

VILLAGE OF LYNDON STATION
Board Meeting Minutes
October 9, 2023

Call to Order/Roll Call

President Welsh called the meeting to order at 6:30 pm. Present: President Ed Welsh, Trustee Morgan Place and Trustee Rebecca Coley

Also Present: Michelle Klein, Clerk/Treasurer, Gene Churchill and Steve Klicko - Public Works, Michelle Senzig – Utility Clerk, Jeremy Bonikowske - Police Chief and John Krus - Fire Dept.

Pledge of Allegiance

Discussion and/or Approval of Village Board Meeting Minutes from September 11, 2023

A motion was made by Trustee Place to approve the Village Board Meeting Minutes from September 11, 2023, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Agenda

A motion was made by Trustee Coley to approve the agenda, seconded by President Welsh. Motion carried unanimously.

Approval of Board of Review Date and Times

A motion was made by Trustee Place to approve BOR on October 26, 2023 from 5:00pm – 7:00pm, seconded by Trustee Coley. Motion carried unanimously.

Approval of Budget Workshop and Hearing Date and Times

A motion was made by Trustee Coley to approve Budget Workshop to be held on October 23, 2023 from 5:30pm – 7:30pm, seconded by Trustee Place. Motion carried unanimously.

Discussion Regarding Updates on the WWTP Project

Davy has given the new specs and designs for the digester to RD and the DNR. Waiting to hear back for approval. Once approved the Village will need to schedule a meeting to approve the amended agreement.

Review and Approve Clerk/Treasurer Report

A motion was made by President Welsh to Approve the Clerk/Treasurer Report for September 2023, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Water/Sewer Payables Report

A motion was made by President Welsh to Approve the Water Payables Report for September 2023, seconded by Trustee Place. Motion carried unanimously.

A motion was made by President Welsh to Approve the Sewer Payables Report for September 2023, seconded by Trustee Place. Motion carried unanimously.

Review and Approve Partial Payment of Hydrant Rental from Village to Water Utility

A motion was made by President Welsh to Approve the Partial Payment of Hydrant Rental to the Water Utility, seconded by Trustee Place. Motion carried unanimously.

Review and Approve Payment of Property Tax Equivalent from Water Utility to Village

A motion was made by President Welsh to Approve Payment of Property Tax Equivalent from Water Utility to Village, seconded by Trustee Coley. Motion carried unanimously.

Approval of Temporary Picnic License for Lyndon Fire Company for October 21st and 22nd

A motion was made by President Welsh to Approve Temporary Picnic License for Lyndon Fire Company for October 21st, seconded by Trustee Coley. Motion carried unanimously.

Approval of Temporary Picnic License for VFW Post 5970 for November 10th and 11th

A motion was made by President Welsh to Approve Temporary Picnic License for VFW Post 5970 for November 10th and 11th, seconded by Trustee Place. Motion carried unanimously.

Approval of Operator's License for Jersie Gulas at Swagger's Inn

A motion was made by Trustee Coley to Approve Operator's License for Jersie Gulas at Swagger's Inn, seconded by President Welsh. Motion carried unanimously.

Approval of Operator's License for Katie Wimann at Norm's

A motion was made by Trustee Coley to Approve Operator's License for Katie Wimann at Norm's, seconded by President Welsh. Motion carried unanimously.

Review and Approve Municipal Ambulance Contract

Tabled till next meeting.

Review and Approve Draw Request for Bills Regarding the WWTP Project

A motion was made by President Welsh to Approve Draw Request for Bills Regarding the WWTP Project in the amount of \$101,158.99, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve of Special Assessments

A motion was made by Trustee Coley to Approve Special Assessments of \$9,393.10, seconded by President Welsh. Motion carried unanimously.

Review and Approve Updating the Village Comprehensive Plan

Village has received a letter informing us that our Comprehensive Plan needs to be updated within the next year. We received a memo from North Central WI Regional Planning Commission with a bid that details the scope of work.

Discussion Regarding the Playground Revitalization Project

Trustee Coley reported that the Village did receive the \$30,000 Love Your Block Grant from Juneau County. A meeting is scheduled on Sunday, October 22nd at the park. Flyers were handed out at the Elementary School to inform parents of what it happening. Everyone is invited to attend this meeting as they Village is looking for local input. More flyers will be mailed out to local establishments requesting for Volunteers and/or Donations.

Public Discussion

A discussion was held regarding mowing the grass near the Railroad tracks. It's difficult to mow due to dog droppings. Considering starting to fine people.

Discussion Regarding WI DOT Annual Local Road Certification

Steve reported that this report will be completed soon. It hasn't changed much from last year.

Discussion Regarding Streets Projects

Culvert project starting Monday, October 16th, at HH the road will be closed from BP into town for the entire day. Trustee Coley requested to put announcement on the Village Facebook Page. The work will be starting soon at the curb by the café.

Review and Approve the Purchase of Tires for the End Loader

A motion was made by President Welsh to Approve Purchase of Tires for End Loader for up to \$1925 and the installation not to exceed \$900, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Maintenance Work on the End Loader

A motion was made by Trustee Coley to approve Maintenance Work on the End Loader, seconded by President Welsh. Motion carried unanimously.

Fire Chief Report Call and Purchases

John Krus reported they had 8 call for 101 hours. The Fire Department was awarded a DNR 50/50 Grant for 28 Helmets, 4 Backpacks and 8 Class A Foam Jugs.

LaValle Telephone Loan Review

The LaValle Telephone Loan payment is due in November. This payment will come out of the Lemonweir payment coming in the next few days.

Review and Approve \$6088 Line-Item Budget for Turn Out Gear

Tabled till next meeting.

Review and Approve Painting of Lettering on Fire Department Garage Doors

A motion was made by President Welsh to approve Painting of Lettering on Fire Department Garage Doors, seconded by Trustee Place. Motion carried unanimously.

Police Chief Report

4 calls for service, to include 1 Arrest. The Sheriff's office had 36 calls for service, 9 of which were civil processes. State patrol had 4 calls for service. The refurbished speed sign was put up on the east side of town. Chief spoke with the state about a traffic study on the east side of town from Industrial to Meadow Lane for the step from 55mph zone for which it currently is to a 35mph zone. More to follow on that request

Motion to Go into Closed Session per State Statute 19.85(1) (c); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

A Motion was made by President Ed Welsh to Go into Closed Session at 7:37m per State Statute 19.85(1) (c); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded by Trustee Place. Motion carried unanimously. Present: Trustee Rebecca Coley, President Ed Welsh and Clerk Michelle Klein.

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

A Motion was made by President Welsh to Approve the hiring of a First Responder and a Part-Time Utility Clerk, seconded by Trustee Coley. Motion carried unanimously.

Motion to Adjourn

A motion was made by President Welsh to adjourn at 7:37pm, seconded by Trustee Coley. Motion carried unanimously.

Respectfully submitted,

Michelle L. Klein
Village Clerk/Treasurer