

VILLAGE OF LYNDON STATION
Regular Board Meeting Minutes
May 11, 2015

The May 11, 2015 Regularly Monthly Board Meeting was called to Order at 7:32 p.m. by President Larry Whaley Jr. The roll call was taken by the Clerk. Present were President Larry Whaley Jr., Trustee Rebecca Coley and Trustee William Blank. Also present was Clerk Lori J. Scully, Steve Klicko from Public Works and Assistant Fire Chief Ben Hall. Citizens present as per the sign in sheet.

The minutes of March 9, 2015 Regular Board Meeting were approved on a motion by Trustee Blank, seconded by Trustee Coley; two ayes carried, one abstention by President Whaley. The minutes of April 15, 2015 Regular Board Meeting were approved on a motion by Trustee Coley, seconded by President Whaley; two ayes carried one abstention by Trustee Blank. Approval of the January 29, 2015 Public Hearing were approved on a motion by Trustee Coley, seconded by Trustee Blank; two ayes carried; one abstention by President Whaley. The Payables Report for the General Fund for March, 2015 were approved on a motion by Trustee Blank in the amount of \$38,924.50, seconded by Trustee Coley; two ayes carried; one abstention by President Whaley. The Payables Report for the General Fund for April, 2015 were approved on a motion by Trustee Coley in the amount of \$25,938.30 as of April 30, 2015, seconded by Trustee Blank; three ayes carried. The Treasurer's Report of the General Fund for March, 2015 was approved with a balance of \$25,933.30 as of April 1, 2015 on a motion by Trustee Blank, seconded by Trustee Coley; two ayes carried; one abstention by President Whaley. The Treasurer's Report of the General Fund for April, 2015 was approved with a balance of \$16,005.07 as of May 1, 2015 on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried. The Clerk passed out budget balances to the Board.

The Water Payables for March, 2015 was read by the Clerk. Trustee Blank made a motion to approve the report from March 8, 2015 through April 14, 2015 with a balance of -\$5,457.26 and a balance of \$119,328.39 in Water Savings, seconded by Trustee Coley; two ayes carried; one abstention by President Whaley. The Sewer Payables for March, 2015 was read by the Clerk. Trustee Coley asked about some of the bills paid and what the some of the memos were listed as. Trustee Blank asked why there was \$1,000 less than the previous balance from the Sewer Savings with no explanation. There was \$6,159.16 on the February, 2015 Sewer Report. A lengthy discussion took place regarding the \$1,000 discrepancy. Steve Klicko said she normally transfers the money from the Sewer Savings. The Board would like an explanation regarding this matter. Trustee Coley said the Utility Clerk should attend the meetings to explain the reports. Steve said he will discuss this with Rachael and let the Clerk know what happened. Trustee Coley made a motion to table the Treasurer's and Payables Reports for March and April, 2015, seconded by Trustee Blank; three ayes carried. The Water Payables for April, 2015 was read by the Clerk. The Water Savings of \$119,328.39 was not listed on the Board's copies. The Clerk will have the Utility Clerk list this on all copies in the future. The May 11, 2015 Water Payables balance of \$7,327.99 and \$119,328.39 in water savings was approved on a motion by Trustee Blank, seconded by Trustee Coley; three ayes carried. The Sewer Payables were read by the Clerk. Trustee Coley made a motion to approve the payables through May 11, 2015, seconded by Trustee Blank; three ayes carried.

President Whaley said that Juneau County Highway Commissioner Dennis Weiss could not attend the meeting and will be at the June 8, 2015 Board Meeting. The grants have to be submitted by May 22, 2015 for the Hwy. HH project. Discussion took place. The water mains will be replaced during the project. The target date is now 2018. The Clerk will contact Dennis regarding the deadline date.

Steve Klicko said two streets were chosen being Honeyaire and South Washington Streets for the LRIP Program. Honeyaire Street will be from Hwy. 12 & 16 to LaCrosse Street with a cost of \$9,250.00.

The two streets combined will be approximately \$15,000 to \$16,000. He needs approval to put this out for bids. Trustee Blank made a motion to approve the LRIP project for Honeyaire Street and the small portion of Julius Street to be put out for bids, seconded by Trustee Coley; three ayes carried.

Under Public Comments, Rita Hall asked the Board if it is going to enforce having grass mowed. She said it looks like a dump when you come in by the Casey Koscal property. Discussion. Tom Miller discussed the Parkfest issues. The situation last year being barricaded off and having no parking made Main Street look vacant. They are going to try to have activities on Main Street. He wants to know if the drinking should be on the sidewalks and to have parking downtown. President Whaley thought it worked out last year. He did agree that it looked vacant also. Trustee Blank asked about the liability from vehicles backing out on Main Street. A lengthy discussion took place. The parking issue will be put on the June meeting.

Jim Hall discussed the lot where the fire was and it was going to be cleaned up next week. He said he didn't get the building permit in on time for this meeting. Jim also said he has a deal for a double wide home. This will be a one story with the exact same dimensions. A special meeting will be scheduled. Linda Churchill brought up the issue of garbage in a couple areas of the Village. President Whaley will talk with Chief Jessen regarding burning and garage removal.

The Clerk explained the unused vacation for 2015 for Steve Klicko. The total will be \$1,208.97. Steve explained why he did not get to use the vacation. Discussion. Trustee Blank made a motion to pay Steve's unused vacation for 2014 at his current rate of pay, 29.75 hours out of water, 36.75 hours out of sewer for a total gross of \$1,208.97, seconded by Trustee Coley; three ayes carried. President Whaley said he would encourage Steve to use his vacation each year. Trustee Coley said she had to take days when she didn't necessarily want to use them. She also said that he should be able to use his vacation.

Discussion took place regarding the cell phone plan for Public Works. The Clerk explained the different plans. The Village has been paying taxes or fees on the original plan. The plan would change by the new government plan and fees from \$73.69 per month to \$52.39. Option 2 would be lowering the minutes. Steve is not currently using his minutes each month by calls. He is using nights and weekends also. The clerk said that currently the Fire Chief and Police Chief use their personal cell phones and are not being reimbursed by the Village for Village calls. Trustee Blank made a motion to change the plan to Option 2, seconded by Trustee Coley; three ayes carried.

On March 10, 2015 the State of Wisconsin sent plans to the Village for Buck's Crossing to extend water and sewer. Ed Buck told President Whaley that he is extending water and sewer for Phase 2. A lengthy discussion took place. Trustee Coley said to find the file and make sure the Village is protected.

Steve Klicko said the main broom for the street sweeper is \$454.00 and the gutter broom is \$118.50. The clerk said she needs copies of the proposed expenditure. President Whaley asked if the Village needs a street sweeter that is used two or three times a year. Discussion. President Whaley made a motion to table the street sweeper repairs until the next available meeting, seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to call to order the 2015 Board of Review and to immediately adjourn to June 11, 2015 at 5:00 p.m., seconded by Trustee Blank; three ayes carried.

Discussion took place regarding the Megan Blackard permit application for a fence permit. There was no plot plan with the application or the type of fence. President Whaley made a motion to table the permit until the Village has the proper information, seconded by Trustee Blank; three ayes carried.

Trustee Blank made a motion to approve the meeting expenses and mileage for Clerk/Treasurer Lori Scully in the amount of \$136.20, seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to approve the monthly board meetings to 7:30 p.m., seconded by Trustee Blank; three ayes carried.

President Whaley explained the cleaning of K & L Cleaning that was tabled from last month's meeting. Discussion of the clerk's office flooring took place also. Discussion took place of what will be cleaned in the back hall area. After it is cleaned and waxed, they advised that a professional scrubbing machine be used to each year. Trustee Blank made a motion to approve K & L Cleaning on their quotation for the fire house and squad room for a total of \$774.80, seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to have President Larry Whaley and Clerk Lori Scully sign the Sewer Refinance papers to close the loan with the excess of \$29,850.63 to be paid back to the loan principal, seconded by Trustee Blank; three ayes carried.

Shane Fitzgerald gave the report regarding the non-profit entity for the Park Board. He said he is trying to get parents involved. Work is still taking place with Attorney Chiquoine. Members would be staggered as a one year term, two year term, etc. Trustee Coley said we need to meet with Attorney Chiquoine to set the parameters. After school is out, T ball will start along with co-ed softball.

President Whaley said there are three members of the Fire Department getting married. The question is if they can have their receptions at the Village Hall/Fire Bays. He said a contract would have to be obtained or a disclaimer regarding a security deposit. Discussion. Trustee Blank said this should be referred to the Village Attorney. President Whaley said for the clerk to email Attorney Chiquoine.

Assistant Chief Ben Hall explained the lack of pagers for 6 fire fighters. The cost would be \$405.00 each from Pointon which was the same price back in December, 2014. This would be from the Fire Department CD. Trustee Blank made a motion to purchase 6 pagers not to exceed \$500 each, seconded by Trustee Coley; two ayes carried; one abstention by President Whaley.

Assistant Ben Hall gave the monthly Fire Department Report. He said the department will be doing a house burn on Hwy. HH south of town for training.

The Clerk read the monthly Financial Report for the Fire Department.

The Operating Report for the Fire Department was read by the Clerk. After discussion, Trustee Coley made a motion to approve the April 1, 2015 balance of \$45,052.63, seconded by Trustee Blank; two ayes carried; one abstention by President Whaley. Trustee Coley made a motion to approve the May 1, 2015 Operating Report for the Fire Department of \$39,424.15, seconded by Trustee Blank; two ayes carried; one abstention by President Whaley.

For the Planning Commission, the clerk explained the status of the members and how the President appoints its members. The President will contact people within the Village who would like to serve on the Planning Commission.

Under New Business, the clerk received a letter from the CP Railroad regarding the placement of a tower on their right of way. The clerk showed the Board the letter and the maps attached. She will contact CPR regarding this matter after reading the ordinance regarding Towers. Steve Klicko said he thought there was sewer lines located where the tower placement would be located. The Board asked the clerk to contact CPR regarding this matter. Trustee Blank read all the information. Trustee Coley said there is a 30 day review period. The clerk said that when Trustee Linda Hajek was on the Village Board, a Tower Ordinance was passed saying that no towers could be erected within the Village limits

unless approved by the Village Board. More discussion took place regarding the letter and the diagrams sent from CPR. The clerk will check on this matter and contact CPR.

A motion to adjourn was made by Trustee Coley, seconded by Trustee Blank; three ayes carried. The meeting was adjourned at 10:27 p.m.

Respectfully submitted,

Lori J. Scully, Village Clerk