

VILLAGE OF LYNDON STATION
Board Meeting Minutes
September 9, 2024

Call to Order/Roll Call

President Welsh called the meeting to order at 6:30 pm. Present: President Ed Welsh, Trustee Rebecca Coley and Trustee Morgan Place.

Also Present: Michelle Klein - Clerk/Treasurer, Gene Churchill and Steve Klicko - Public Works, Utility Clerk Michelle Senzig and Jeremy Bonikowske - Police Chief

Pledge of Allegiance

Discussion and/or Approval of Village Board Meeting Minutes from August 6, 2024 and Special Board Meeting from August 15, 2024

A motion was made by Trustee Place to approve the Village Board Meeting Minutes from August 6, 2024 and Special Board Meeting from August 15, 2024, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Agenda

A motion was made by Trustee Coley to approve the agenda as Written, seconded by President Welsh. Motion carried unanimously.

Review and Approve Sign Permit for Lucky M Leather Shop

A motion was made by President Welsh to Approve Sign Permit for Lucky M Leather Shop, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Variance at 240 W Limits Road

A motion was made by Trustee Coley to Table the Variance at 240 W Limits Road and to refer it to the Zoning Board of Appeals, seconded by President Welsh. Motion carried unanimously.

Presentation from Alicia the South-Central Alliance for Tobacco Prevention Coalition

Coordinator

Alysha Basel, Community Health Educator Coalition Coordinator from Juneau County Health Department, presented information about the South-Central Alliance for Tobacco Prevention. She liked how the Village ordinance adapted to follow the state stat which is the Clean Indoor Air Act. She also suggests that the Village include e-cigarettes and vaping devices in our ordinances as the state Act does not include them yet. They can help with the wording and using best practices. She also suggested creating a smoke free outdoor space ordinance. This will help protect park areas. They can also provide signage in the parks and other public areas.

Review and Approve Draw Request for Bills Regarding the WWTP Project

A motion was made by President Welsh to approve the Draw Request for Bills Regarding the WWTP Project, seconded by Trustee Place. Motion carried unanimously.

Review and Approve Remaining ARPA Funds for Street Signs

A motion was made by Trustee Coley to approve the Remaining \$6055.58 of the ARPA Funds for Street Signs, seconded by Trustee Place. Motion carried unanimously.

Discussion Regarding Permits for Fence, Addition and Fire Sprinkler Project

A discussion was held regarding a fence permit at County Road N, an addition at 125 Circle Dr and a Fire Suppression (sprinkle system) at 100 Industrial Drive.

Discussion and Possible Action Regarding Setting a Quota on Class A Beer and/or Liquor Licenses

A discussion was held and no action was taken.

Review and Approve Dates/Times for Budget Workshops

A motion was made by President Welsh to approve September 30th at 6:00pm and October 21st at 6:00pm along with Dept. Heads for the Budget Workshops, seconded by Trustee Coley.

Motion carried unanimously.

Public Discussion: Limited to 3 minutes per person

A discussion was held regarding setting a quota on Class A Liquor License. A discussion was held regarding why the planning commission is not currently meeting. No one quit from the commission, the Board stated that for the time being the commission isn't needed as the ordinances are being recodified. A discussion was held regarding the Parks and Rec Department and what roll the Village plays in Parkfest. Questions were asked about how much the Village pays for Parkfest. It was stated that the budget of \$5000 that is approved by the Village Board for Parks and Rec pays for the upkeep, utilities, lawn mowing, coaching etc. The Village does not pay for any of the Parkfest expenses. They are 2 completely separate entities. Presentation of adding 2 small homes to 180 Oak Street was held. Pictures and diagrams were provided. The board asked to put this on the agenda for the next meeting so they can discuss more.

Review and Approve Clerk/Treasurer Report

A motion was made by Trustee Coley to Approve the Clerk/Treasurer Report for August 2024, seconded by President Welsh. Motion carried unanimously.

Review and Approve Water/Sewer Payables Report

A motion was made by President Welsh to Approve of the Water and Sewer Payables Reports for August 2024, seconded by Trustee Coley. Motion carried unanimously.

Review of Parkfest Report

Trustee Coley provided 2024, 2023 and 2022 Parkfest Financial Reports.

Discussion Regarding the Playground Revitalization Project

Discussion was held. Wrapping up this project. Now working on the Park Pavilion Project. Was not awarded the Big Dig Grant.

Public Works Report

Review and Approve Ordinance No. 02-2024 Amending Chapter 381 Cross Connection

A motion was made by President Welsh to Approve Ordinance No. 02-2024 Amending Chapter 381 Cross Connection, seconded by Trustee Place. Motion carried unanimously.

Discussion Regarding Funding for Water Projects

A discussion was held regarding the costs of upcoming projects and how they will be funded.

Review and Approve Ordinance No. 03-2024 Creating Well Head Protection Ordinance

A motion was made by President Welsh to Approve Ordinance No. 03-2024 Creating Well Head Protection Ordinance, seconded by Trustee Coley. Motion carried unanimously.

Discussion Regarding Electronic Payments for Utility Bills

A discussion was held.

Fire Chief Report Call and Purchases

Review and Approve Purchase of Radio for Fire Truck

A motion was made by President Welsh to Approve Purchase of Radio for Fire Truck, seconded by Trustee Coley. Motion carried unanimously.

Police Chief Report

Police Chief Bonikowske reported he had 25 calls for service in August. Juneau Co. Sheriff had 58 calls, which included 2 bar fights. When the Sheriff Deputy arrived, everyone involved were gone. State Patrol had 1 call. 2 underage alcohol offenses were reported in the Village. 2 first aid kits were purchased to be reimbursed by the workers compensation grant the Village was awarded. Installation of police equipment in the truck is underway.

Review and Approve Surplus Sale Items

Items for sale will be the ATV, dump truck, weed eaters and other miscellaneous equipment.

Motion to Go into Closed Session per State Statute 19.85(1) (c); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

A motion was made by Trustee Place to go into closed session at 8:57pm, seconded by President Welsh. Motion carried unanimously.

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

It was decided to create a Zoning Board of Appeals. A list of names was given to Clerk Klein to contact.

Motion to Adjourn

A motion was made by Trustee Place to adjourn at 8:58, seconded by President Welsh. Motion carried unanimously.

Respectfully submitted,

Michelle L. Klein
Village Clerk/Treasurer