

VILLAGE OF LYNDON STATION
Board Meeting Minutes
September 11, 2023

Call to Order/Roll Call

President Welsh called the meeting to order at 6:30 pm. Present: President Ed Welsh, Trustee Morgan Place and Trustee Rebecca Coley

Also Present: Gene Churchill, Steve Klicko - Public Works, Rachel Dombroski – Utility Clerk, Jeremy Bonikowske - Police Chief, Troy Madland - Fire Chief

Pledge of Allegiance

Discussion and/or Approval of Village Board Meeting Minutes from August 14, 2023

A motion was made by Trustee Coley to approve the Village Board Meeting Minutes from August 14, 2023, seconded by President Welsh. Motion carried unanimously.

Review and Approve Agenda

A motion was made by Trustee Coley to approve the agenda, seconded by President Welsh. Motion carried unanimously.

Review and Approve Trick or Treat Hours

A motion was made by President Welsh to approve Trick or Treat Hours on October 31, 2023 to be from 4:00pm – 7:00pm, seconded by Trustee Place. Motion carried unanimously.

Review and Approve Open Book and Board of Review Times

A motion was made by Trustee Place to approve Open Book to be held on October 4, 2023 from 9:00am – 12:00pm, seconded by President Welsh. Motion carried unanimously.

A discussion was held regarding the date and time of Board of Review. No time or date has been set.

Discussion Regarding Updates on the WWTP Project

No Discussion was Held

Review and Approve Clerk/Treasurer Report

A motion was made by President Welsh to Approve the Clerk/Treasurer Report for August 2023, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Water/Sewer Payables Report

A motion was made by President Welsh to Approve the Water Payables Report for August 2023, seconded by Trustee Place. Motion carried unanimously.

A motion was made by President Welsh to Approve the Sewer Payables Report for August 2023, seconded by Trustee Coley. Motion carried unanimously.

Discussion of Levy Items for 2024 Budget

A discussion was held regarding when the next van payment is due. It is due in March of 2024.

Review and Approve ARPA Funds to be donated towards the Playground Revitalization Project

Trustee Coley reported that the Village's Love Your Black Grant Request passed at the September 7th Juneau County Finance Committee Meeting and will now go to the September 19th Juneau County Board Meeting for final approval. The amount the Village is applying for is \$30,000. The total project total cost is \$78,054 and the remaining balance will be paid for by contributions from donors, sponsors and Village of Lyndon Station ARPA Funds.

A motion was made by Trustee Place to Approve \$5000 of ARPA Funds be donated to the Playground Revitalization Project and if there are still funds needed for the project, revisit using more ARPA Funds, seconded by President Welsh. Trustee Coley Abstains. Motion carried.

Review and Approve ARPA Funds to be used to Purchase Large Lyndon Station Sign on Wright Street and Industrial Drive

A motion was made by President Welsh to Approve \$4130 of ARPA Funds to pay SIGNWORKS for the Purchase and Installation of the Large Lyndon Station Sign on Wright Street and Front/Back of the Sign on Industrial Drive, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve ARPA Funds to be used to Purchase Street Signs

No discussion held

Review and Approve ARPA Funds to be used to Purchase Street Lights

A motion was made by Trustee Coley to Approve \$5000 of ARPA Funds to pay Gray Electric for Purchase, Installation and Removal of Street Lights, seconded by President Welsh. Motion carried unanimously

Review and Approve ARPA Funds to be used to Purchase Sidewalk Stencil with the Village Logos

A motion was made by President Welsh to Approve \$400 of ARPA Funds to pay for the Installation of Concrete and Stencil on Sidewalk by the Park, seconded by Trustee Coley. Motion carried unanimously

Review and Approve ARPA Funds to be used to Purchase Laptop

A motion was made by President Welsh to Approve \$650 of ARPA Funds to Purchase a Laptop and \$200 of ARPA Funds for a 4 year Protection Plan from Staples, for the Village Clerk/Treasurer, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve ARPA Funds to be used for Storm Sewer Repair on the corner of Flint and Wisconsin Street

A motion was made by Trustee Morgan to Approve \$20,040 of ARPA Funds to pay Allen Steele for Storm Sewer Repair on the Corner of Flint and Wisconsin Street, seconded by Trustee Coley. Motion carried unanimously

Public Discussion

Bob Darnell is concerned about the outdoor burning near his home. The smell is very bad and does not smell like just wood burning and is making it difficult to be outside. Police Chief Bonikowske will look into where it is coming from.

Review of 2023 Transportation Aid Received from the State Regarding Funding for Wisconsin Street Water Project

A discussion was held regarding applying for LRIP - Local Road Improvement Program in addition to the Transportation Aid to help other street repairs. Received a quote from Scott's Construction to repair Lemonweir Street from the Tracks to the Highway and also the Alley Behind the Hotel to Julius Street and will go on the next Board Agenda requesting approval.

Public Works Report

No discussion held

Fire Chief Report Calls and Purchases

Fire Chief Madland reported they had 60 hours in August compared to 31 hours last year.

Review and Approve Sale of Engine 2

A motion was made by Trustee Coley to Approve the Sale of Engine 2 to the Town of Big Flats for \$30,000, seconded by President Welsh. Motion carried unanimously.

Review and Approve Reimbursement towards the Purchase of Uniforms

A motion was made by President Welsh to Approve the Reimbursement of up to \$1000 Towards the Purchase of Class A Uniforms, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Purchase of Aerial Truck

A motion was made by President Welsh to Approve the Purchase of a 75' Aerial Truck for \$75,000 from WI Dells, to be paid for out of current loan from LaValle Telephone Coop. No new loan is needed. Seconded by Trustee Coley. Motion carried unanimously.

Police Chief Report Calls

Police Chief Bonikowske reported 161 calls year to date. 23 calls last month. Sheriff's Dept. had 30 Calls and State Patrol had 4. 9 of the 24 hours needed for training have been completed.

Motion to Go into Closed Session per State Statute 19.85(1) (c); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

A Motion was made by President Ed Welsh to Go into Closed Session at 7:47pm per State Statute 19.85(1) (c); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded by Trustee Place. Motion carried unanimously. Present: Trustee Rebecca Coley, President Ed Welsh, Fire Chief Troy Madland and Clerk Michelle Klein.

Any Announcements from Closed Session

A Motion was made by President Welsh to Approve the hiring of Phillip Showers in the Fire Dept. seconded by President Trustee Coley. Motion carried unanimously.

Interviews will be held for the Part Time Utility Clerk Position.

Motion to Adjourn

A motion was made by President Welsh to adjourn at 8:05pm, seconded by Trustee Place. Motion carried unanimously.

Respectfully submitted,

Michelle L. Klein
Village Clerk/Treasurer