

**VILLAGE OF LYNDON STATION
Board Meeting Minutes
Wednesday, September 12, 2022**

Call to Order/Roll Call

President Welsh called the meeting to order at 6:37pm. Present: Trustee Rebecca Coley, Trustee Morgan Place, President Ed Welsh.

Absent: None

Also Present: Gene Churchill and Steve Klicko from Public Works and Utility Clerk Rachel Dombroski. Police Chief Bonikowske, Fire Chief Madland, Tim Stockman from Davy Engineering.

Pledge of Allegiance

Appointment of Village Clerk/Treasurer

A motion was made by Trustee Coley to table the Appointment of Village Clerk/Treasurer, seconded by Trustee Place. Motion carried unanimously.

Discussion and/or Approval of Village Board Special Meeting Minutes from July 20, 2022, July 25, 2022, August 17, 2022, August 24, 2022 and August 29, 2022

A motion was made by Trustee Place to approve the village special board meeting minutes from July 20, 2022, seconded by President Welsh. Motion carried unanimously.

A motion was made by Trustee Coley to approve the village special board meeting minutes from July 25, 2022, seconded by Trustee Place. Motion carried unanimously.

A motion was made by President Welsh to approve the village special board meeting minutes from August 17, 2022, seconded by Trustee Place. Motion carried unanimously.

A motion was made by Trustee Place to approve the village special board meeting minutes from August 24, 2022, seconded by President Welsh. Motion carried unanimously.

A motion was made by President Welsh to approve the village special board meeting minutes from August 29, 2022, seconded by Trustee Place. Motion carried unanimously.

Discussion and/or Approval of Village Board Meeting Minutes from August 10, 2022

A motion was made by Trustee Coley to approve the village board meeting minutes from August 10, 2022, seconded by Trustee Place. Motion carried unanimously.

Discussion and Approval to Table August Payables and Treasurers Reports. Report on status of accounts by Trustee Rebecca Coley

A motion was made by Trustee Coley to table August Payables and Treasurers Reports, Seconded by President Welsh. Motion carried Unanimously. Trustee Coley reported that the Payables from May until now are done, it's just the Reports that are behind. A report will try to be completed by the next meeting. Treasurers report will take longer. The bank provided a current detailed report of all the Villages accounts on one form including all of the current the loans for the Village.

Discussion and/or Approval of Water/Sewer Payables Reports for June, July and August 2022

A correction was stated that the June Water/Sewer Payables had already been approved.

A motion was made by President Welsh to approve the water report from July 12, 2022 to August 10, 2022, seconded by Trustee Place. Motion carried unanimously.

A motion was made by Trustee Place to approve the water report from August 11, 2022, to September 12, 2022, seconded by President Welsh. Motion carried unanimously.

A motion was made by Trustee Coley to approve the sewer report from July 12, to August 10, 2022, seconded by President Welsh. Motion carried unanimously.

A motion was made by Trustee Place to approve the sewer report from August 11, 2022, to September 12, 2022, seconded by President Welsh. Motion carried unanimously.

Public Comments by Non-Board Members

Heidi Kutina asked about the procedure regarding a property notice given to 150 Rose Street. Police Chief Bonikowske explained the procedures and provided the specific dates of notices given to the owner of the property. It is now at the stage that it is in the court's hands. The issue of fence regulations was brought up. Police Chief Bonikowske is working with LK Design to update our Village sign located near Scully's storage units. Police Chief Bonikowske requested the village to purchase a square on the sidewalk by the park and if needed to use the PD's budget. The square would be designed to include a combination of the Village, Fire and Police Department. Police Chief Bonikowske also state that the South Washington Street speed sign battery will be ordered and he will be able to replace it. The cost to fix the speed sign on 12/16 by Washington Street will cost around \$1,500. The PD's ARPA funds might be able to be used to pay for this. Trustee Place asked that all departments turn in their information they want on the website before the cost goes up.

Discussion and/or Approval of Sewer Rate Increase

A motion was made by President Welsh to approve the sewer rate increase option #2 and implement it in 4th Quarter Billing, seconded by Trustee Place. Motion carried unanimously.

Discussion and/or Approval for Sewer Plant Design and Construction Contract

A motion was made by Trustee Coley to approve the sewer plant design and construction contract, seconded by Trustee Place. Motion carried unanimously.

Discussion and/or Approval of Counteroffer of Village Property on Industrial Drive, Tax Parcel No. 291460387.1

A motion was made by President Welsh to approve the counteroffer of Village property on Industrial Drive, tax parcel No. 291460387.1, seconded by Trustee Coley. Motion carried unanimously.

Discussion and/or Approval to Draft Ordinance for Rezoning of 150 Wright St from Residential to Commercial

A motion was made by President Welsh to table the draft ordinance for rezoning of 150 Wright St from Residential to Commercial, seconded by Trustee Place. Motion carried unanimously.

Discussion and/or Approval of Liquor License Suspension/Transfer for Beagles Bar and Grill

A motion was made by President Welsh to table the liquor license suspension/transfer for Beagles Bar and Grill, seconded by Trustee Coley. Motion carried unanimously.

Discussion and/or Approval of Clearing Brush on Roosevelt St

A motion was made by President Welsh to table the clearing brush on Roosevelt St, seconded by Trustee Coley. Motion carried unanimously.

Discussion and/or Approval to add Building Permit Fee Schedule to Water/Sewer Billing

A motion was made by President Welsh to approve including a building permit fee schedule to water/sewer bill mailing, seconded by Trustee Coley. Motion carried unanimously.

Discussion and/or Approval of Mailboxes on Julius St for Juneau St Apartment Building

A motion was made by President Welsh to deny moving mailboxes on Julius St for Juneau St apartment building, seconded by Trustee Coley. Motion carried unanimously.

Discussion and/or Approval to Set Date for 1st Public Meeting for Referendum Question

A motion was made by President Welsh to Set Date for 1st Public Meeting for Referendum Question – September 28, 2022 at 6:00pm and October 26, 2022 at 6:00pm, second by Coley. Motion carried unanimously.

Discussion of Park Budget/Fundraising Accounts Reports for September Meeting

A motion was made by President Welsh to table the discussion of park budget/fundraising accounts reports for September meeting, second by Place. Motion carried unanimously.

Planning Commission Report

Mariah Place is temporarily taking over the secretary position. The commission is requesting the Board to review and then at the next board meeting to approve the following Ordinances: Notice of Violation from LSPD regarding the ordinance on campers. Also, to update the ordinances on ATV and UTV regulations, open burning, parking in residential areas and fences.

Discussion and/or Approval of ARPA Funds Status

A motion was made by President Welsh to table the discussion of ARPA funds, second by Coley. Motion carried unanimously.

Discussion of Property Behind Diner

Police Chief Bonikowske requested a condition assessment from GEC. Trustee Coley read the assessment summary from GEC which stated the property is eligible to be razed. Police Chief Bonikowske is pursuing a raze order to be issued to the owner.

Fire Chief Report and Fire Department Handouts

No handouts were given. Fire Chief Madland requested a liquor license for the October 15th, Lyndon Station Fire Department Dance. YTD 566 fire hours last year was 700.

New Business for Subsequent Meetings

Steve Klicko from Public Works informed the board that a representative from Vierbicher Associates Inc. will be attending the next Board meeting with a presentation on how much it will cost to replace the watermain on Wisconsin from Prospect to Flint Streets. Gene from Public Works asked the cost of curb and gutters. Steve informed that the cost is divided equally between the owner and the village.

Motion to Go into Closed Session

A motion was made by President Welsh to go into Closed session at 9:01pm, seconded by Trustee Coley. Motion carried unanimously. Present: Trustee Morgan Place, Trustee Rebecca Coley, President Ed Welsh and Clerk Michelle Klein.

Any Announcements from Closed Session

The board approved +additional EMS personnel.

Motion to Adjourn

There being no further business, President Ed Welsh made a motion to adjourn at 9:07pm, Trustee Place seconded the motion. The motion carried unanimously.

Respectfully submitted,

Michelle L. Klein
Village Clerk/Treasurer