**

A motion was made by Trustee Coley to approve the Ordinance Amending Zoning Ordinance, codifying the zoning change of 150 E. Wright Street from Residential to Commercial/Business which was previously introduced and duly adopted on August 13, 2020, seconded by President Welsh. Motion carried unanimously.

**Discussion Regarding Updates on the WWTP Project**

Tim Stockman gave a brief summary and provided documentation regarding updates to the WWTP Project. Initially the project had the construction of a reed bed but now this is not the case. Discussion is being held regarding applying for funding through the Clean Water Fund to help with any additional costs that this change might make. Tim explained that they think switching to an Aerobic Digester will work better for the treatment of sludge and provide additional storage capacity. Tim is going to speak with USDA to see if they will approve this change and any additional funds that the Village may need.

**Review and Approve the Clean Water Fund Application for the WWTP**

A motion was made by Trustee Coley to Table the Clean Water Fund Application for the WWTP Project until Tim from Davy Engineering receives bids, seconded by President Welsh. Motion carried unanimously.

**Discussion Regarding Future Housing at 237 Rogers Street**

Clerk Klein reported that the owner of 237 Rogers Street is in the process of getting a certified plat of the property and having it surveyed. Once this is complete, they will contact the Village and request to speak at a Board Meeting.

**Review and Approve Jeff Agnew's Request Regarding Easement to his Property from Village Property**

A discussion was held and it was decided that they easement that was in question is sufficient. No motion needed.

**Approval of Temporary Picnic License for Friends and Family Cancer Foundation on September 9<sup>th</sup>**

A motion was made by Trustee Coley to approve the Temporary Picnic License for Friends and Family Cancer Foundation, seconded by President Welsh. Motion carried unanimously.

**Review of Clerk/Treasurer Report**

A discussion was held regarding the Villages accounts and current balances.

**Approval of Water/Sewer Payables Report for July 2023**

A motion was made by President Welsh to Approve the Water Payables Report for July 2023, seconded by Trustee Coley. Motion carried unanimously.

A motion was made by Trustee Coley to Approve the Sewer Payables Report for July 2023, seconded by President Welsh. Motion carried unanimously.

#### **Discussion of Levy Items for 2024 Budget**

Trustee Coley discussed that currently the van payment is part of the Levy amount and if there is another year of payments left, then we need to make sure it's in the upcoming Levy. Due to the additional funds that the Village will be receiving from the State we need to reevaluate how much we are going to request to raise the limit to in a referendum to be voted on in the next election.

#### **Discussion Regarding ARPA Funds**

A discussion was held regarding using ARPA funds. Currently the Village is waiting on quotes to replace the large Village of Lyndon Station sign, 2 of the smaller Village of Lyndon Station signs, Industrial Park sign and 40+ street signs. Also waiting on quotes for the storm sewer repair on Flint and Wisconsin Street. Gray's Electric will be providing a quote for the street lights on Main Street.

#### **Discussion Regarding the Playground Revitalization Project**

Trustee Coley reported that this week the Village is applying for a \$30,000 - 2023 Love Your Block Grant with Juneau County. The total project total cost is \$78,054. Trustee Coley also presented the cost breakdown. Contributions towards the project are \$20,000 confirmed donations or grants and \$28,054 in additional fundraising/private/business donations. The Village is not opposed to the possibility of donating \$5000 of ARPA funds towards what is needed for the additional donations. On September 7<sup>th</sup>, selected projects will be recommended to the Juneau County Finance Committee for approval. September 19<sup>th</sup> approved projects will be recommended to the Juneau County Board for final approval.

#### **Public Discussion**

No discussion held

#### **Public Works Report**

Gene Churchill provided a review of the possible Funding from Rural and Tribal Assistance Pilot Program for Streets Projects in the Village. Gene presented a quote from Scott's Construction with the costs of some of the projects that need to be done. The 2023 Transportation Aid Received from the State will be used to chip seal Lemonweir St – Flint to Julius St and the Alley Behind Bank – Flint to Julius St. Steve Klicko provided an update regarding funding for Wisconsin Street Water Project through the Local Road Improvement Program - LRIP.

#### **Review and Approval of Storm Sewer Repair on the corner of Flint and Wisconsin Street**

A motion was made by President Welsh to Table the Storm Sewer Repair on the corner of Flint and Wisconsin Street until bids are received, seconded by Trustee Coley. Motion carried unanimously.

#### **Fire Chief Report Calls and Purchases**

Fire Chief Madland reported 206 hours so far compared to 132 this year last year July of 2022. To date there are 311.5 more hours than last year. Chief Madland presented a signed Automatic Mutual Aid Agreement and Protocol with the Kilbourn Fire Department. A discussion was held regarding purchasing of uniforms. This will be put on the next agenda for Board Approval. Engine 2 has been sold to Big Flats Fire Department for \$30,000. Kilborne Fire Department has offered to sell their 75-foot Arial Truck to the Village of Lyndon Station Fire Department for \$75,000. The FD would like to use the \$30,000 from the sale of Engine 2 to go towards purchasing the Arial Truck. This will be put on the next agenda for Board Approval. Once the FD has this equipment along with the Tender it's ISO rating will go down. This lower rating lowers the cost of insurance for the businesses that are served by the Lyndon Station Fire Department.

#### **Police Chief Report Calls**

Police Chief Bonikowske reported 139 calls so far this year compared to a total of 112 all last year. 28 calls in July, 1 traffic citation went out. State Patrol had 3 driving complaints and the Sheriff's Office had 32 calls. Chief reported the Parkfest went well with the 3 officers.

**Motion to Go into Closed Session per State Statute 19.85(1) (c ); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility**

A Motion was made by President Ed Welsh to Go into Closed Session per State Statute 19.85(1) (c ); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded by Trustee Coley. Motion carried unanimously. Present: Trustee Rebecca Coley, President Ed Welsh, Fire Chief Troy Madland and Clerk Michelle Klein.

**Any Announcements from Closed Session**

A Motion was made by Trustee Coley to Approve the hiring of Christopher Curran in the Fire Dept. seconded by President Ed Welsh. Motion carried unanimously.

**Motion to Adjourn**

A motion was made by President Welsh to adjourn at 8:32pm, seconded by Trustee Coley. Motion carried unanimously.

Respectfully submitted,

Michelle L. Klein  
Village Clerk/Treasurer